**The Annual Quality Assurance Report (AQAR) of the IQAC**

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

**Part – A**

2015-16

**AQAR for the year *(for example 2013-14)***

**1. Details of the Institution**

ST ALOYSIUS COLLEGE (AUTONOMOUS)

1.1 Name of the Institution

P.B.NO.720, Light House Hill Road

1.2 Address Line 1

Kodialbail Post

Address Line 2

MANGALURU

City/Town

KARNATAKA

State

575 003

Pin Code

admin@staloysius.edu.in

Institution e-mail address

Contact Nos.

0824-2449700 / 0824-2449701

Rev. Fr Swebert D’Silva SJ

Name of the Head of the Institution:

Tel. No. with STD Code:

0824-2449703

9448128154

Mobile:

Dr Denis Fernandes

Name of the IQAC Co-ordinator:

9986220459

Mobile:

iqac@staloysius.edu.in

IQAC e-mail address:

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

**OR**

1.4 **NAAC Executive Committee No. & Date:**

EC(SC)/06/RAR/144, May 01, 2015

*(For Example EC/32/A&A/143 dated 3-5-2004.*

*This EC no. is available in the right corner- bottom*

*of your institution’s Accreditation Certificate)*

[www.staloysius.edu.in](http://www.staloysius.edu.in) / [www.staloysius.ac.in](http://www.staloysius.ac.in)

1.5 Website address:

www.staloysius.edu.in/aqar2015-16

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1 | 1st Cycle | A | - | 2004 | 5 years |
| 2 | 2nd Cycle | A | 3.48 | 2009 | 5 years |
| 3 | 3rd Cycle | A | 3.62 | 2015 | 5 years |
| 4 | 4th Cycle |  |  |  |  |

1.7 Date of Establishment of IQAC: DD/MM/YYYY

17/03/2004

1.8 Details of the previous year’s AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1. AQAR 2014-15 submitted to NAAC on 01/10/2015

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

    Computer Application, Social Work

Others (Specify)

Mangalore University

1.11 Name of the Affiliating University *(for the Colleges)*

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

State Government

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

1. Community College
2. State Govt, BTFS
3. DBT Star Scheme
4. Department of Bio Technology (DBT) has granted Bio Informatics Facility (BIF) to the College

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

**2. IQAC Composition and Activities**

07

2.1 No. of Teachers

02

2.2 No. of Administrative/Technical staff

0

2.3 No. of students

2.4 No. of Management representatives

01

5

2.5 No. of Alumni

2. 6 No. of any other stakeholder and

01

community representatives

01

2.7 No. of Employers/ Industrialists

04

2.8 No. of other External Experts

2.9 Total No. of members

21

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders: No. Faculty

02

01

0

02

01

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

-

If yes, mention the amount

2.13Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

1

0

Total Nos. International National State Institution Level

Teacher Commitment

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. IQAC has been reconstituted in June 2016
2. Orientation programme for the newly appointed teaching staff.
3. The daily/weekly programmes in the college are communicated to all the staff of the college through mail, whatsapp as well as through CC TV.
4. Feedback of different stakeholders have been taken.
5. IQAC has started publishing monthly magazine of various activities of the College.
6. Departmental Evaluation was undertaken at end of the academic year
7. Meeting of various committees were convened and reports of these minutes were documented- follow up was taken

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year \*

|  |  |
| --- | --- |
| Plan of Action | Achievements |
| 1. Teaching Learning | 1. Faculty meetings were held in the beginning of the year and discussed the teaching learning methodology to be adopted. At the end of the academic year evaluation meeting of the faculty was held. 2. More LCD’s and teaching aids were provided during the academic year. 3. More guest lecture were organized all most in every department. 4. Mobile envisioned learning was initiated in a few PG Departments. |
| 1. Research | 1. Fifty Seven Minor Research Projects applied and Eight Research Projects were sanctioned under UGC. 2. Four Staff members have obtained Ph.D during the year 2015-16 3. Staff research publications were brought out through four college research journals. 4. Twenty National/International Seminars organised on new findings in different subjects. |
| 1. Environmental Concerns | 1. Rally to save river water was organized by the College. 2. A four day teachers training workshop in earth sciences for high school teachers of the district was organized. 3. A Swachatha Abhiyana program titled “Green & Clean City Is My Dream City” was organized on Saturaday 27 June, 2015 at Vidyanagar, Kulai Mangaluru 4. Vanamahothsava: was celebrated on Saturday 25 July, 2015 in the College Campus |
| 1. Improvement in Placement | 1. Skill development training was given to all final year undergraduate students as a part of their curriculum. 2. Special skill oriented trainings were arranged for final year Under Graduate as well as Post Graduate students. 3. Fifty five companies visited the Campus in 2015-16 4. 336 students were selected under Campus Recruitment Drive held during the year. |

*\* Academic Calendar of the year* ***Annexure -i***

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

1. Teachers qualification improvement – Teachers were advised to take NET/SLET exams and register for Ph.D – Good number of teachers have improved their qualifications. 64 teachers have registered for Ph D
2. Eminent scholars were invited to the campus and organized lecture series for the students and staff.
3. Regular information provided for the staff and students by using whatsApp, Email and CC TV.
4. Remedial classes were organized for slow learners.
5. Skill component was added in the syllabus

Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
| PhD | 08 | 0 | 08 | 0 |
| PG | 18 | 0 | 18 | 9 |
| UG | 06 | 03 | 03 | 02 |
| PG Diploma | 05 | 0 | 05 | 04 |
| Advanced Diploma | 01 | 0 | 0 | 01 |
| Diploma | 5 | 0 | 02 | 0 |
| Certificate | 22 | 0 | 18 | 0 |
| Others | 0 | 0 | 0 | 0 |
| Total | 65 | 03 | 54 | 16 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Interdisciplinary | 17 | 0 | 17 | 0 |
| Innovative | 4 | 0 | 0 | 0 |

1.2 (i) Flexibility of the Curriculum: CBCS /Core/Elective option / Open options

(ii) Pattern of programmes:

|  |  |
| --- | --- |
| Pattern | Number of programmes |
| Semester | 28 |  |  |  |
| Trimester | 0 |
| Annual | 18 |

1.3 Feedback from stakeholders\* Alumni Parents Employers Students

***(On all aspects)***

Mode of feedback : Online Manual Co-operating schools (for PEI)

***\* feedback Annexure- ii***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1. Syllabus being updated in every three years.
2. Curriculum structure has been redesigned for effective teaching learning and evaluation like projects, internship, seminar, assignments.
3. BOS and Academic council meetings are held annually.
4. The Internal & External academic audit are conducted regularly.
5. Feedback from teachers, students, parents is taken annually and during the annual review, the experience of executing the curriculum is discussed and minor changes, if any, are proposed for approval from the Academic Council.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

DDU Kaushal Kendra was established under the financial assistance of UGC. Three B.Voc courses were added under this programme.

1. B.Voc in Retail Management.
2. B.Voc in Pharmaceutical Chemistry
3. B.Voc in Food Processing and Engineering

**Criterion – II**

**2. Teaching, Learning and Evaluation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total | Asst. Professors | Associate Professors | Professors | Others |
| 248 | 197 | 51 | 0 | 0 |

2.1 Total No. of permanent faculty

60

2.2 No. of permanent faculty with Ph.D.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
| R | V | R | V | R | V | R | V | R | V |
| 18 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 18 | 0 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

8

0

0

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

|  |  |  |  |
| --- | --- | --- | --- |
| No. of Faculty | International level | National level | State level |
| Attended Seminars/ Workshops | 25 | 163 | 26 |
| Presented papers | 25 | 55 | 3 |
| Resource Persons | 2 | 25 | 33 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Information through College website
2. Field study.
3. Orientation programme at the college level and at the departmental level.
4. One student each is present in BOS of every department.
5. The College announces schedule for all co-curricular and extra-curricular activities in advance.
6. LCD, Smart Class and Video Conferencing.
7. Micro teaching.
8. Language and Commerce Laboratories.
9. Media Laboratory and Community Radio ‘Radio Sarang’ for Journalism students.
10. Use of E-Learning especially for advanced subjects.
11. Library Usage.
12. Hands on experience.
13. Class Guide / Mentor.
14. Summer School programme.
15. Pilot Plant

2.7 Total No. of actual teaching days

180

during this academic year

2.8 Examination/ Evaluation Reforms initiated by

* Double Valuation in PG
* Photocopying is allowed
* Re totalling, Revaluation
* Online Results
* Multiple Choice Question papers
* Examination Reforms Committee
* Examination Complaint Redressal Committee

the Institution (for example: Open Book Examination, Bar Coding,

Double Valuation, Photocopy, Online Multiple Choice Questions)

248

248

248

2.9 No. of faculty members involved in curriculum

restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

90

2.11 Course/Programme wise distribution of pass percentage : Results of April 2015

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Title of the Programme | Total no. of students appeared | Division | | | | |
| Distinction % | I % | II % | III % | Pass % |
| BA | 103 | 38 | 28 | 22 | 5 | 93 |
| BSW | 12 | 6 | 5 | 0 | 0 | 11 |
| B. Sc | 186 | 117 | 37 | 12 | 0 | 166 |
| B.Com | 349 | 102 | 98 | 88 | 23 | 311 |
| BBM | 220 | 28 | 56 | 88 | 26 | 198 |
| BCA | 135 | 22 | 55 | 37 | 2 | 116 |
| M.Sc Software technology | 28 | 6 | 17 | 5 | 0 | 28 |
| M.Sc Mathematics | 39 | 8 | 12 | 10 | 5 | 35 |
| M.Sc Analytical Chemistry | 29 | 21 | 8 | 0 | 0 | 29 |
| M.Sc Biochemistry | 11 | 5 | 4 | 2 | 0 | 11 |
| M.Sc Biotechnology | 10 | 4 | 5 | 1 | 0 | 10 |
| M.A Applied Economics | 13 | 7 | 6 | 0 | 0 | 13 |
| M.A English | 36 | 9 | 21 | 6 | 0 | 36 |
| MCMS | 17 | 10 | 7 | 0 | 0 | 17 |
| MSW | 44 | 17 | 25 | 2 | 0 | 44 |
| M.Com | 58 | 10 | 31 | 14 | 2 | 57 |
| MBA | 152 | 38 | 71 | 39 | 4 | 152 |
| MCA | 66 | 62 | 3 | 0 | 0 | 65 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. In the beginning of the year it convenes the faculty wise meetings for the planning of the year’s programme.
2. It convenes separate meetings of Vice principals, Deans and various other committees in the College regularly.
3. IQAC organizes staff training for all and Staff Orientation Programmes for the beginners in the beginning of each Semester.
4. It also deputes the staff to attend refresher/ short term courses organized by the Academic Staff Colleges under UGC.
5. It keeps track with the research activities of the staff members. It encourages them to apply for Major, minor research programmes, present papers in national seminars and publish their research articles in reputed journals.
6. The IQAC has also taken up issues related to Gender sensitivity as well environmental concerns and proposed necessary suggestions in this regard.
7. It arranges meeting of all its members twice a year to take stock of the quality improvement in the college.
8. Besides, it takes feedback from the parents, students and the staff of the college on academic as well as administrative matters.
9. At the end of the academic year it conducts the review meetings of all the departments, the suggestions of these meetings are placed before the Staff Council for further action

2.13 Initiatives undertaken towards faculty development

|  |  |
| --- | --- |
| *Faculty / Staff Development Programmes* | *Number of faculty benefitted* |
| Refresher courses | 01 |
| UGC – Faculty Improvement Programme | 0 |
| HRD programmes | 0 |
| Orientation programmes | 0 |
| Faculty exchange programme | 1 |
| Staff training conducted by the university | 0 |
| Staff training conducted by other institutions | 06 |
| Summer / Winter schools, Workshops, etc. | 0 |
| Others | 03 |

2.14 Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of Permanent  Employees | Number of Vacant  Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
| Administrative Staff | 124 | 0 | 0 | 7 |
| Technical Staff | 08 | 0 | 0 | 0 |

**Criterion – III.**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

* 65 students have enrolled for Research leading to Ph.D under St. Aloysius Advanced Research Centre affiliated to Tumkur University.
* 57 faculty have been motivated to apply for Minor/Major research projects under UGC.Out of which 19 Minor Research Project have been sanctioned.
* The College Publishes 4 Research Journals which give opportunity to both the staff and the students to publish their research work.
* The theses of research scholars of the College are made available in the College library.
* Seed money provided for those pursuing Minor Research Projects.
* Laboratory fees waived for the staff pursuing Ph.D.
* Student Research is funded at PG level. They are also advised to apply for funding the projects to various national bodies.
* UG Science students are asked to take up at least one Research Project as a part of their curriculum.
* Invited eminent Scholars and Scientists to the Campus to motivate students and staff on Research.
* Dean for Research studies has been actively involved in promoting Research among the staff and students by circulating information of various funding agencies as well as evaluating of the Research activity in the college.

3.2Details regarding major projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | 1 | 2 | 1 | - |
| Outlay in Rs. Lakhs | 23,78,700 | 38,93,750 | 23,31,000 | - |

3.3 Details regarding minor projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | 49 | 19 | 8 | 23 |
| Outlay in Rs. Lakhs | 60,54,300 | 41,76,490 | 9,90,000. | 24,25,000 |

3.4 Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | National | Others |
| Peer Review Journals | 42 | 10 | 5 |
| Non-Peer Review Journals | 14 | 04 | 13 |
| e-Journals | 58 | 02 | 03 |
| Conference proceedings | 04 | 03 | 04 |

3.5 Details on Impact factor of publications:

0-2.4

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nature of the Project | Duration  Year | Name of the  funding Agency | Total grant  sanctioned | Received |
| Major projects | 2015-16 | Science and Engineering Research Board | 23,31,000 | 12,00,000 |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |  |
| Minor Projects | 2015-16 | UGC | 9,90,000 | 6,90,000 |
| Interdisciplinary Projects | - | - | - | - |
| Industry sponsored |  |  |  |  |
| Projects sponsored by the University/ College |  |  |  |  |
| Students research projects  *(other than compulsory by the University)* |  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Any other(Specify) |  |  |  |  |
| Total |  |  |  |  |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

4

3

3

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

1,09,400

3.10 Revenue generated through consultancy

72

3.11 No. of conferences organized by the Institution

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Level | International | National | State | University | College |
| Number | 5 | 13 | 4 | 02 | 0 |
| Sponsoring agencies | Management | DBT, Star College Scheme, WRIC, Mumbai, Dr. T.M.A.Pai Literature Center, Manipal, Udupi. Skanray Technologies, Mangalore Sociology Association, Wikimedia Foundation and The Centre for Internet Society Bangaluru, UGC, Indian Social Institute, Bangaluru | UGC, Kannada Culture Department, Govt. of Karnataka, Bengaluru, Management, DBT Under Star College Scheme, Skanray technologies Mysore | Management |  |

3.12 No. of faculty served as experts, chairpersons or resource persons

10

04

02

3.13 No. of collaborations International National Any other

-

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

10.0

33.21

From Funding agency From Management of University/College

Total

43.21

|  |  |  |
| --- | --- | --- |
| Type of Patent |  | Number |
| National | Applied | 0 |
| Granted | 0 |
| International | Applied | 0 |
| Granted | 0 |
| Commercialised | Applied | 0 |
| Granted | 0 |

3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | Dist | College |
| 8 | 1 | 3 | 0 | 2 | 1 | 1 |

Of the institute in the year

3.18 No. of faculty from the Institution

16

who are Ph. D. Guides

and students registered under them

65

3.19 No. of Ph.D. awarded by faculty from the Institution

1

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

CSIR-SRF-1

-

JRF SRF Project Fellows Any other

3

3.21 No. of students Participated in NSS events:

1

4

University level State level

National level International level

0

2

3.22 No. of students participated in NCC events:

13

13

University level State level

National level international level

25

01

3.23 No. of Awards won in NSS:

01

University level State level

2

National level International level

0

0

3.24 No. of Awards won in NCC:

2

University level State level

3

1

National level International level

0

3.25 No. of Extension activities organized

47

0

University forum College forum

0

07

16

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

* The UG students have 20 hours of “SAHAAYA” outreach programme to get involved in social work with different NGOs.
* All the PG departments have Rural Exposure Programme in the First year. Various Departments and Associations visit Old Age Homes, Tribal Camps, Orphanages, Aloysian Boys Home, St Josephs’ Old Age Home and remote villages of the District.
* Centre for Social Concern has organizes social awareness programmes/camps on prevention of Maleria child care and on helth and hygiene in the rural /backward areas.
* Also adopted a new slum community ‘Pacchanady’ for developmental activities. Six months Tailoring course has been started for the women of this area. Tailoring machines and employment opportunities are generated for these women.
* Community Radio *Sarang* 107.8 FM broadcasts various programmes like Arogya Sparsh. Phone-in Live Programme on Legal Aid, Health issues, regularly in 4 Languages (Kannada, Konkani, Tulu, English).
* Sahodaya, AICUF, Al - Care organize number of programs like Malaria Awareness, HIV-AIDS Awareness, Hygiene Awareness, Medical and Blood Donation Camps, Environment related issues.

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of Fund | Total |
| Campus area | 53.7 acres | 0 |  | 53.7 acres |
| Class rooms | 135 | 0 |  | 135 |
| Laboratories | 35 | 0 |  | 35 |
| Seminar Halls | 9 | 0 |  | 9 |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. |  | 03 |  |  |
| Value of the equipment purchased during the year (Rs. in Lakhs) |  | 8,32,258 | Management |  |
| Others |  |  |  |  |

4.2 Computerization of administration and library

**UG Library**

* College library is fully automated having internet facility and online catalogue access facility. EASYLIB – integrated multipurpose library management software is used for library automation.
* This year three more digital/network services are added to the library: DELNET ProQuest Commerce and Management eJournals collection, J-Gate Basic Sciences eJournals and World eBook Library in which more than 30,00,000 eBooks and journals are available online.
* Now altogether five paid online services are available in the library which can be accessed also on off-campus basis.
* Individual login and PW are assigned to staff and students to use NLIST digital library
* During orientation to new students of the first year degree course one hour ‘library orientation’ was given to all the classes. For the newly appointed staff ‘library orientation’ was given. Students were brought to the library class wise for ‘library visit-orientation’ where required information on ‘digital library’ like NLIST, DELNET, PROQUEST, JGATE and use of online library catalogue was provided. All the students were given individual user name and password to use the NLIST digital library.
* New facilities added to library- D-space digital library software, scanner

P.G.Library:

* PG library is a fully automated Open Access library. Bar-Coding was done for the entire stock of books which enables the circulation procedure easy by using bar-code scanners.
* EASYLIB library Management software is used for library automation.
* The following digital/online library resources are available for the staff and students: DELNET library network, DELNET ProQuest Management eJournals collection, J-Gate Basic Sciences eJournals, NLIST-INFLIBNET digital books and journals and World eBook Library.
* User orientation classes were conducted for the students in the beginning of the academic year.
* Individual login and passwords are assigned to all staff and students to use NLIST digital library facility.
* J-Gate Online Database training session conducted on 10th February 2016 (Resource person: Mr. Ravishankar, Informatics, Bangalore)

4.3 Library services:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Existing | | Newly added | | Total | |
| No. | Value | No. | Value | No. | Value |
| Text Books | 60,424 | 1,00,72,141 | 2110 | 922353 | 62534 | 10994494 |
| Reference Books | 65758 | 13974975 | 1422 | 1343935 | 67180 | 15318910 |
| e-Books | 466000 |  | 125000 | 5750 | 591000 |  |
| Journals | 434 | 990376 | 312 | 687497 | 746 | 1677873 |
| e-Journals | 13394 | 341496 | 11306 | 123735 | 24700 | 465231 |
| Digital Database | 11 |  | 6 | 947764 | 17 |  |
| CD & Video |  |  | 126 |  |  |  |
| Others (specify) |  |  |  |  |  |  |

4.4 Technology up gradation (overall)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
| Existing | 770 | 11 | 44Mbps | 4 | 0 | 3 | 44 | 0 |
| Added |  | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total |  | 11 | 44Mbps | 4 | 4 | 3 | 44 | 0 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

* User orientation classes were conducted for the students in the beginning of the academic year.

4.6 Amount spent on maintenance in lakhs :

387606

i) ICT

1220225

ii) Campus Infrastructure and facilities

1194022

iii) Equipments

5707280

iv) Others

8509133

**Total :**

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

* Soft Skill Training Programme
* Leadership programme
* Student orientation programme in the beginning of the year on Autonomous Structure, Examination System, Library usage etc.
* IQAC collects feedback from the students related to the curriculum, infrastructural facilities and student support services. The analysed data from the feedback is presented in the IQAC meetings and forwarded to the Principal who in turn directs the Vice Principals and the Deans for further action.

5.2 Efforts made by the institution for tracking the progression

* Remedial classesare conducted for the academically weaker students.
* Class Guides and Mentor Systemis in place as a student support mechanism.
* Regular internal tests/assignments – Progress reports distributed after each test.
* Regular attendance of students monitored – those with attendance shortage were informed well in advance.
* Newslettersare published to promote creative writing skills among students. Several Departments and Associations of the College bring out their own newsletters. There are 22 newsletters and 4 research Journals published by the College every year.
* Counselling services.
* The College conducts Parent -Teacher-student (PTS) meetings after the internal examinations.
* Student Councilis a part of the decision making body related to student’s issues represented by Elected Representatives - President, Vice president, Secretary, Joint Secretary, Class Representatives and Secretaries of all the Associations supervised by Staff Directors.
* Exposure given through seminars. Hands on workshops, guest lectures, field visits, education tours, poster and paper presentation

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph. D. | Others |
| 3721 | 1377 | 65 |  |

5.3 (a) Total Number of students

(b) No. of students outside the state

1666

5

(c) No. of international students

|  |  |
| --- | --- |
| No | % |
| 2623 | 51.45 |

|  |  |
| --- | --- |
| No | % |
| 2475 | 48.54 |

Men Women

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Last Year | | | | | | This Year | | | | | |
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 912 | 57 | 105 | 3871 | 1 | 4945 | 804 | 63 | 120 | 4111 | 0 | 5098 |

Demand ratio 1:1.8 Dropout % 0.4

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

* NET/SLET Coaching classes
* IBPS
* CPT Coaching
* Skill Development Classes
* CAT/MAT Coaching

86

No. of students beneficiaries

5.5 No. of students qualified in these examinations

0

0

2

0

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

30

0

0

0

5.6 Details of student counselling and career guidance

* The placement officer of the College organized Career Guidance Programmes to the final year students in collaboration with the Career Guidance Cell of the College.
* Leadership programme is held for all the students for two consecutive days in the beginning of every academic year.
* The College conducts soft skill training to the students of final year UG and final PG students, by the trained staff.
* PG departments have designed their Courses with project work for developing higher order skills such as analytical and experimental skills.

367

No. of students benefitted

5.7 Details of campus placement

|  |  |  |  |
| --- | --- | --- | --- |
| ***On campus*** | | | ***Off Campus*** |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 54 | 869 | 336 | 66 |

5.8 Details of gender sensitization programmes

* Talk on “Women in Administration” by Ms Sreevidya CEO Zilla Panchayath Mangalore on 3rd July 2015 in Xavier Teletorium.
* Panel Discussion on “Dress Code” was held on 14th August 2015 in Eric Mathias Hall with faculty of each stream and Student Panellist. Moderated by Dr Smitha Hegde of PG Biotechnology Department.
* A group discussion on gender issues conducted on the 21st February, 2016 along with the Cortland college NewYork students.
* These issues are a part of their Psychology course , therefore students are exposed to frequent discussions regarding these topics.
* Department of Journalism is organising special program on importance of Sex education on 14 -3-2016.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

30

0

8

State/ University level National level International level

No. of students participated in cultural events

1731

0

64

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

0

2

Sports : State/ University level National level International level

0

48

93

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

|  |  |  |
| --- | --- | --- |
|  | Number of  students | Amount |
| Financial support from institution | 161 | 6,73,860 |
| Financial support from government | 305 | 10,14,200 |
| Financial support from other sources | - | - |
| Number of students who received International/ National recognitions | 0 | 0 |

5.11 Student organised / initiatives

01

08

05

Fairs : State/ University level National level International level

02

Exhibition: State/ University level National level International level

3

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

|  |  |  |
| --- | --- | --- |
| **No Major Complaints Received (In Writing).** | **Mode of Redress** | **Status of Complaint** |
| 2 | Enquiry by the constituted committee | Resolved and Complained closed. |

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**VISION**

Empowering youth through excellence in education to shape a better future for humankind

**MISSION**

St Aloysius Institutions of the Mangalore Jesuit Educational Society(MJES) inspired by the person and mission of Jesus Christ, and inspired by the supreme sacrifice of St Aloysius Gonzaga guided by the motto ‘Lucet et Ardet’ (It shines to rekindle) commit themselves to spread the light of knowledge and wisdom and to kindle the ardour of faith that does justice by forming men and women for others who are academically accomplished, emotionally balanced, morally upright, socially responsible, ecologically sensitive and professionally dedicated so that they are a powerful force for the transformation of society.

6.2 Does the Institution has a management Information System

**Yes**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

* UGC model curriculum is referred in framing and developing the curriculum.
* Regular BOS meetings and up gradation of syllabus every 3 years
* Inclusion of student representatives in the Board of Studies.
* Feedback from all the stakeholders is considered in framing the syllabus.
* National and global competency is considered while developing the curriculum.
* Academic Audit of the departments is done once in a year. The IQAC monitors the constant progress of every department.
* Every department is expected to organize at least one seminar in a year.
* Staff members are deputed to attend training / orientation programmes.
* Every Staff member is motivated/trained to apply Major/ Minor research projects.
* Staff members are encouraged to register for Ph.D studies and publish their work in research Journals.
* Publication of In-house journals to publish their findings.

6.3.2 Teaching and Learning

* The syllabi have been regularly updated. Once in 3 years.
* Sound system has been provided where there was necessity. LCD facility is provided in the Class rooms
* Commerce laboratory concept has been introduced.
* Course outline and syllabus is provided in the website as well as in the library/Registrar’s office and departments.
* Almost all Courses predominantly follow lecture method. ICT facilities are used for enhancing the effectiveness
* Student projects and Student research is encouraged.
* The College follows definite schedule for all co-curricular and extra-curricular activities. This would help the students plan their academic and non-academic schedules effectively.
* List of online Journals available in the college is provided for further studies

6.3.3 Examination and Evaluation

* The evaluation schedules of both internal and end semester examinations is informed to the students in the beginning of the year through College Handbook. Timely reminders are given from time to time through notices and public announcements.
* Academic calendar is strictly adhered to. Students know in the beginning of the year itself- teaching programmes, internal examinations, end semester examinations, Extra Curricular & Co-curricular activities, the last working day- revision holidays, etc. It will help them to plan their studies accordingly.
* It is mandatory to hold the BOS meeting in each academic year thus giving an opportunity to review the academic content, pattern of question paper, examination system and panel of examiners.
* Examination Manual has been prepared detailing examination system and all issues associated with it.
* Continuous Internal Assessment (CIA)
* Examination evaluation is done in a most transparent way by providing revaluation, retotaling etc.

6.3.4 Research and Development

* The College has 2 Research Centres with 16 Research Guides.
* Research Dean and Research Coordinator in the College to monitor the Research work.
* The libraries and Journal section of the College is used as the information resource centres. Timely information is given to the researchers regarding various major and minor research projects through IQAC by the research cell.
* Research methodology seminars are conducted in the College.
* PG departments conduct the research Interaction series in the beginning of every year.
* Eight Minor research Projects were sanctioned by UGC to the faculty of our College.
* The college encourages student research by providing financial support to the students of PG Departments.
* The management provides One year paid leave to the faculty to complete their Ph.D programmes.

6.3.5 Library, ICT and physical infrastructure / instrumentation

* The College have Four separate (4806 sq mtr area) well furnished libraries.
* College library is fully automated having internet facility and online catalogue access facility. EASYLIB – integrated multipurpose library management software is used for library automation.
* Digital/network services are added to the library: DELNET ProQuest Commerce and Management eJournals collection, J-Gate Basic Sciences eJournals and World eBook Library in which more than 30,00,000 eBooks and journals are available online.
* Now altogether five paid online services are available in the library which can be accessed also on off-campus basis. The other two important online databases are: DELNET library network and NLIST-INFLIBNET eBooks and eJournals collection in which more than 83,000 eBooks and eJournals are available.
* Individual login and password are assigned to staff and students to use NLIST digital library
* PG library is a fully automated Open Access library. Bar-Coding was done for the entire stock of books which enables the circulation procedure easy by using bar-code scanners.

6.3.6 Human Resource Management

* At the end of every academic year the departments submit the workload for the following year. The Management Committee reviews the vacancies and makes necessary appointment through a detailed selection process.
* Every year new recruits are exposed to a 6 day programme on training and orientation. The Staff members are sent to attend orientation programmes conducted by the Staff Development Colleges and short term courses.
* The College has conducted a training programme in usage of laboratory instruments for the non-teaching staff.
* Faculty is encouraged to attend seminars and workshops
* Faculty is deputed to attend the Refresher Courses organised by the Academic Staff Colleges of Various Universities

6.3.7 Faculty and Staff recruitment

23 Teaching and 10 non-teaching staff are recruited in the year 2015-16

6.3.8 Industry Interaction / Collaboration

The College has Industry representatives in BOS of every department. The students of PG department are sent to different industries for their project work and internship. Different industries conduct campus interviews for UG and PG students. The College has established MoUs with some industries. The College has established Industry Interaction Cell.

Industrial Visits are organised by the departments to get a practical knowledge on the working of industries.

6.3.9 Admission of Students

* College has an Admission Committee which meets twice in a year and reviews the admission process in the College.
* Merit is the main criterion for admission, the College’s policy of ‘*preferential option for the poor’* has opened the doors to a large number of socially and economically backward students as well as first generation learners.
* There is a significant increase in the number of OBCs, Minorities, first generation learners and girl students.
* Outstanding achievers in sports and extracurricular activities are given preference in admission.

|  |  |
| --- | --- |
| Teaching | * St Aloysius College Teachers Credit Cooperative Society * Aloysian Employees Housing Society |
| Non teaching | * Provident Fund (PF) * ESI Medical Facility * Arrupe fund – Loan without interest * Aloysian Employees Housing Society * Financial assistance for Rectors Charity Fund |
| Students | * Mid-day Meal Scheme * Scholarships * Fee Concession * Student Cooperative Society |

6.4 Welfare schemes for

NIL

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Audit Type | External | | Internal | |
| Yes/No | Agency | Yes/No | Authority |
| Academic |  |  | Yes | IQAC |
| Administrative |  |  |  |  |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

* **Examination reforms committees** have been set up as regular bodies in each academic year separately for Undergraduate and Postgraduate Courses. Many recommendations have been accepted and introduced.
* **Continuous and objective** evaluation is the basic principle.
* There have been reforms in **question paper setting**. The formats have to be followed very strictly for internal as well as end semester examinations.
* **Single answer booklet system** has been introduced. Question papers are set accordingly.
* **Examination Orientation programmes** are conducted to the newly recruited lecturers on an annual basis.
* **Schedule of examinations** fixed in the beginning of the academic year.
* **Online** results, Photocopying answer script facility, re-totalling and revaluation.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

* University team visits the college and takes a stock of the situation in each academic year.
* Annual report on the working of the autonomy is submitted to the University.

6.11 Activities and support from the Alumni Association

The main objective of St. Aloysius College Alumni Association (SACAA) is to organize the Alumni of the Institution and work with the College management in whatever area possible.

SACAA has taken up responsibility of construction of Swimming Pool. It has raised more than 1.5 crores towards the swimming pool project. SACAA has organized number of programmes during the year.

1. Felicitation to the staff members who have completed 25 years of service, from different Aloysian institution organized on 22nd August 2015. Prof Edmund Frank was the Convenor of this event. About 25 staff members were felicitated on this day.
2. TWO SACAA talks were organized during the year. The first talk was organized on 2nd Feb 2015 .Prof. K.V Rao was the resource person . He spoke on developmental plan of Pilikula. 2nd SACAA talk was organized on 15 September 2015 in collaboration with Rotary international Mangalore on the topic Peace And Harmony. Dr. Joe Verghes, Mr. Walter D’Souza , Mr. S.M. Jabbar were the resource persons. Mr. Archibald Menezes Was the convenor.
3. SACAA sports day was organized on 20th Decembrer 2015. Mr. Michal D’souza was the convenor. In the throw ball event for women, SACAA team emerged as the winners while St. Aloysius College Degree team were the runners. In Bennet PInto memorial Cricket match held on the same day 4 teams participated St. Aloysius PU College were the winners while a team from AIM IT Beeri were the runners.
4. SACAA tour was organized to Srilanka in the month of November 2015. About 26 people participated in the tour. Dr Richard Gonsalves was the Convenor
5. 6 alumni members participated in JAAI south India conference held at Calicut on 28 to 30th 2015. Dr Richard Gonsalves was elected Treasurer for JAAI South India.
6. SACAA Reunion was organized on 12th Jan 2016. Mr Archibald Menezes was the convener .More than 600 Alumni Participated.
7. On 27th &28 Feb SACAA Picnic Was Organized at Uchils Resort Sakalespur. About 25 Members participated in the picnic. Mr. N.G Mohan was organizer of this picnic.
8. SACAA Executive committee had an interaction with Mr. Naresh the Ex President of JAAI on 15th Feb 2016.

* Eminent Aloysian Award 2016 will be organized on 19th March 2016. Mr. Michael D’Souza is the Convenor. 5 Eminent Aloysian were honoured on this day. They are: Mr. Thumbay Moideen, Mr. Walter D’Souza, Prof. B.S Raman, Dr. K Ullas Karanth, Dr. K.P Rao

6.12 Activities and support from the Parent – Teacher Association

* After the admission student, along with parents/ guardian meet the Vice Principal and the Dean of the respective faculty to get input about the Course and the regulations of the institution.
* There is constant interaction between faculty students and parents through PTS meetings.
* Regular Parent- Teacher meetings are held to update the academic, co-curricular and extra-curricular performance and the academic progress is informed to the parents after every internal and end semester examination
* Counselling to the students is also done by involving parents if required.
* Parents are involved in creating awareness and follow-up through PTS meetings.
* Feedback is taken from Parent-Teacher-Student (PTS) meeting and the constructive suggestions are implemented.

6.13 Development programmes for support staff

* Orientation programme is given in the beginning of the year
* Training programme is conducting when the new software is introducing in the college
* Financial assistance is given to the staff through cooperative society to buy or to build a new house

6.14 Initiatives taken by the institution to make the campus eco-friendly

* The students have participated in “Swachatha Abiyaana” – a cleanliness programme organised by NCC, NSS, Red Cross, AICUF and other associations in our college campus.
* **Campus Flora** - Labeling of Plants in the Campus
* Fern House upgradation
* Recycling and reusing Chemicals
* Reducing the concentration of solutions for minimal usage of chemicals
* Green approach for the synthesis of organic compounds required for the project work
* Decreased usage of plastic.
* Not using synthetic colour for student activities.
* Minimum usage of paper.
* All the biological waste, and dry leaves generated in the campus are converted to organic compost.
* The campus buildings are designed to store re-use the rain water in the undergrounds tanks.
* The use of solar energy has been promoted extensively in the campus to provide lighting and water heating facility.
* Maintenance of Herbal Garden - Medicinal plants by the staff & students at the Dept Fern House **.**
* Introduction of the practicals on ‘Green synthesis in organic preparation’.
* On 7.08.2015 the students actively participated actively and portrayed the need of the hour to keep our surroundings clean and tidy.
* Student participated in Cleaning of St Aloysius College Campus on 23 January 2015
* The volunteers of the College celebrated Vanamahothsava on July 25, 2015 in the College Campus.

**Criterion – VII**

**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

* Blog in social media for alumni- to keep touch with old students and help the current students for placement, and increase enrolment for next academic year.
* **Campus Flora** – Documentation of plants of Aloysius

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

beginning of the year

* My Own Business.Com an on-line course has been offered to MBA students as 30 hour certificate course by Santa Clara University, California, USA
* IBPS coaching classes
* Revision of Syllabus, Collaborative Seminars, E learning, Organizational Exposure, NET Coaching, Staff Research Projects, Student Placement etc.
* Introduced New topics in the syllabus relating to biomedical instruments, Robotics, VLSI design and embedded systems.
* Introduced Projects in the syllabus
* Started certificate course in Aurdino
* 17 New practicals are introduced by using the equipment procured under star college scheme
* Certificate course in Instrumental methods is continued with new practicals and with a revised lab manual
* Documentary films by 2nd year journalism students
* Remedial classes to those students who lack interest in study.
* Summer school BEAT the heat with basic sciences was organized which exposed undergraduate students to research techniques and familiarized them with modern equipment

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

* Co-curricular and extracurricular activities
* Placement Cells
* Midday Meals
* Class Guides and Mentor System
* Rewards & Recognition : Sambrama

***\*Best Practices Annexure- iii)***

7.4 Contribution to environmental awareness / protection

* The College has conducted Green Audit
* The entire College is involved in clean green campus programme.
* The Students and the staff are exposed to modern scientific methods of renewable energy sources through various programmes, workshops and national seminars.
* SARANG the community radio station of the college brings out programmes for the public on awareness.
* Gas fired Incinerators is used to dispose medical waste.
* Solar Panels have been installed to generate electricity to computer labs and Solar plants have installed in Boys home and hostels to minimize energy consumption.
* College maintains a micro forest area called ALVANA with all its natural fauna and flora. Here, exotic, endangered species of Western ghats are maintained and conserved
* Vemiculturing and Vermicomposting hands on training is imparted to institutions, teachers, farmers, general public to popularize green technology in and around Mangalore.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strength**

* College is offering a wide verity of courses for the Students.
* Excellent infrastructure facilities with sophisticated laboratories, libraries,

Wi-Fi campuses, museums, Class Rooms, and LCD mounted Class Rooms.

* College has been recognized as ‘College with Potential for Excellence’ for the second phase from UGC, ‘STAR College’ for the second Phase from DBT, ‘Community College’ from UGC, “Bio Technology Finishing School” from Government of Karnataka and “Degree Awarding College” announced by MHRD.
* Two research centers with 16 research guides.
* College publishes 4 Peer Reviewed Research Journals and 22 news letters.

**Weakness**

* Non extension of Grant in Aid by the state government.
* Less attraction towards basic sciences and humanities.
* Consultancy needs to be enhanced.
* Indiscriminate proliferation of professional courses

**Opportunities**

* Upgrading the College into University.
* To establish networks and linkages with industry and reputed institutions.
* Raising resources through consultation.

**Threats**

* Competing Colleges
* Retaining qualified staff
* Raising resources to pay Management paid staff

8. **Plans of institution for next year**

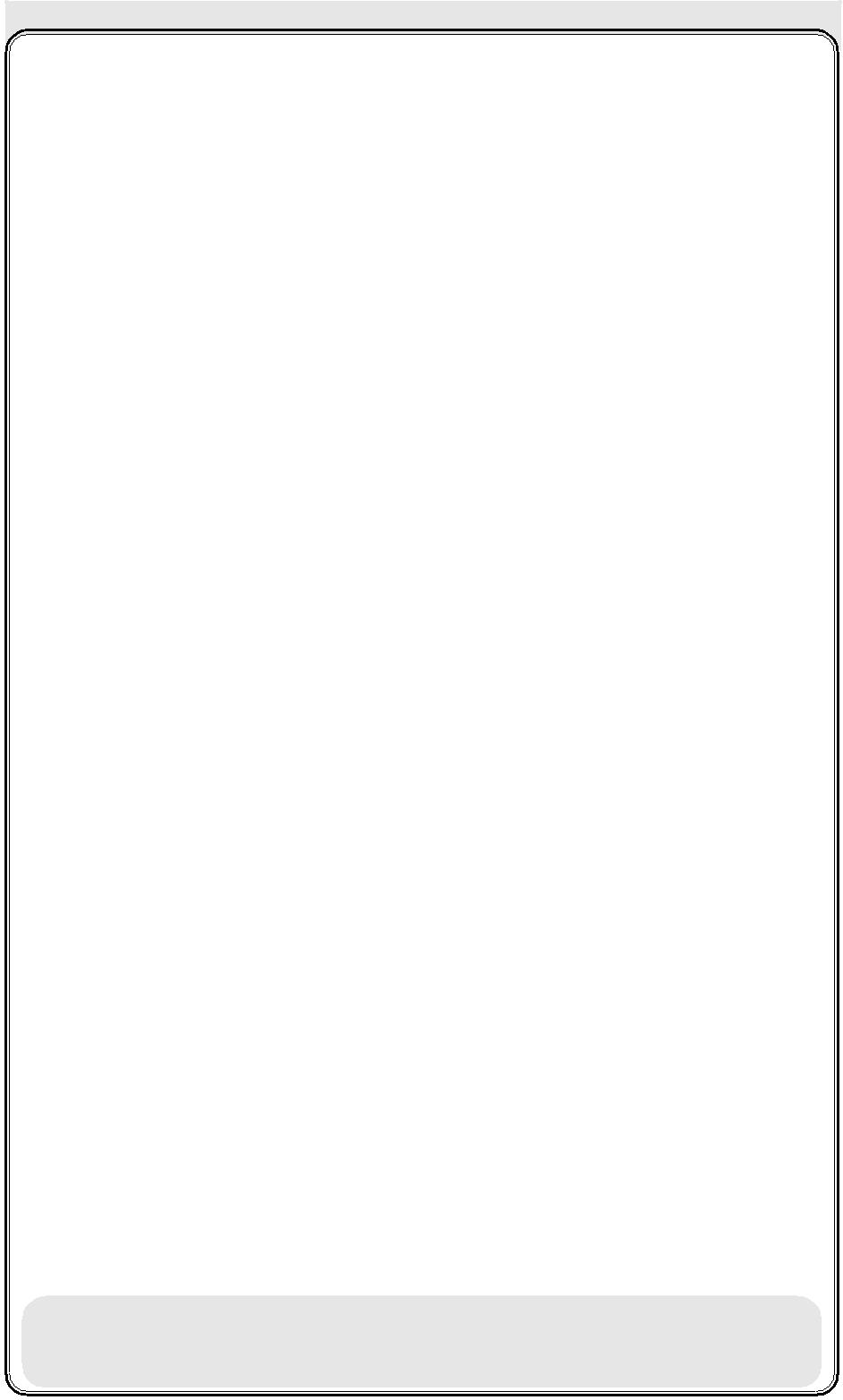
1. Acquire University status.
2. Establish schools of excellence
3. Improve the success rate at UGC-NET/SLET, CSIR examinations.

*Name: Dr Denis Fernandes Name Rev. Fr Swebert D’Silva SJ*

*Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC*

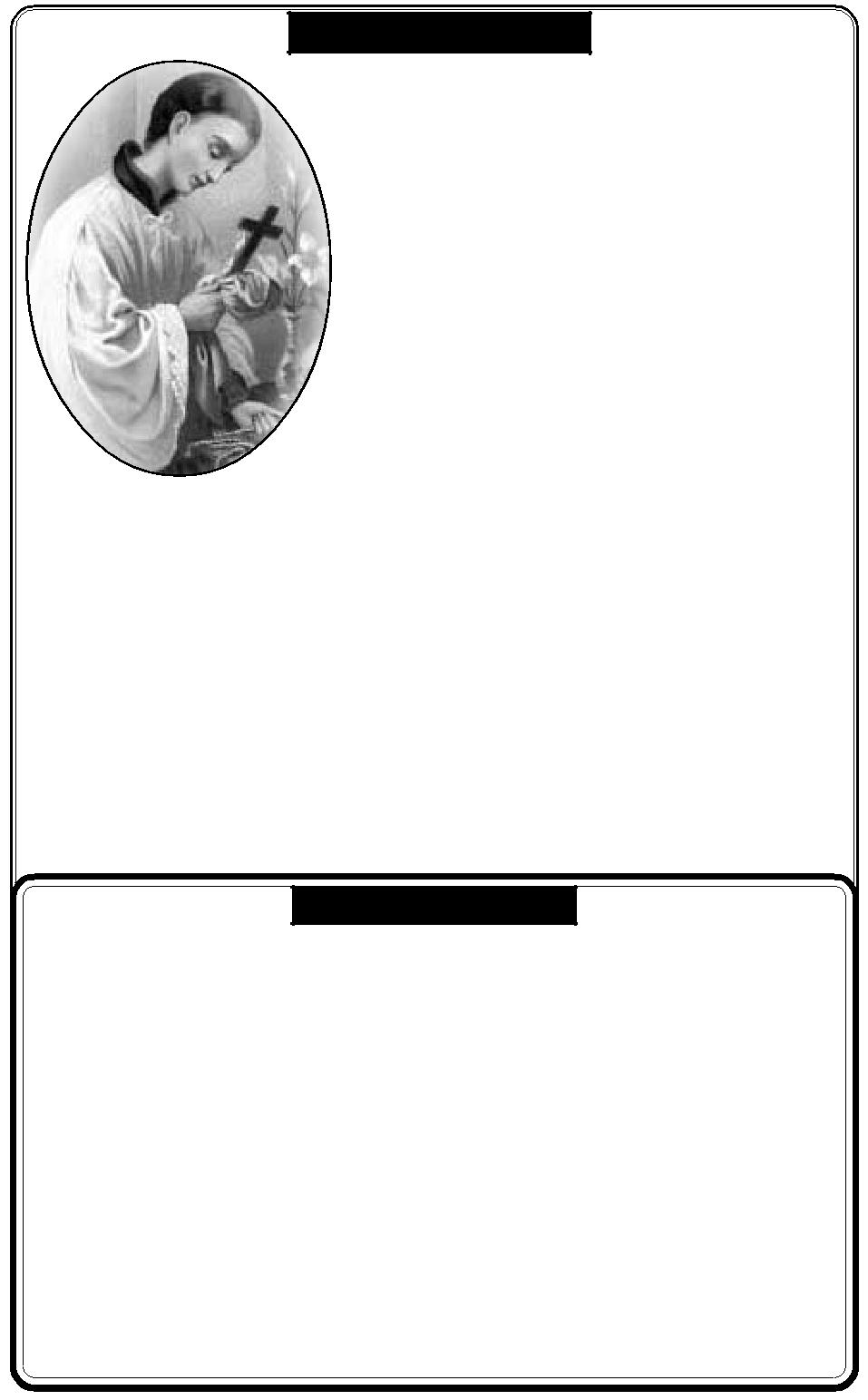
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| Mother’s Name | : ............................................................. |  |  |  |
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| Guardian | : ............................................................. |  |  |  |
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| Blood Group | : ............................................................. |  |  |  |
| Bank Account No. | : ............................................................. |  |  |  |
| Contact Telephones | : ............................................................. |  |  |  |
| Name of the Class Guide : | | | |  |
| Phone | : |  |  |  |

1

**St Aloysius Gonzaga**

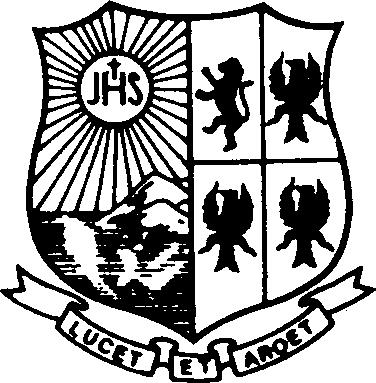
This College is named after St Aloysius Gonzaga. He was a 16th century prince, heir to the throne of the Marquisate of Gonzaga in Italy, who had, at his disposal, everything he could have desired in life. But inspired by a deep spirit of faith and moved by a profound love of mankind, at the age of 18, he renounced his rights and entered the Jesuit Order to be a religious whose wealth would be God alone and whose happiness would be the service of others. While

Aloysius was still into training, there was a plague in Rome. Victims of the plague had no hope of recovery and were abandoned for fear of contagion. The youthful Aloysius, who was then 24, rose to the occasion with his companions and immediately set about caring for the sick and the dying, risking his own life. The risk, however, was too great. Aloysius fell a victim to the disease and died in the midst of his noble work, offering his life as a sacrifice for others.

It is the example of his life, pure and noble, not seeking the glories of this world but genuinely concerned about the good of others, that is proposed to you as a model here.

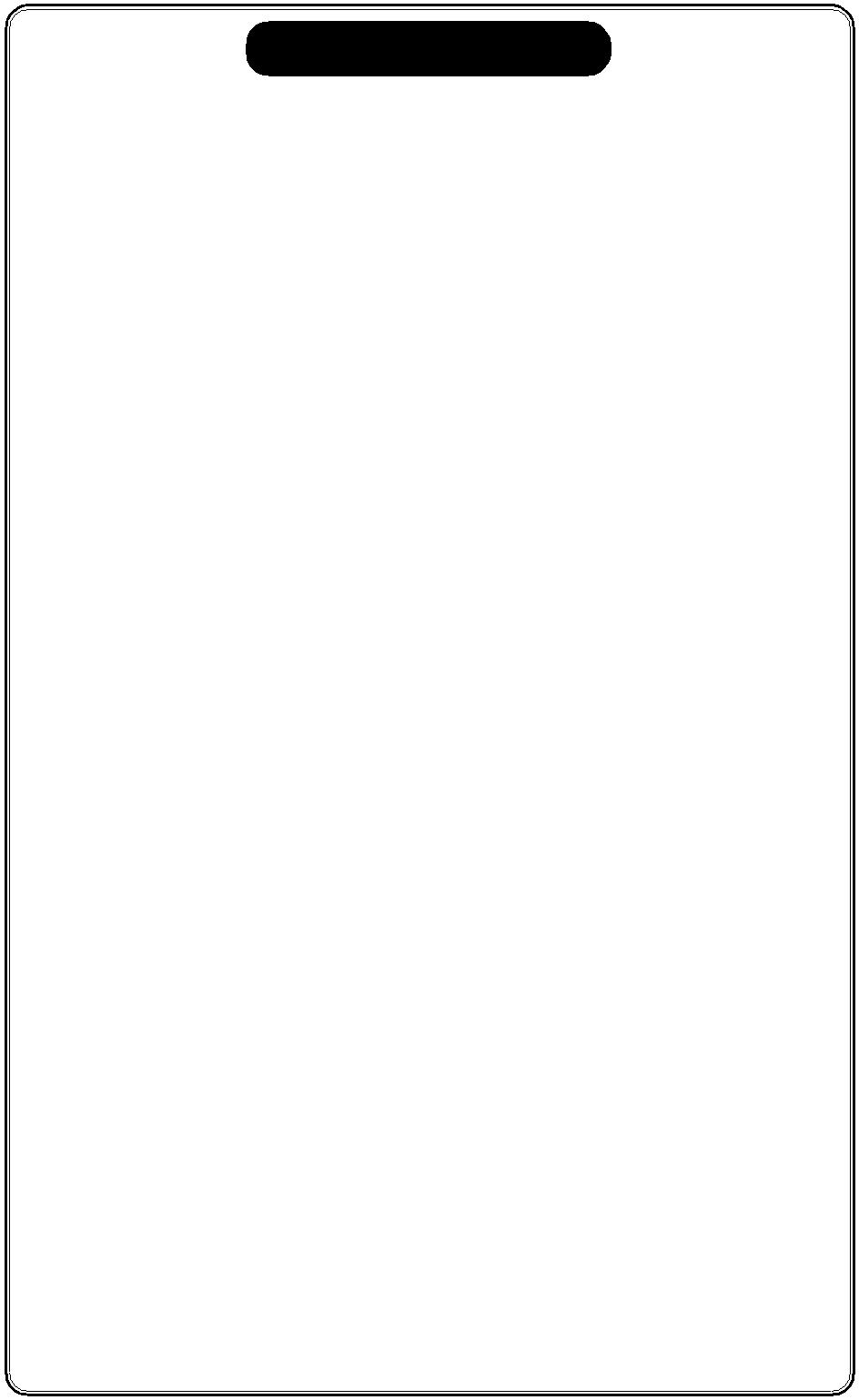
**The College Motto**

When you look at the College Crest, in the centre of the rising sun there are the letters IHS. This is the abbreviation of the name of Jesus (which in Greek is written as *IHSUS*). That name symbolizes deepest faith in God, commitment to humanity and the readiness to sacrifice one’s life for others.



The Motto of this Institution is ***Lucet et Ardet***. These Latin words which mean **Shine to Enkindle** refer to the qualities of the mind and the heart. It is the deep desire of this ***Alma Mater*** to present to the world and our nation, men and women with knowledge and creativity and hearts burning with genuine love and concern for others. May your life measure up to the expectation of his Motto.

2

**ALOYSIAN IDEAL**

Dear Aloysian,

You are a student of a century and thirty six year old institution that has trained thousands of young men and women and presented them to the nation. You too are welcome to be trained here, so that making use of all the opportunities you have, you may develop your God-given talents and prepare yourself to serve fellow-human beings.

This College is a Minority Institution, run primarily for the education of Catholic youth. However, everyone is welcome here without the distinction of caste and creed, in a fellowship of people of all faiths.

The College became autonomous in 2007. Since then, the College has been making rapid progress by introducing innovative courses, regularly updating the syllabus and transparent and objective evaluation strategies.

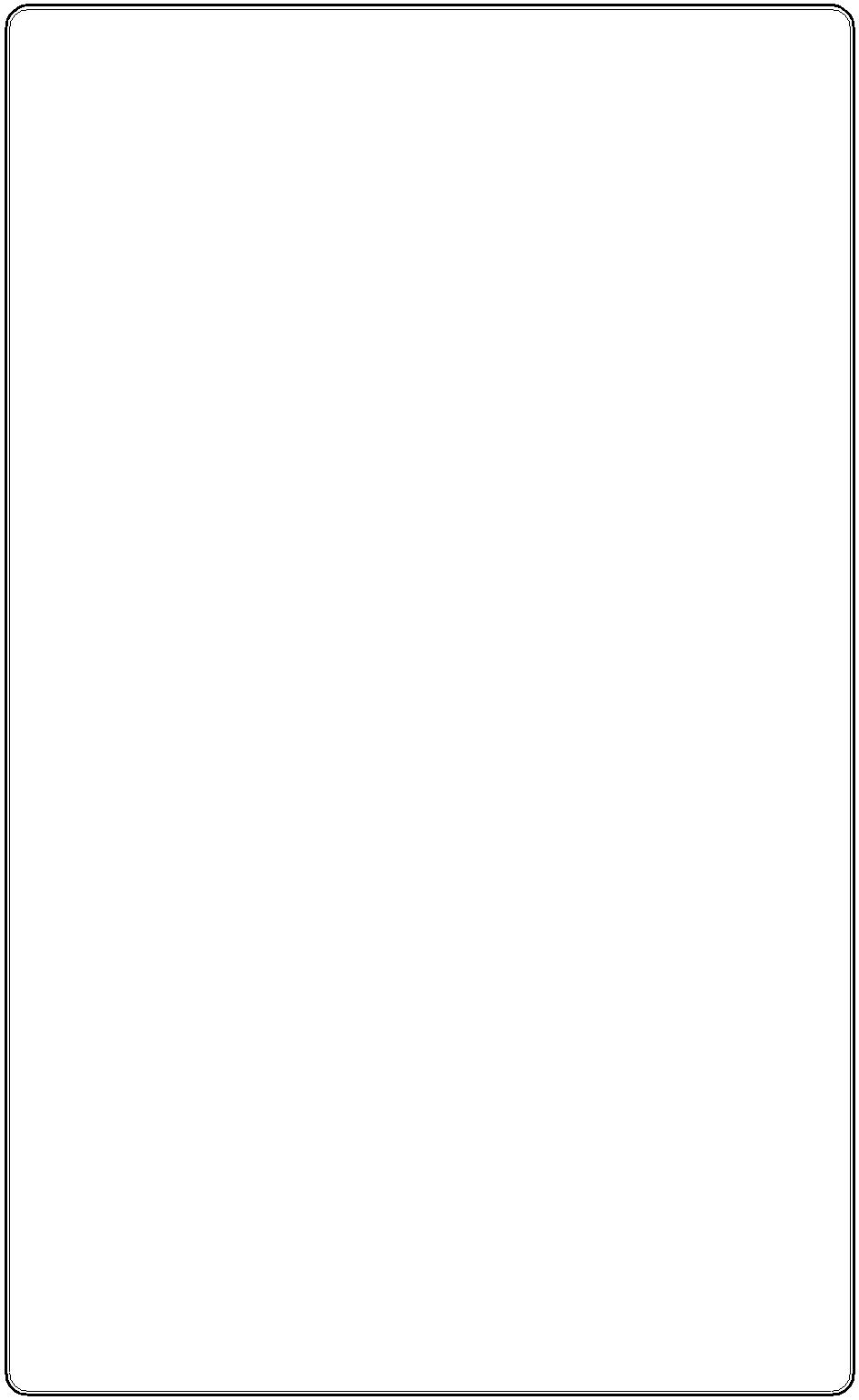
**VISION**

Empowering youth through excellence in education to shape a better future for humankind.

**MISSION**

St Aloysius Institutions of the Mangalore Jesuit Educational Society inspired by the person and mission of Jesus Christ and guided by the motto *‘‘Lucet et Ardet’’* commit themselves to spread the light of knowledge and wisdom, to kindle the ardour of faith that does justice by forming men and women for others, who are academically accomplished, emotionally balanced, morally upright, socially responsible, ecologically sensitive and professionally dedicated so that they become a powerful force for in transformation of society.

3

**Aims and objectives of the College**

In keeping with the tradition of the Society of Jesus which runs this institution and the needs of the time, the College aims at the integral formation of its students helping them to become *men and women for others:*

through striving after excellence in learning, creative and practical thinking and co-operative leadership, with a stress on both academic and human excellence, inspired by genuine religious and moral values, and with practical awareness of the prevailing social conditions and demonstrate a commitment to the cause of justice.

Thus an Aloysian

lives a commitment to justice; acts with a strong self esteem; thinks critically and creatively; communicates effectively; excercises power appropriately;

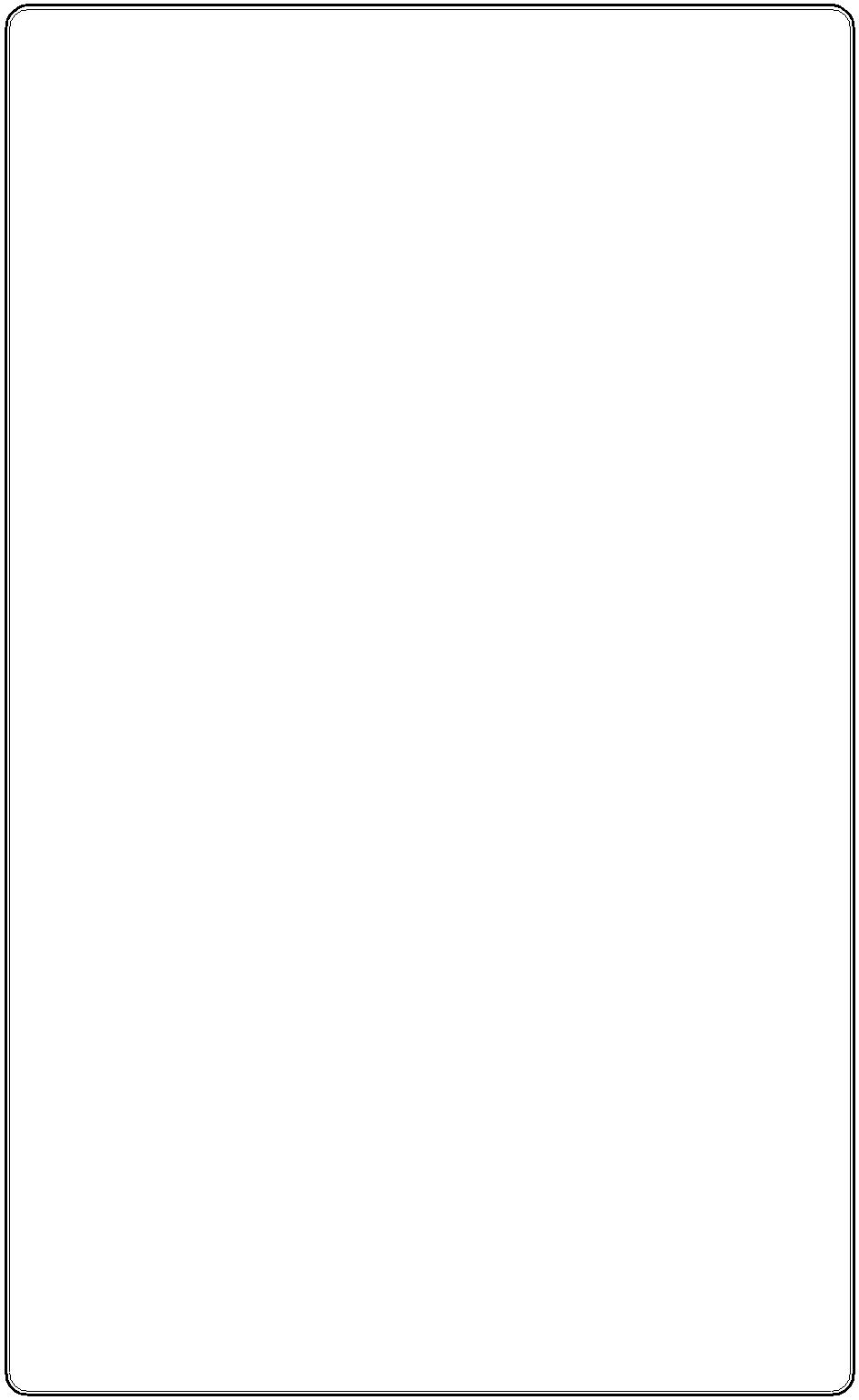
cultivates a positive sense of direction; evokes hope.

Your education in this institution will be meaningful only to the extent you personalise and strive after these values and goals. All that the College can do is to assist you to realize your hidden potential, be a partner with you in the task of integral personality-building, where your faculties and qualities will find harmonious development. This entails development in a three-fold dimensions: intellectual, physical and spiritual.

**Intellectual Development**

The development of your mind, the acquisition of information in different subjects of your study, digesting this information and putting it into a practical framework will be the major part of your education here. Let your aim of study be not just to successfully reproduce in an examination what you

4

have learnt, but to cultivate the art of thinking independently, analytically and critically and expressing yourself clearly.

Do not limit yourself to classroom material. You are advised to go deep into your subject by regular study and wide reading. The HRD Programmes and Certificate Courses will help you to realize this. You are expected to broaden your intellectual horizons by getting a working knowledge of all subjects important for life even though they do not form a part of your syllabus. Thus Commerce and Arts students would do well to acquire a general knowledge of scientific theories and technological innovations while science students would have a working knowledge of the economic, political and social dimensions of everyday life.

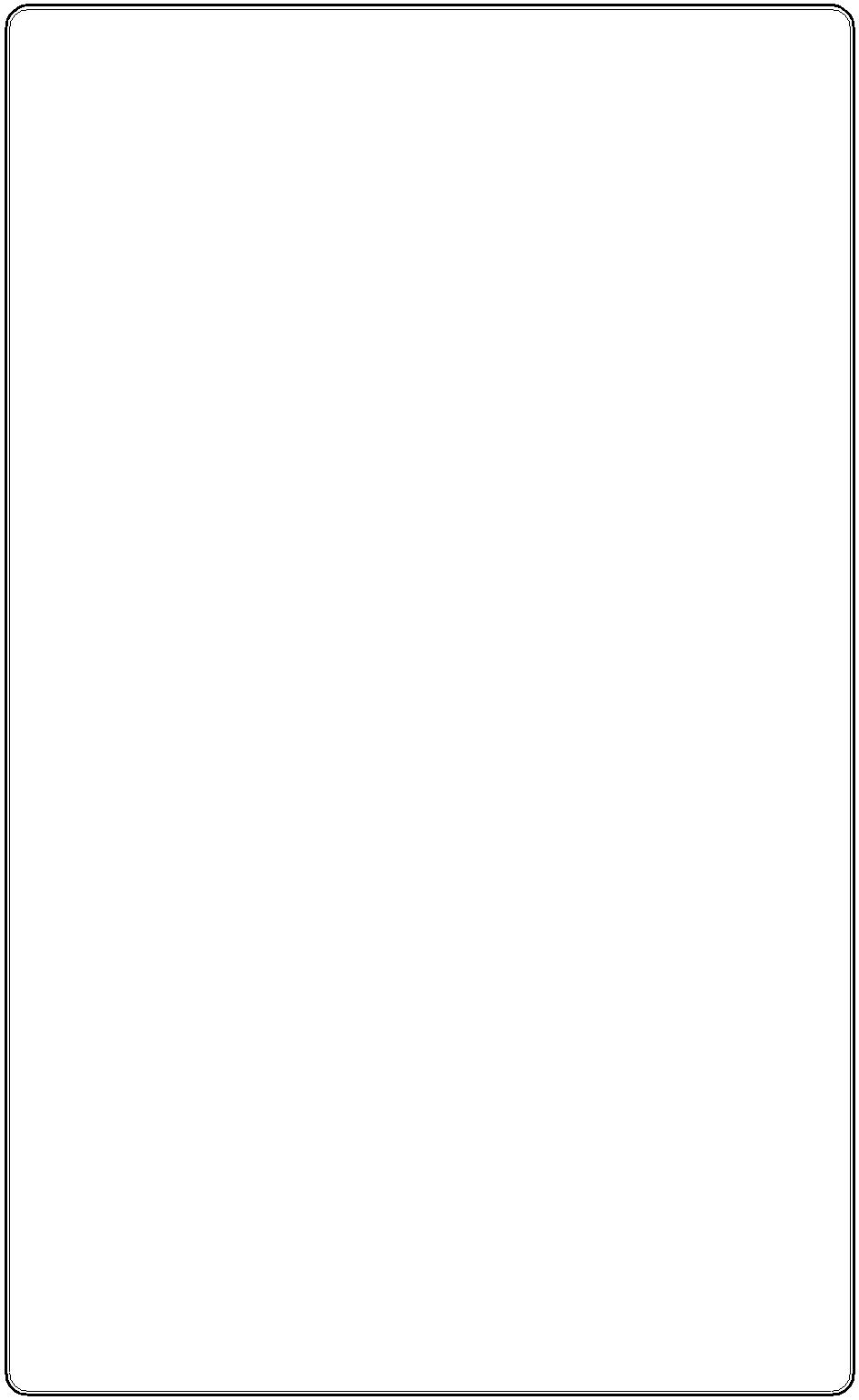
Learning requires regular work. Have a time-table for your home study. The College has two excellent libraries of over one lakh books and a reading room. Make good use of the library particularly during your free hours. Your librarian and lecturers will help you to select the right books. You have a spacious newspapers and periodical section for updating your knowledge on current affairs.

**Physical Development**

“A sound mind in a sound body” goes the universal adage. Towards the integral development of your personality it is essential that you give importance also to the development of your physical agility through sports and games and acquire skills to tone your body and empower endurance. The College has extensive play grounds and you can strive to be a part of the college sports and games teams which would be a unique privilege.

NCC with its Army, Navy and Air wings, and the NSS with its regular service activities help you to develop your physical endurance, team spirit, fair play, punctuality and sound habits of health and hygiene.

5

**Spiritual Development**

Being an institution administered by a religious congregation, the College gives highest importance to spiritual formation and character building. A person is what his spiritual and moral values are, and you will carry this aspect of your education with you all your life.

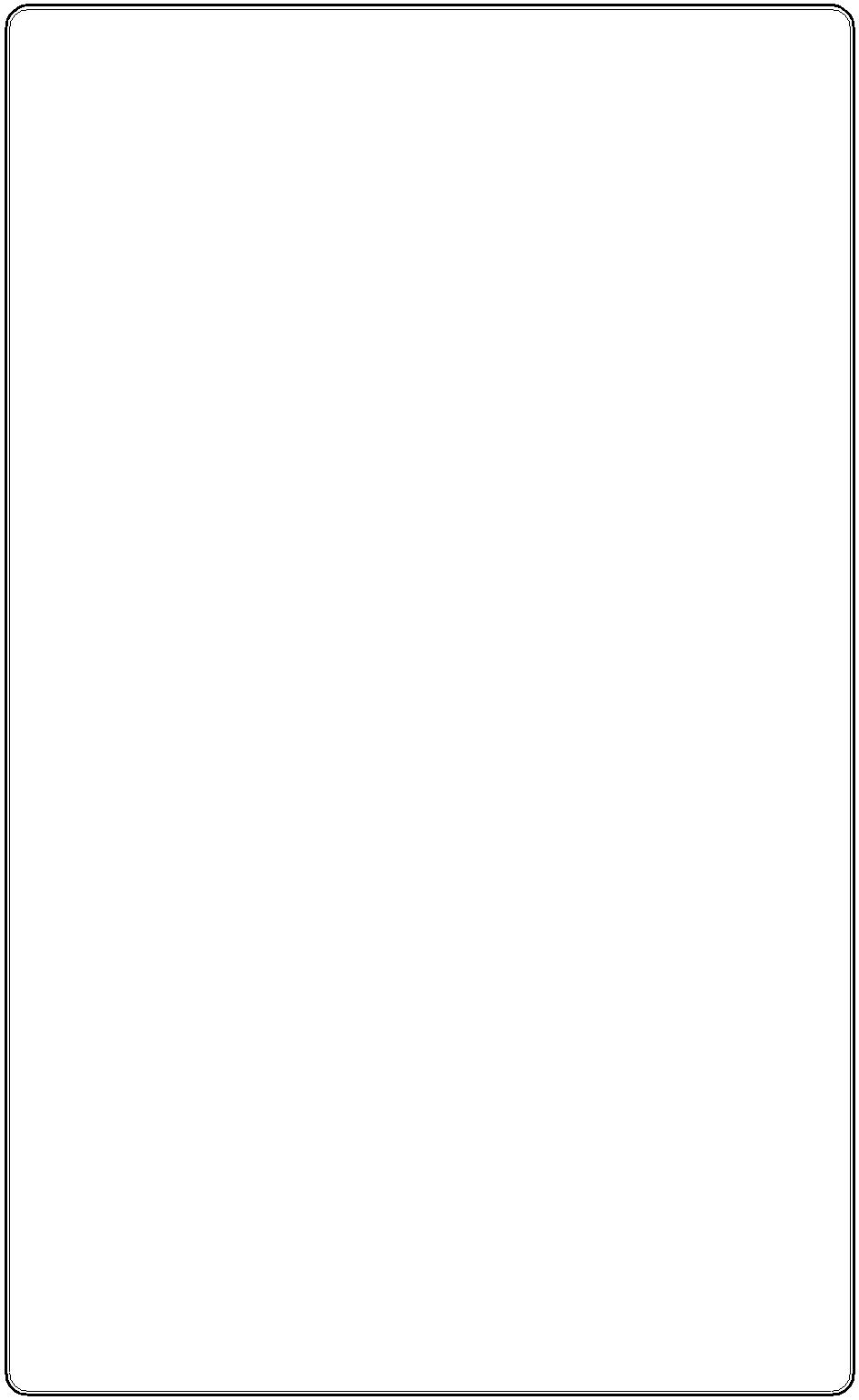
Your character is the sum total of your values which express themselves through your attitudes, dealings and relations with others, and the world around you, and the way you face problems and challenges of life. The time in College is the period when you have to build your value system: honesty, justice, co-operation, fellowship and concern for others, belief in and a filial devotion to God and universal love that embraces all people cutting across barriers of religion or caste or nationality.

To acquire this, you have regular programmes in Value Education. Moreover you will pick values from your companions and elders while you will influence the value system of others.

Essential to any spiritual and value formation is self-discipline, a systematic effort to channelise your impulses, emotions and feelings to their proper ends and make them a power to achieve some good. Lack of discipline results in confusion and chaos, both internal and external, personal and social, where no true education is possible. Thus the rules of discipline of the college will help you cultivate self-discipline.

The habit of regular prayer and meditation is earnestly recommended to all. The College has a beautiful chapel and everyone is welcome to sit in meditation or spend a few moments of quiet prayer and reflection. Catholics, particularly those staying in the hostels, are earnestly invited to participate in the daily morning services in the chapel.

6

**Co-curricular and Extra-curricular Activities**

A good part of our education, the broadening of our horizons, inculcation of values, learning to relate to and to deal with others, exercise of participative leadership etc., takes place through co- curricular and extra-curricular activities. The College provides rich opportunities in the form of more than forty Associations and Clubs with the dedicated staff for training and guiding you.

**Social Concern**

The need of our times is not only persons with a vision but also persons with a mission- a genuine social consciousness and a heart for others. In a society where people are victimised by personal and institutionalised injustice, in a society that is constantly threatened by trends of communalism, it is vitally important that we are aware of the forces of injustice and exploitation and respond to them adequately.

For this, we need people with genuine social consciousness who find meaning by being at the real service of others even at the cost of themselves- men and women for others.

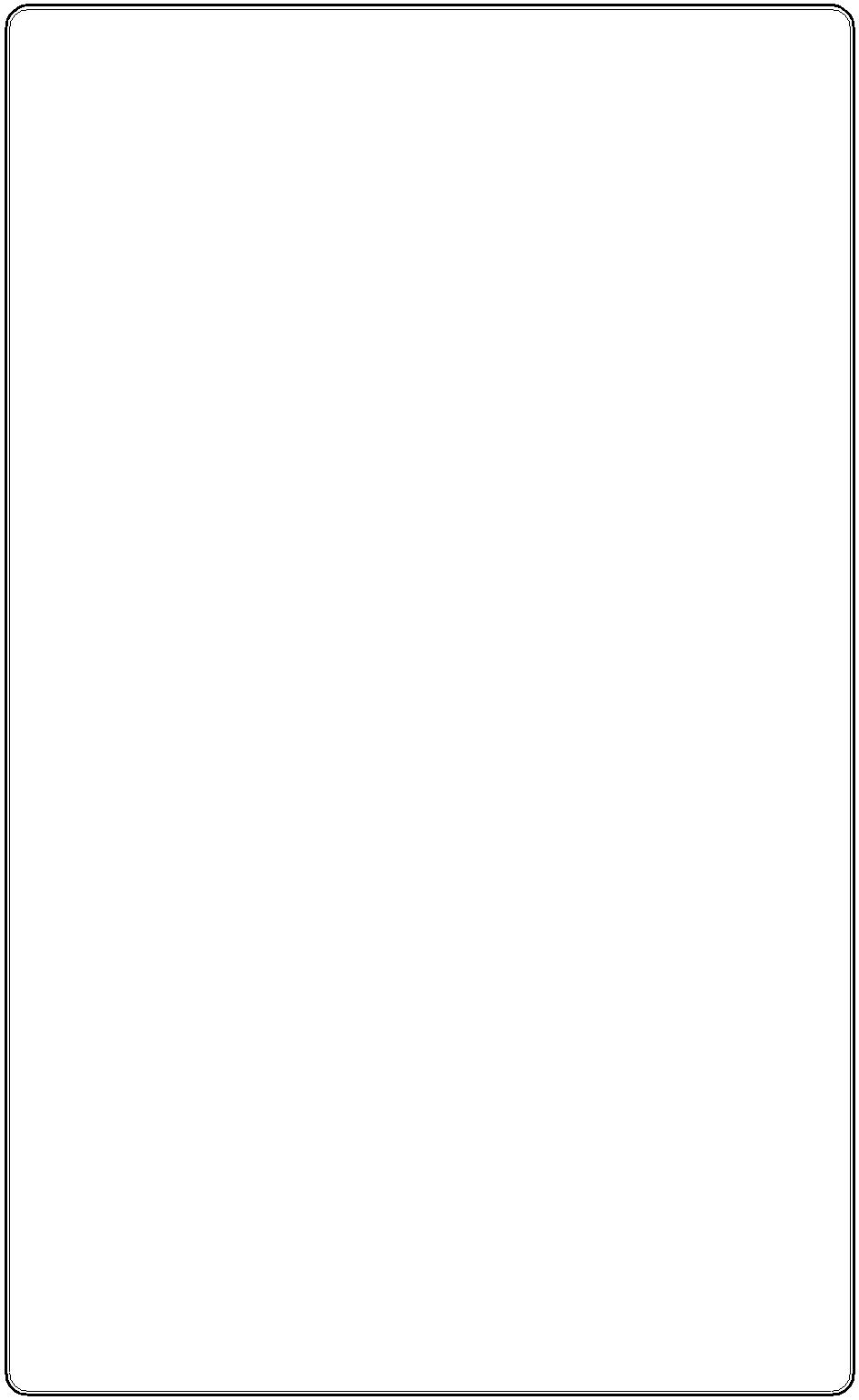
If our students cultivate such a heart and move out of this institution imbued with a sense of social concern, ready to stake their lives for the poor and oppressed persons, the College will have succeeded in its mission and genuinely be proud of its endeavour.

Towards this integral development of body, mind and heart, we have certain systems in place: Class guides, Mentoring, and Counselling services.

**Eco-friendly Campus**

College has been making a conscious effort to maintain its campus **green, clean** and **eco-friendly**. Several steps have been initiated in this regard.

7

1. **Vermi-Bin:** All the bio-degradable waste, and dry leavescollected in the campus are converted into organic compost.
2. **Rain water harvesting:** The campus buildings are designedto store and re-use the rain water in the undergrounds tanks.
3. **Solar Energy:** The use of solar energy has been promotedextensively in the campus to provide lighting and water heating facility.
4. **Green Audit:** A committee has been formed to motivate thestudents and to develop sensitivity towards nature and ecological balance.

**Staff – Student Rapport**

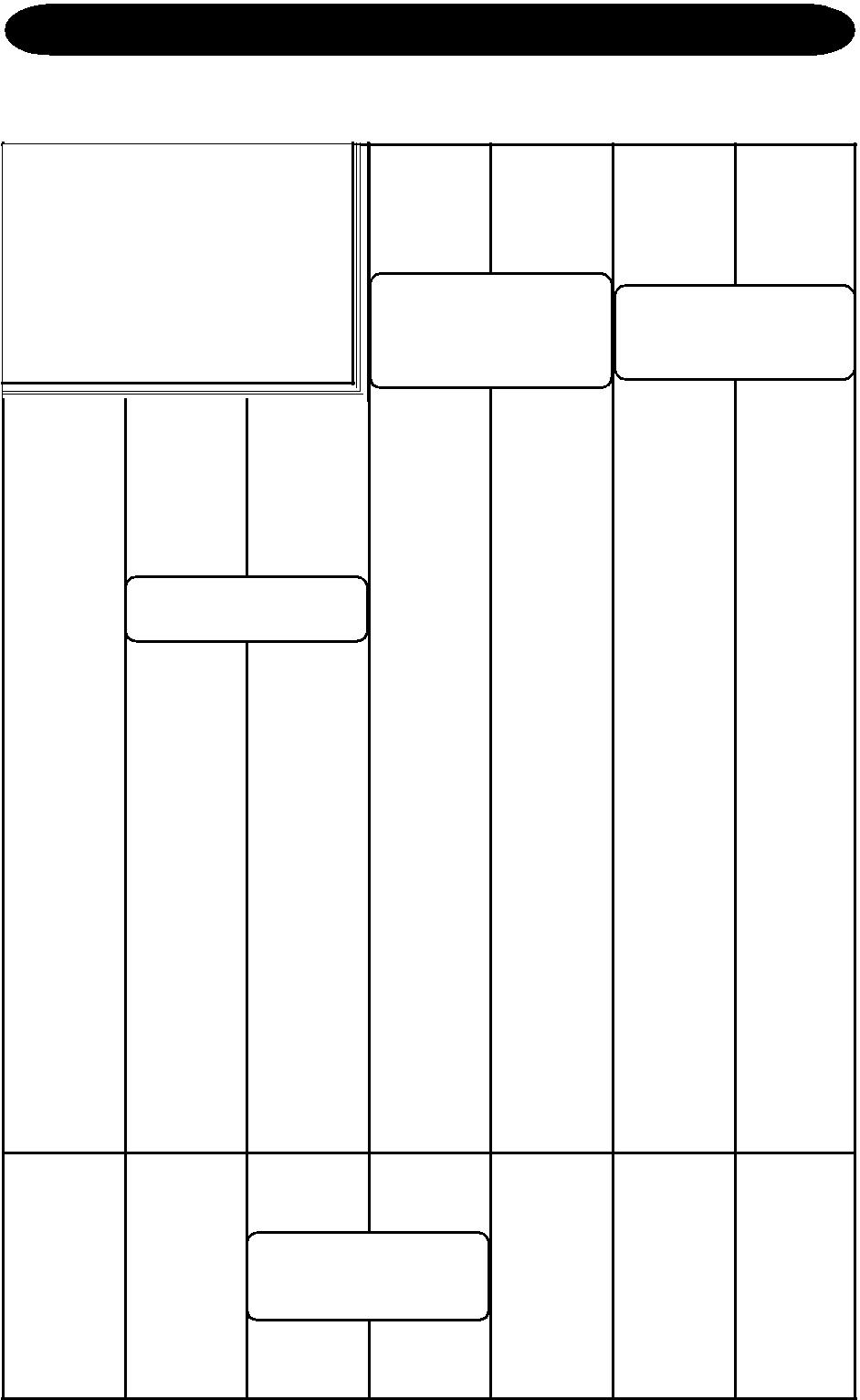
Our lives are shaped very much by the people with whom we constantly interact, and here, it will be your teachers. You have an excellent staff in this College; make good use of their experience and knowledge through constant personal contact both inside and outside the classroom. Today, more than ever, closer ties between staff and students, is the only way to counter many problems arising from the impersonal atmosphere prevailing in our campuses of higher education. Orient yourself to be guided by your teachers.

This staff-student rapport will be all the more effective if parents co-operate and keep in touch with the college and staff. The College brings together parents and teachers during specific programmes which would assist parents with insights into the problems of growing youngsters like you.

Many of our staff members have undergone training to help you not only with your academics but also with your personal and emotional concerns. You may always approach them for guidance, not only to help you solve your problems but also to help you become more effective in the way you function. Batches of degree students will be assigned a Class Guide who will meet his/her wards regularly and also conduct well-planned programmes to enhance their self-confidence, improve healthy inter-personal relationships and effective utilization of their talents and abilities.

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|  | **Orientation Programme** | | | | |  | **Semesters** | | |  |  |  |  |
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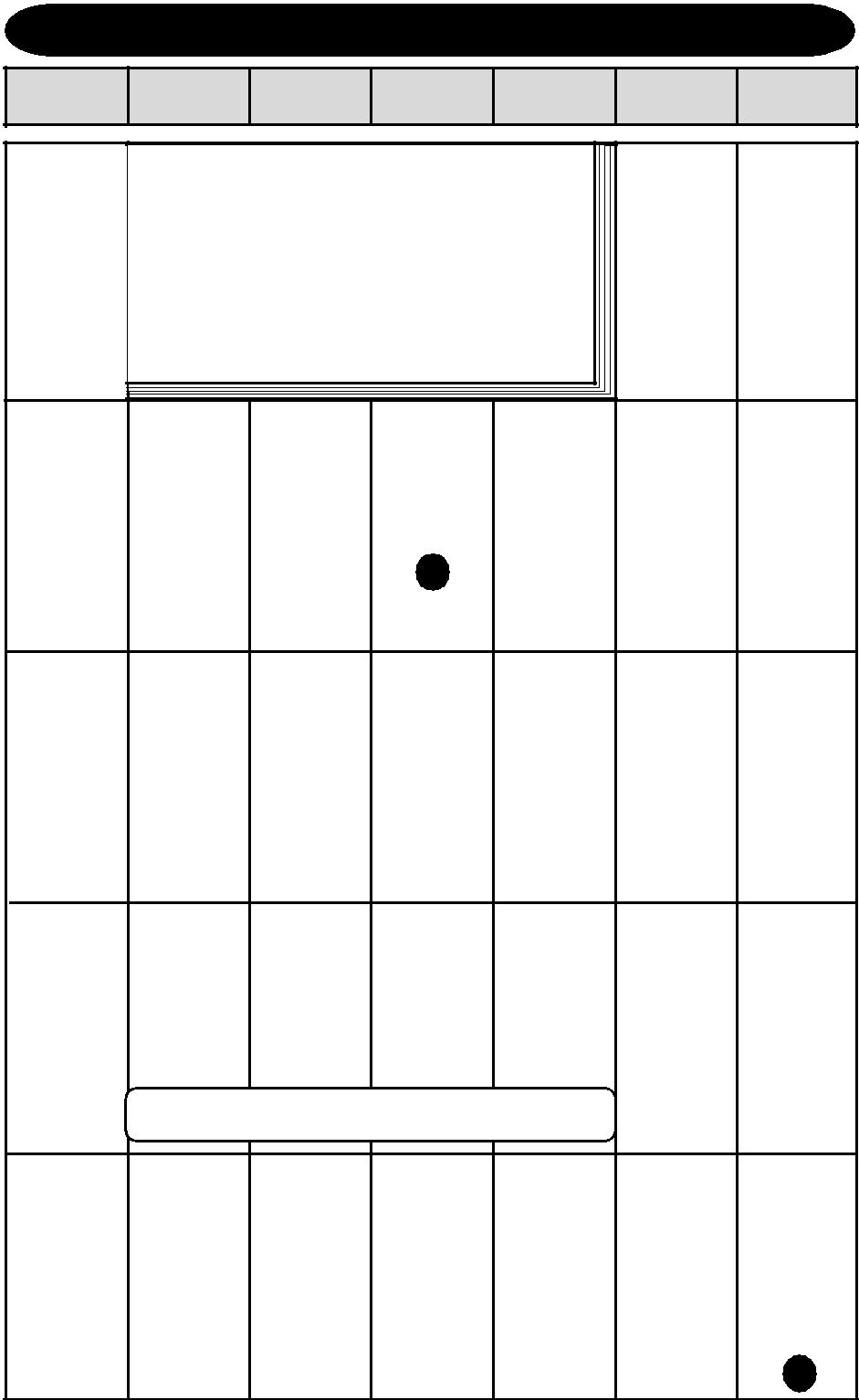
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1. International Day of Yoga

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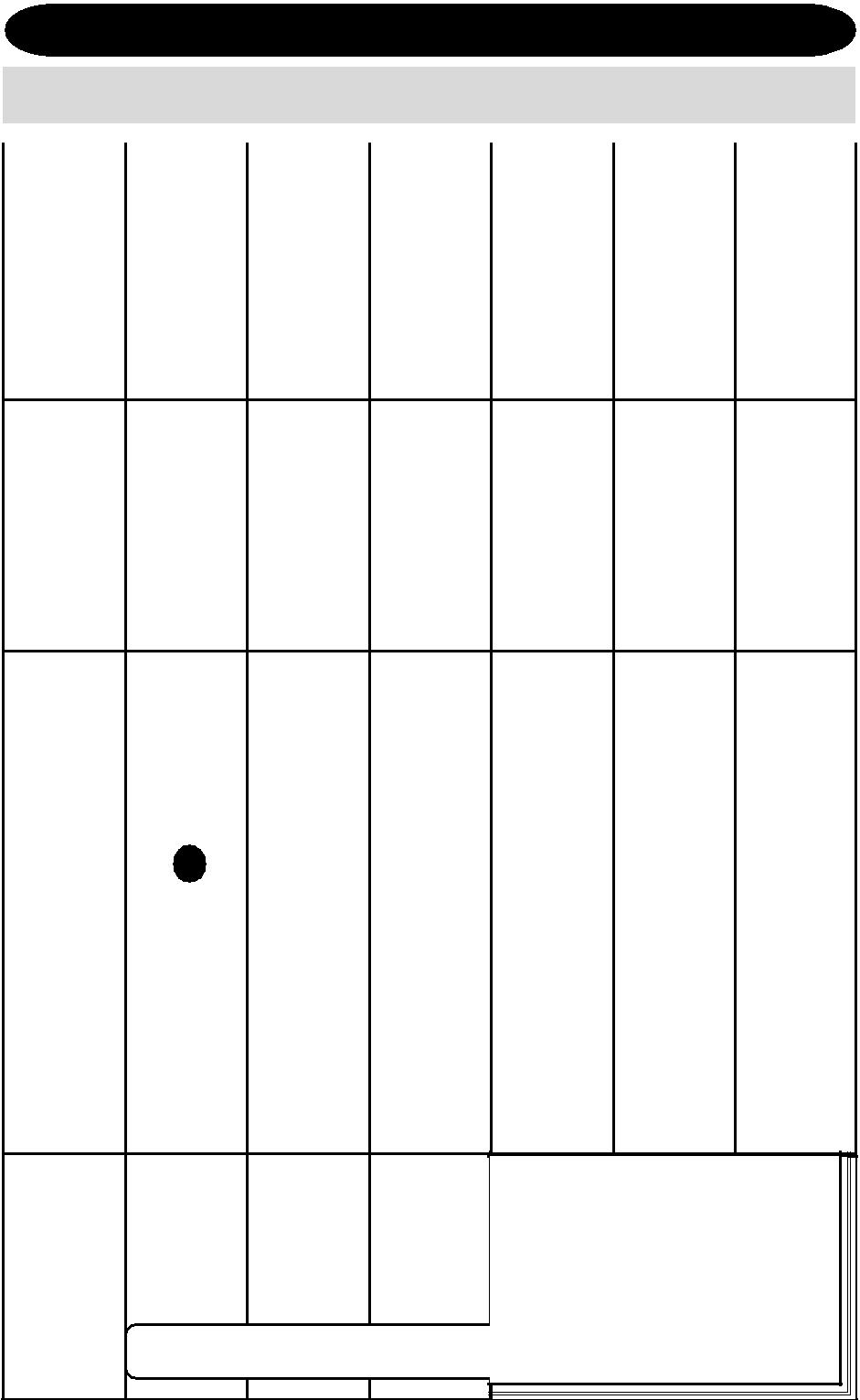


**First Internal Tests**

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**Second assignment /Surprise Test/ Online Test**

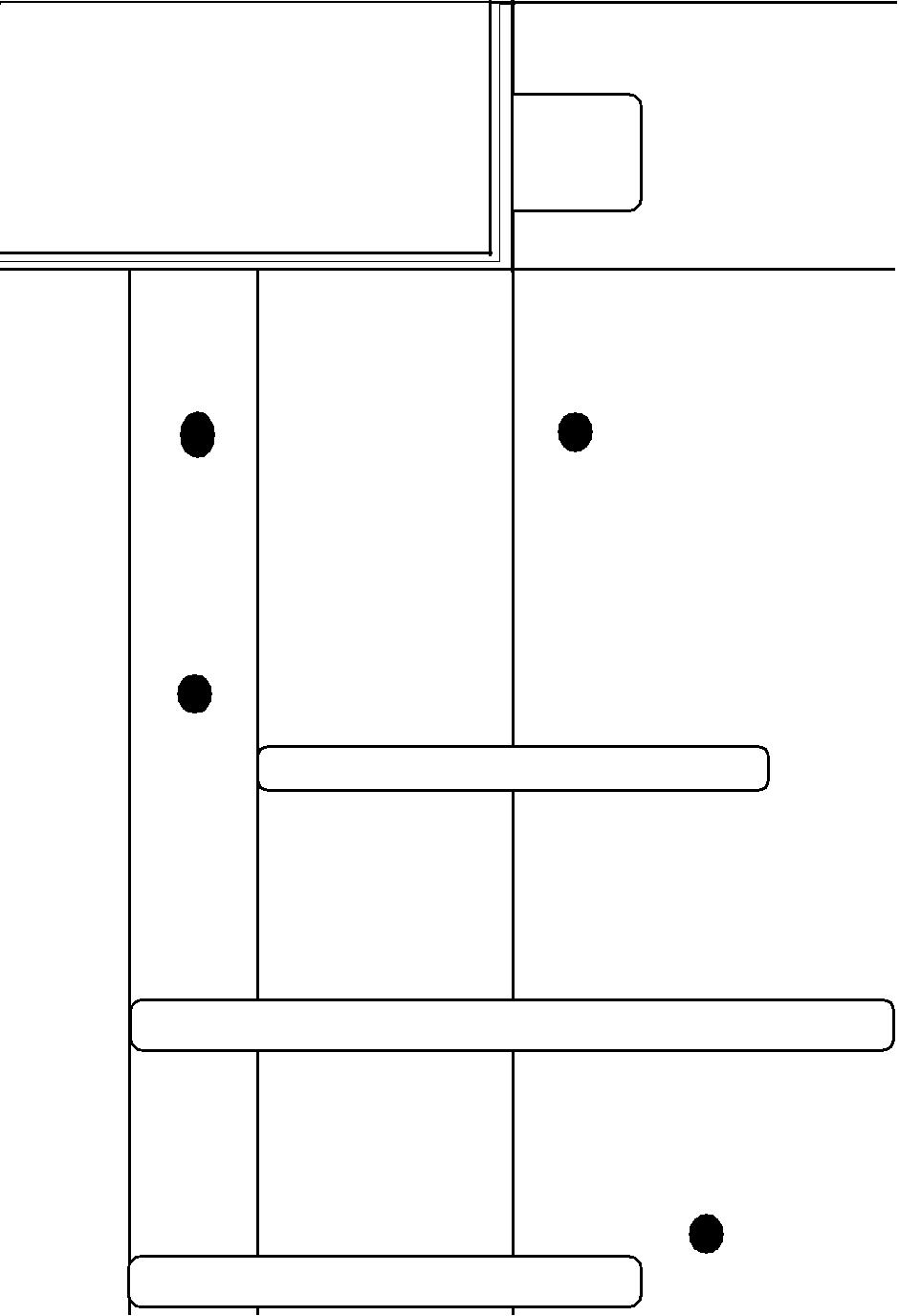
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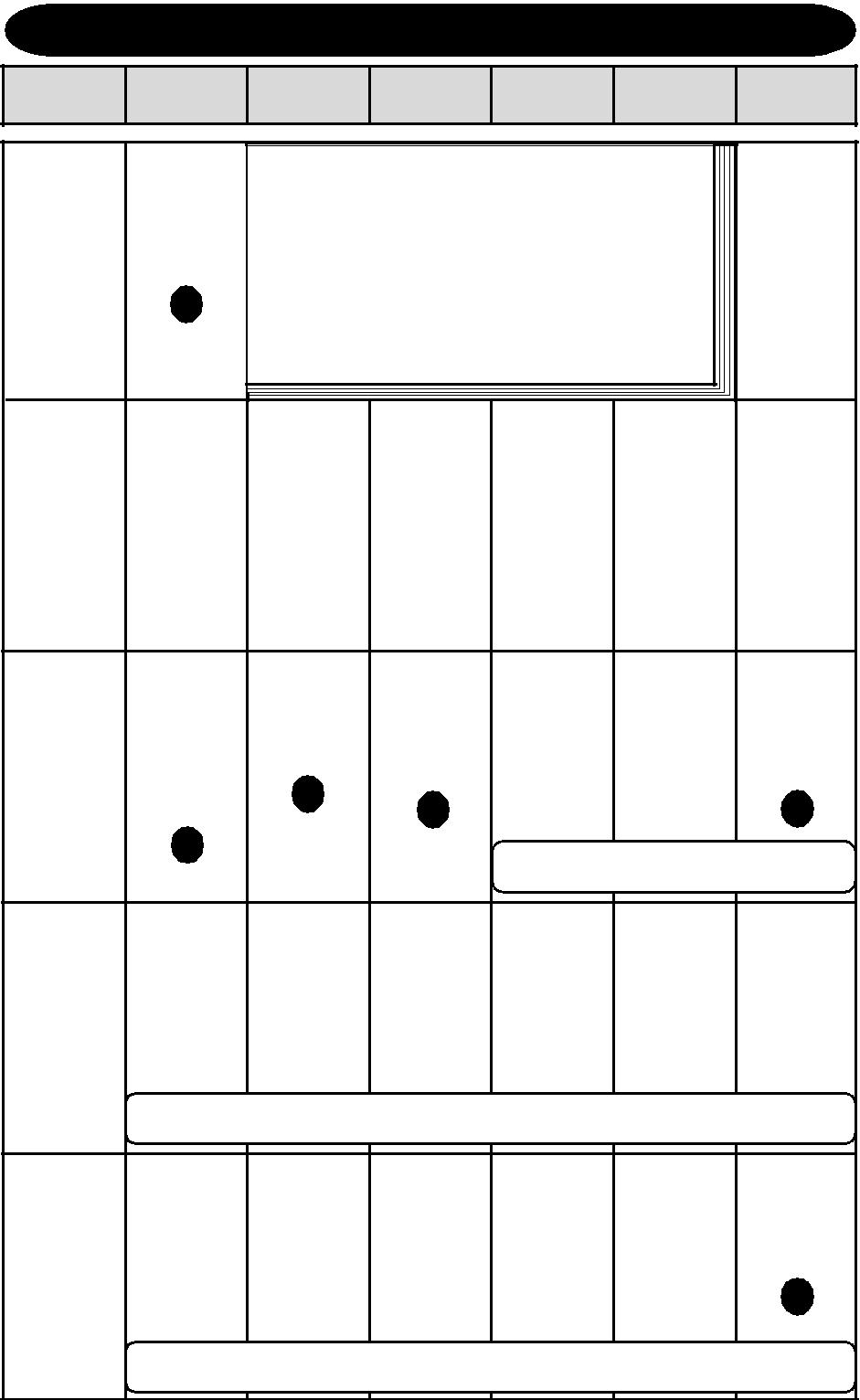


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| 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 |  |  |  |  |
| 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 |  |  |  |  |
| 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 |  |  |  |  |
| 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 |  |  |  |  |
| 2345678901234567890123456789012123456789012345678901 | | | |  | 1 | 2 |  |  |  |  |
| **2345678901234567890123456789012123456789012345678901** | | | |  |  | 2 |  |  |  |  |
| 23456789012345678901234567890121234567890123456789012 | | |  |  |  |  |  |  |  |  |
| 4 | 5 | 6 | 7 |  |  |  | 8 | 9 | 10 |  |
|  | Ganesh |  |  |  |  |  | Nativity |  |  |  |
|  | Chaturthi |  |  |  |  |  | of |  |  |  |
|  |  |  |  |  |  | B.V. Mary |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  | **H** |  |  |  |  |  | **H** |  |  |  |
|  | Teachers |  |  |  |  |  | International |  |  |  |
|  |  |  |  |  |  | Literacy |  |  |  |
|  | Day |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | Day |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| 11 | 12 | 13 | 14 |  |  |  | 15 | 16 | 17 |  |
|  | Bakrid |  | **Musical** | | | |  |  |  |  |
|  | **H** |  | **Evening** | | | |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  | **Re-** | | | | **test** |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| 18 | 19 | 20 | 21 |  |  |  | 22 | 23 | 24 |  |
|  |  |  | International | | | |  |  |  |  |
|  |  |  | Day of |  |  |  |  |  |  |  |
|  |  |  | Peace |  |  |  |  |  |  |  |
|  |  | **End** | **Semester** | | | | **Practical** | **Exams** |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| 25 | 26 | 27 | 28 |  |  |  | 29 | 30 |  |  |
|  |  | World |  |  |  |  |  | Mahalaya |  |  |
|  |  | Tourism |  |  |  |  |  | Amavasye |  |  |
|  |  | Day |  |  |  |  |  | **H** |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  | **End Semester** | | **Practical** | | | | **Exams** |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |



12

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|  | **O C T O B E R** | | | **2 0 16** | |  |  |  |  |
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|  | Deepavali | 12345678901234567890123456789012123456789012345678901 | | | | 9 | 2 |  |
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|  |  | 1**2345678901234567890123456789012123456789012345678901** | | | |  | 2 |  |  |
| 2 | 3 | 123456789012345678901234567890121234567890123456789012 | | | |  |  | 8 |  |
| 4 | 5 | 6 | 7 |  |  |  |



Gandhi

Jayanthi

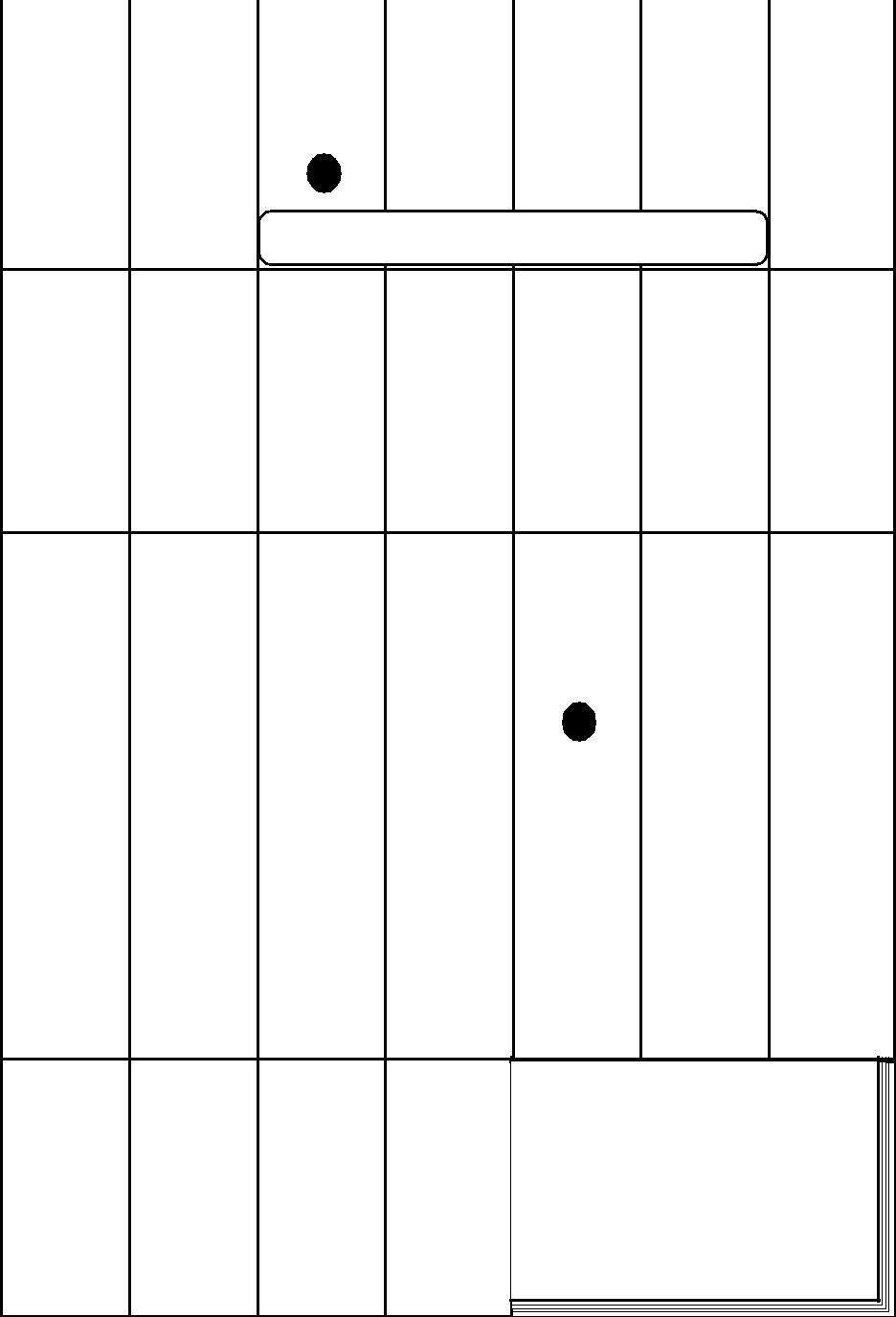
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| 9 | 10 | 11 | 12 | 13 | 14 | 15 |  |
|  |  | Vijaya |  |  |  | Valmiki |  |
|  | Ayudha | Dashami |  |  |  |  |
|  | Moharam |  |  | Jayanthi |  |
|  | Pooja | **H** | **H** |  |  | **H** |  |
|  | **H** | International |  |  |  |
|  |  |  |  |  |  |
|  | Day of the |  | **End Semester Exams** | | |  |
|  |  |  |  |
|  |  | Girl Child |  |  |  |  |  |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |  |
| World |  |  |  |  |  | **H** |  |
| Food Day |  |  |  |  |  |  |  |
|  |  |  | **End Semester Exams** | |  |  |  |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |  |
|  |  |  |  |  |  | Naraka |  |
|  |  |  |  |  |  | Chaturdashi |  |
|  |  |  |  |  |  | **H** |  |
|  |  |  | **End Semester Exams** | |  |  |  |

13

**N O V E M B E R 2 0 1 6**



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| **SUN** | **MON** | **TUE** | **WED** | **THU** | **FRI** | **SAT** |
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|  |  |  |  |  |  |  |
| 1 | | | 2 | 3 | 4 | 5 |



Kannada

Rajyotsava

**H**

**End Semester Exams**

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| 6 | 7 | 8 | 9 | 10 | 11 | 12 |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |  |
|  |  |  | International | Kanakadasa |  |  |  |
|  | Childrens |  | Day of | Jayanthi |  |  |  |
|  | Day |  | Tolerance | **H** |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |  |

**Re-opening of II, IV & VI Semesters**

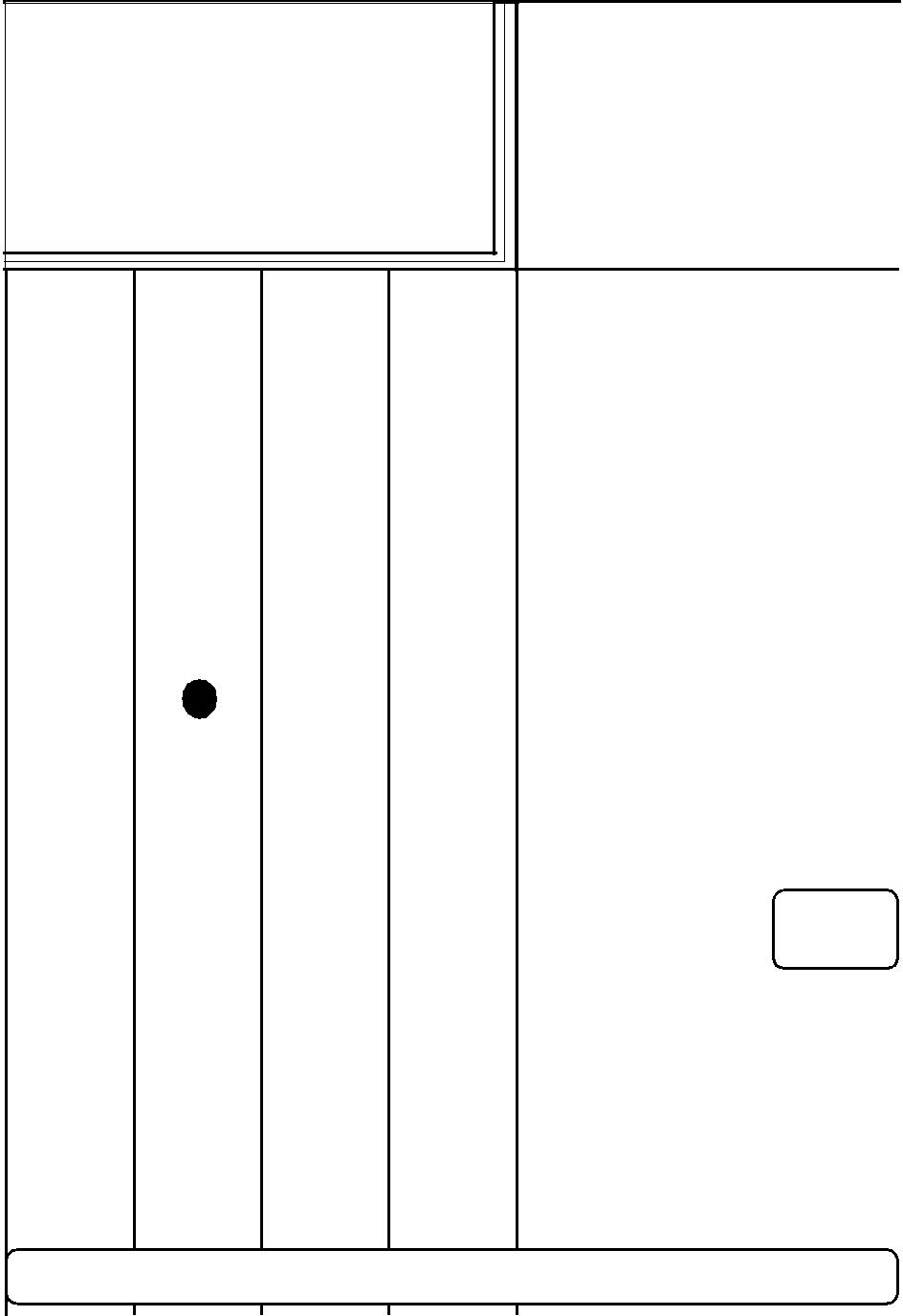
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| 27 | 28 | 29 | 30 | 12345678901234567890123456789012123456**Notes** | 78 | 7 8 9 |  |
| 1234567890123456789012345678901212345678 | | 7 8 9 |  |
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14

**D E C E M B E R 2 0 16**



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|  | **SUN** | **MON** | **TUE** | **WED** | | | | **THU** | **FRI** | **SAT** |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  | 23456789012345678901234567890121234567890123456789012 | | | |  |  |  |  |  |  |  |
| 1 | 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 |  |  |  |  |
| 11 | 23456789012345678901234567890121234567890123456789234567890123456789012345678901212345678901234567890110 | | | | 00 | 11 | 22 |  |  |  |  |
| 1 | 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 |  |  |  |  |
| **Notes** |  |  |  |  |  |  | 1 | 2 | 3 |  |
| 1 | 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 |  |
| 1 | 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 |  |  |  |  |
| 1 | 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 |  |  |  |  |
| 1 | 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 |  |  |  |  |
| 1 | 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 |  |  |  |  |
| 1 | 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 |  |  |  |  |
| 1 | 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 | World |  |  |  |
| 1 | 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 |  |  |  |
| 1 | 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 |  |  |  |
| 1 | 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 |  |  |  |
| 1 | 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 | AIDS |  |  |  |
| 1 | 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 |  |  |  |
| 1 | 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 |  |  |  |
| 1 | 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 |  |  |  |
| Day |  |  |  |
| 111 | 234567890123456789012345678901212345678901234567892345678901234567890123456789012123456789012345678923456789012345678901234567890121234567890123456789011100 | | | | 000 | 111 | 222 |  |  |  |
| 1 | 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 |  |  |  |  |
| 1 | 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 |  |  |  |  |
| 1 | 2345678901234567890123456789012123456789012345678901 | | | | 0 | 1 | 2 |  |  |  |  |
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| 1 | 2345678901234567890123456789012123456789012345678901 | | | |  | 1 | 2 |  |  |  |  |
|  | **2345678901234567890123456789012123456789012345678901** | | | |  |  | 2 |  |  |  |  |
|  | 23456789012345678901234567890121234567890123456789012 | | |  |  |  |  |  |  |  |  |
|  | 4 | 5 | 6 | 7 |  |  |  | 8 | 9 | 10 |  |
|  |  |  |  |  |  |  |  |  |  | Human |  |
|  |  |  |  |  |  |  |  |  |  | Rights |  |
|  |  |  |  |  |  |  |  |  |  | Day |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  | 11 | 12 | 13 | 14 |  |  |  | 15 | 16 | 17 |  |
|  |  | Eid |  |  |  |  |  |  |  |  |  |
|  |  | Milad |  |  |  |  |  | Sports |  |  |  |
|  |  | **H** |  |  |  |  |  | Day |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  | 18 | 19 | 20 | 21 |  |  |  | 22 | 23 | 24 |  |
|  |  |  |  |  |  |  |  | **First** |  | Christmas |  |
|  |  |  |  |  |  |  |  | **Assignment** |  | Vacation |  |
|  |  |  |  |  |  |  |  | **Due** |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  | 25 | 26 | 27 | 28 |  |  |  | 29 | 30 | 31 |  |
|  | Christmas |  |  |  |  |  |  |  |  |  |  |
|  |  |  | Christmas vacation | | | | | |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |



15

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|  | **J A N U A R Y** | | | | **2 0 17** | |  |
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| **SUN** | **MON** | **TUE** | **WED** |  | **THU** | **FRI** | **SAT** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| 1 | 2 | 3 | 4 |  | 5 | 6 | 7 |



New Year **Classes**

**Re-open**

Christmas

vacation

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |  |
|  |  |  |  | Foundation |  |  |  |
|  |  |  |  | Day |  | Makara |  |
|  |  |  |  | Celebration |  | Sankranti |  |
|  |  |  |  | Alumni/ae |  | **H** |  |
|  |  |  |  | Gathering |  |  |
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| 15 | 16 | 17 | 18 | 19 | 20 | 21 |  |

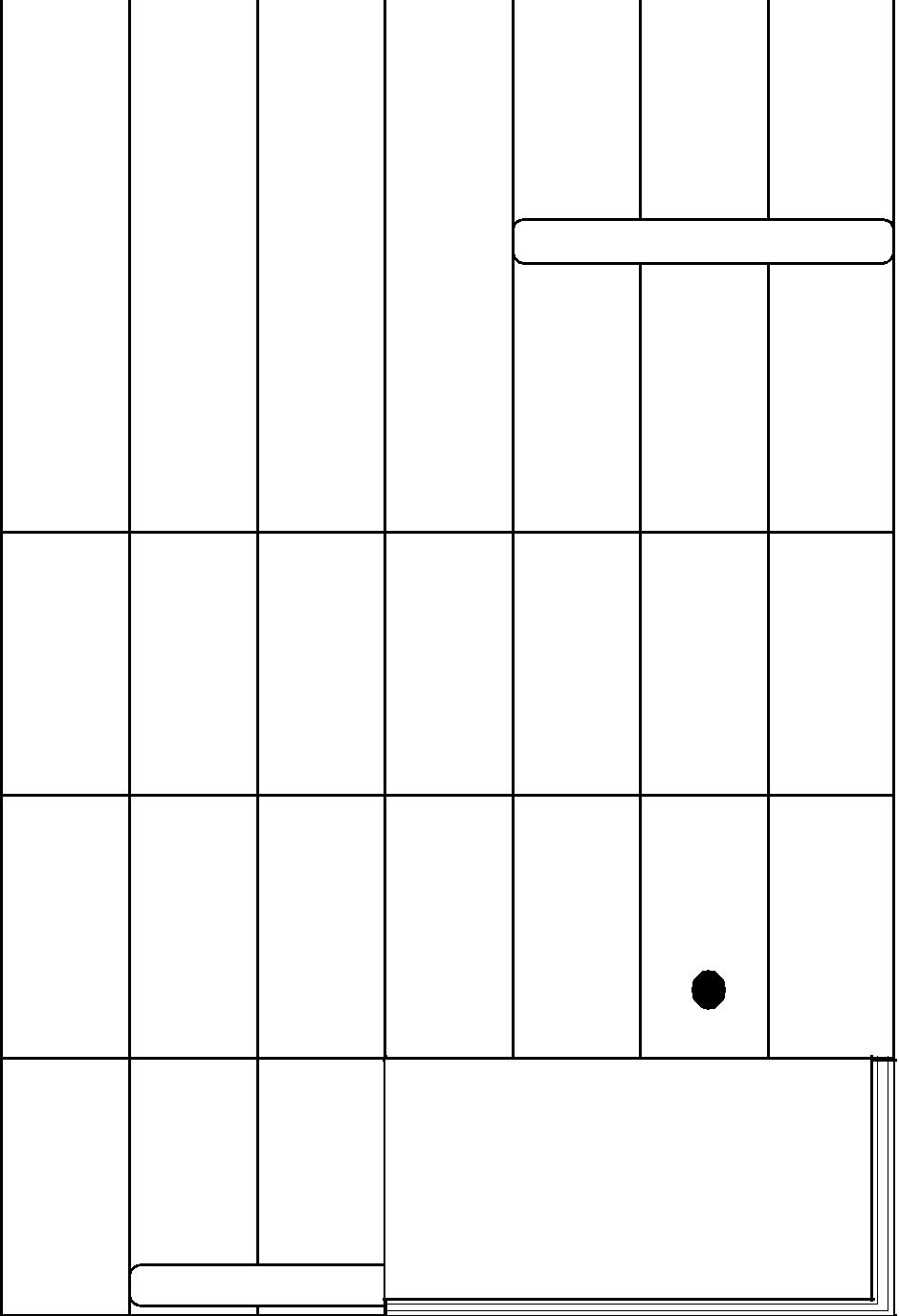
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|  |  | **I Internal Test** | | |  |  |  |  |  |  |
| 22 | 23 | 24 |  | 25 | 26 | 27 | 28 |  |  |  |
|  |  |  |  |  | Republic |  |  |  |  |  |
|  |  |  |  |  | Day |  |  |  |  |  |
|  |  |  |  |  | **H** |  |  |  |  |  |
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| 29 | 30 | 31 | 23456789012345678901234567890121234567890123456789**Notes** | | | | 01 | 0 12 |  |
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|  | World |  | 12345678901234567890123456789012123456789012345678901 | | | | | | 0 12 |  |
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|  | Peace |  | 12345678901234567890123456789012123456789012345678901 | | | | | | 0 12 |  |
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|  |  |  |  | 23456789012345678901234567890121234567890123456789012 | | | | |  |  |

16

**F E B R U A R Y 2 0 1 7**



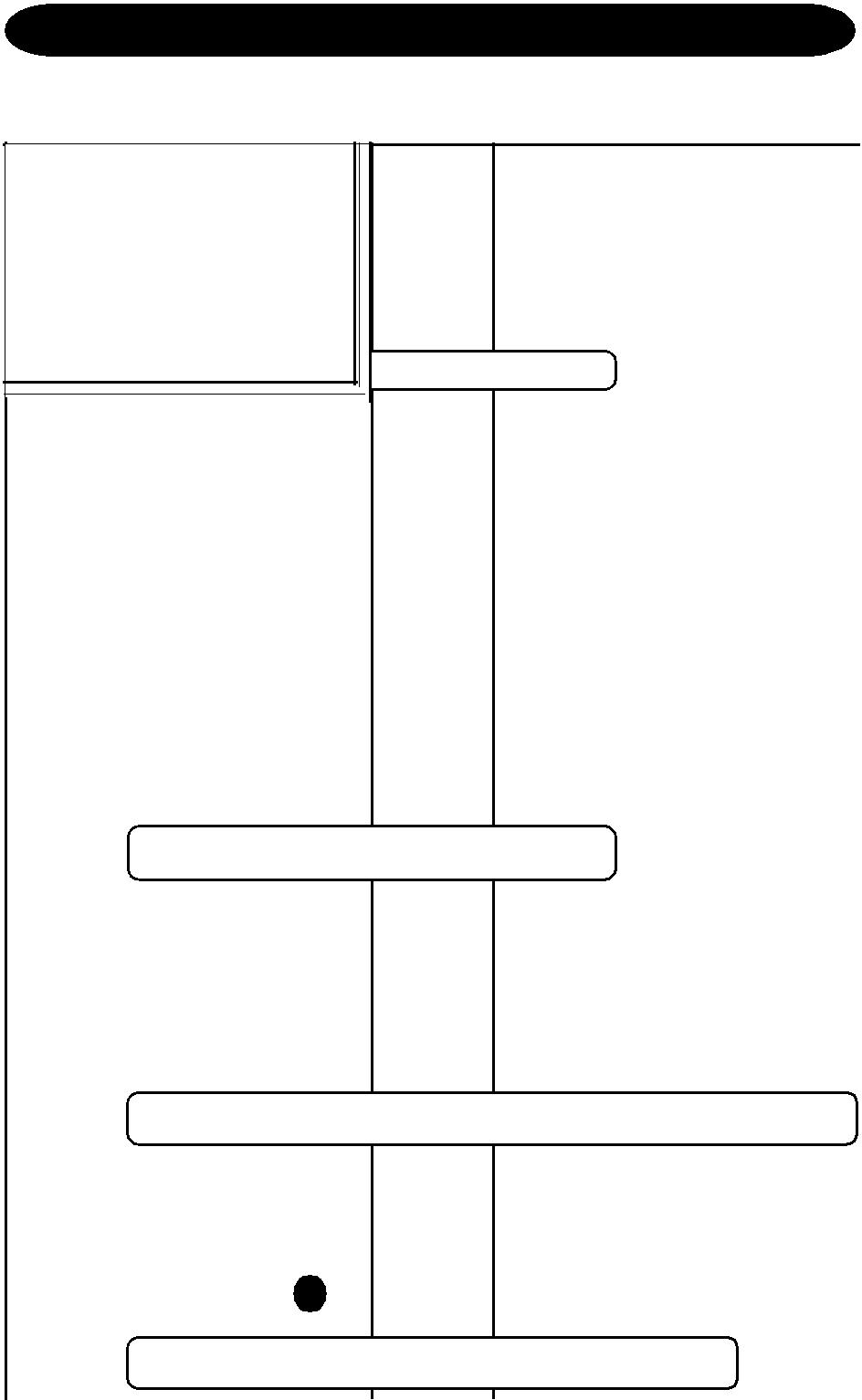
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| **SUN** | **MON** | **TUE** | **WED** | **THU** |  | **FRI** |  | **SAT** |
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|  |  |  |  |  |  |  |  | World |
|  |  |  |  |  |  |  |  | Cancer |
|  |  |  |  |  |  |  |  | Day |
|  |  |  |  |  | **College** | | **Fests** | |
|  |  |  |  |  |  | |  | |
| 5 | 6 | 7 | 8 | 9 | 10 | | 11 | |



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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |  |  |
|  |  |  |  |  |  | **Second** |  |  |
|  |  |  |  |  |  | **Assignment** |  |  |
|  |  |  |  |  |  | **/Surprise** |  |  |
|  |  |  |  |  |  | **Test/** |  |  |
|  |  |  |  |  |  | **Online** |  |  |
|  |  |  |  |  |  | **Test** |  |  |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |  |  |
|  | World | International |  |  | Maha |  |  |  |
|  | Day of | Mother |  |  | Shivarathri |  |  |  |
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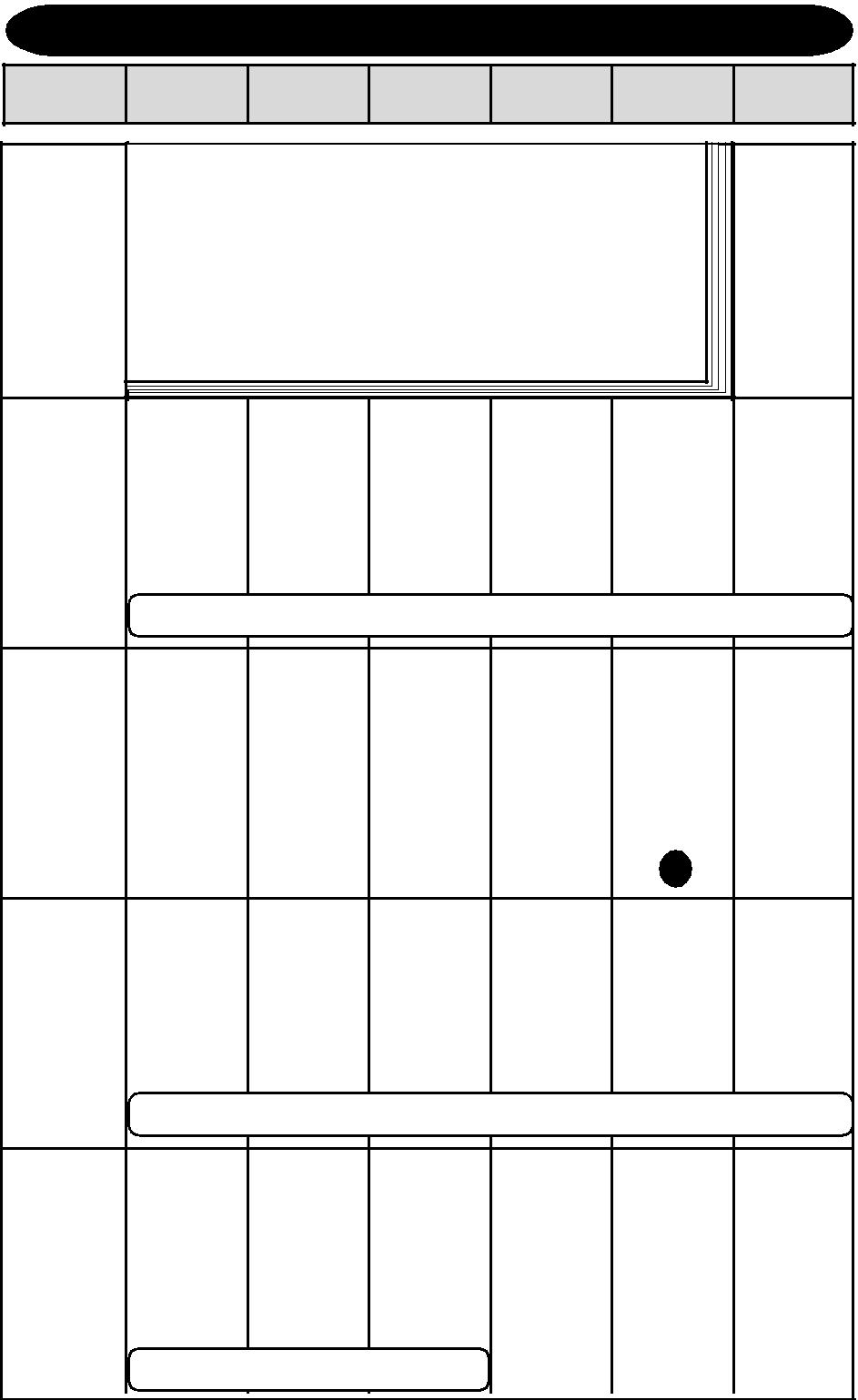
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Good

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Ambedkar

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**End Semester Exams**

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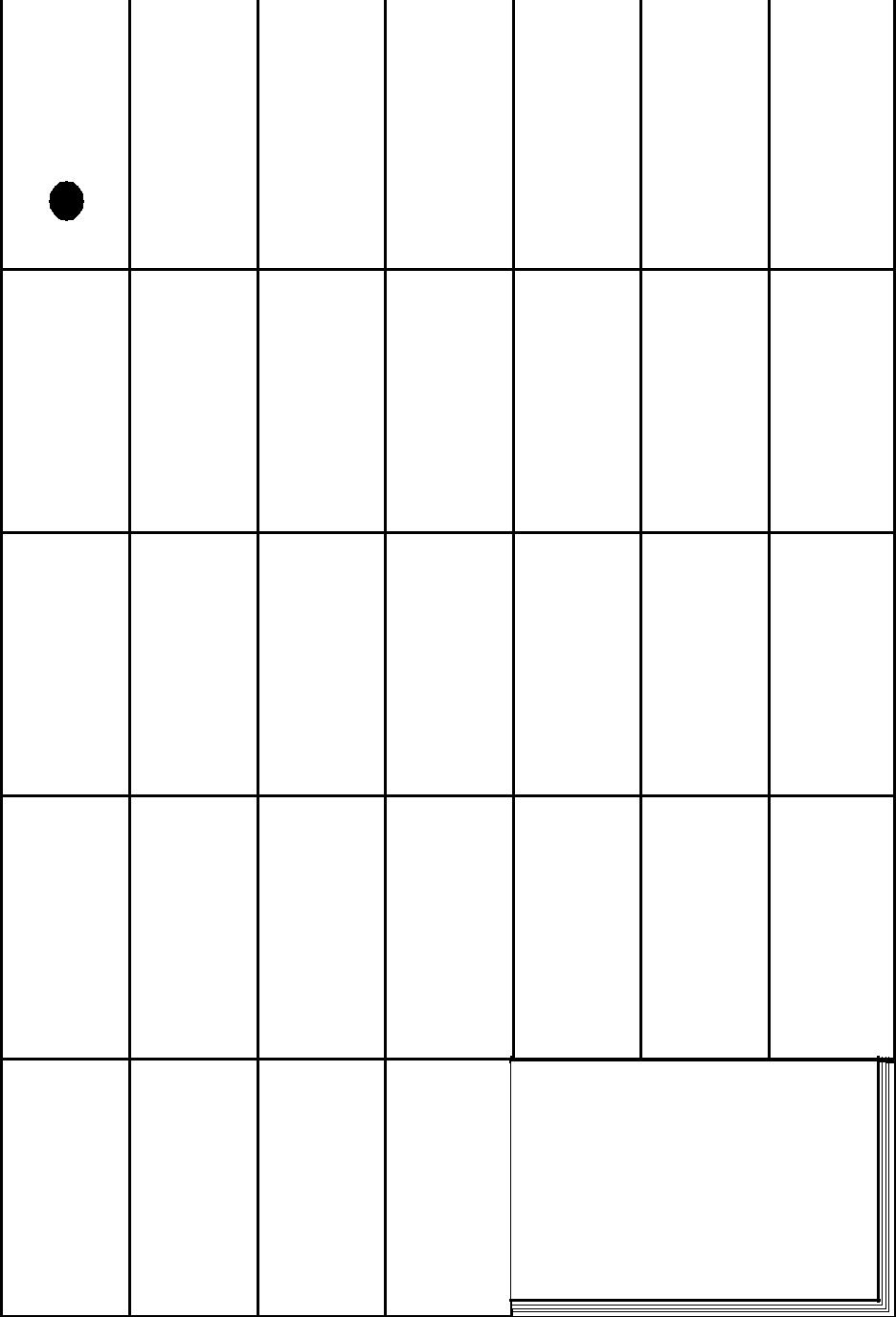
**End Semester Exams**

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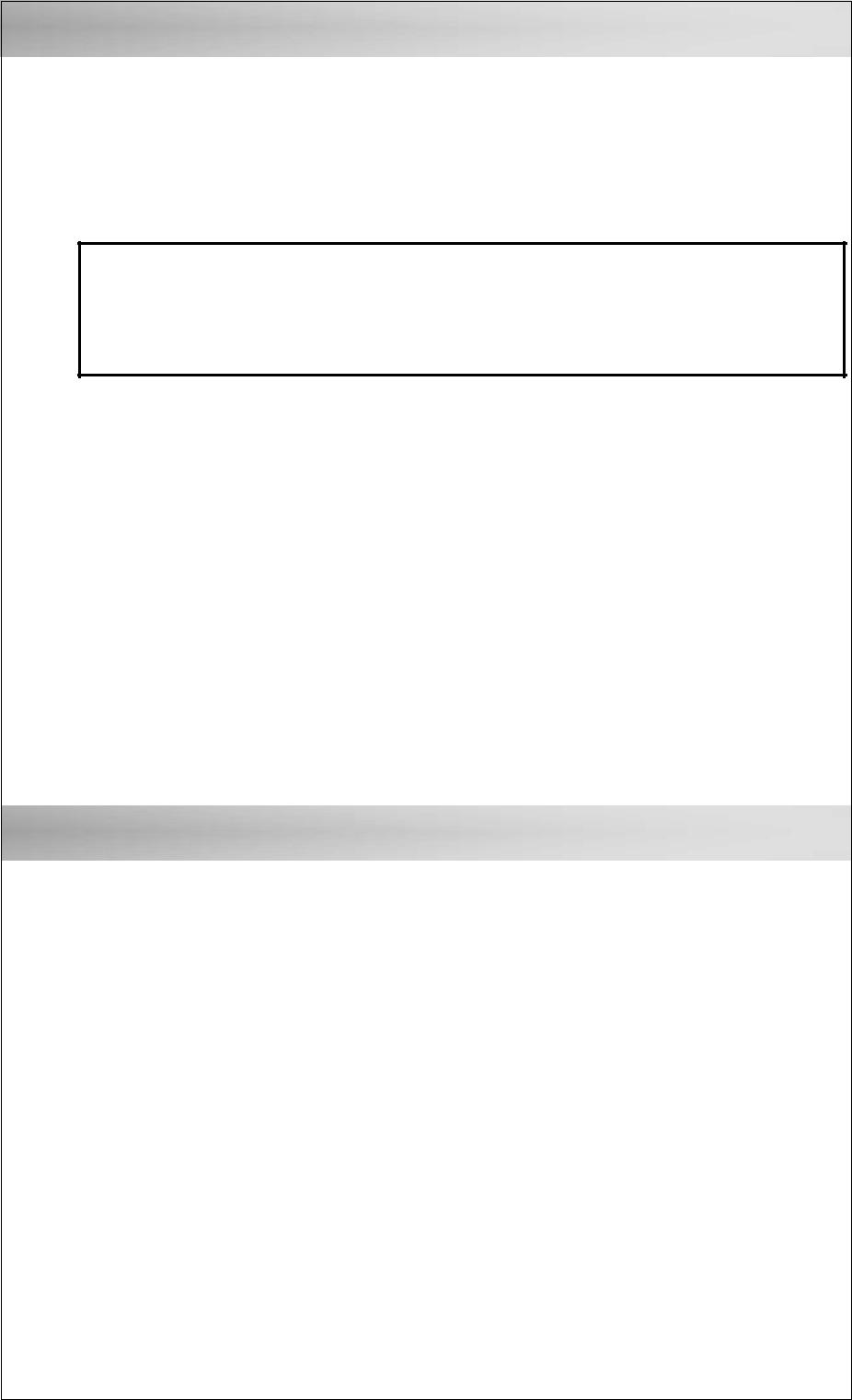
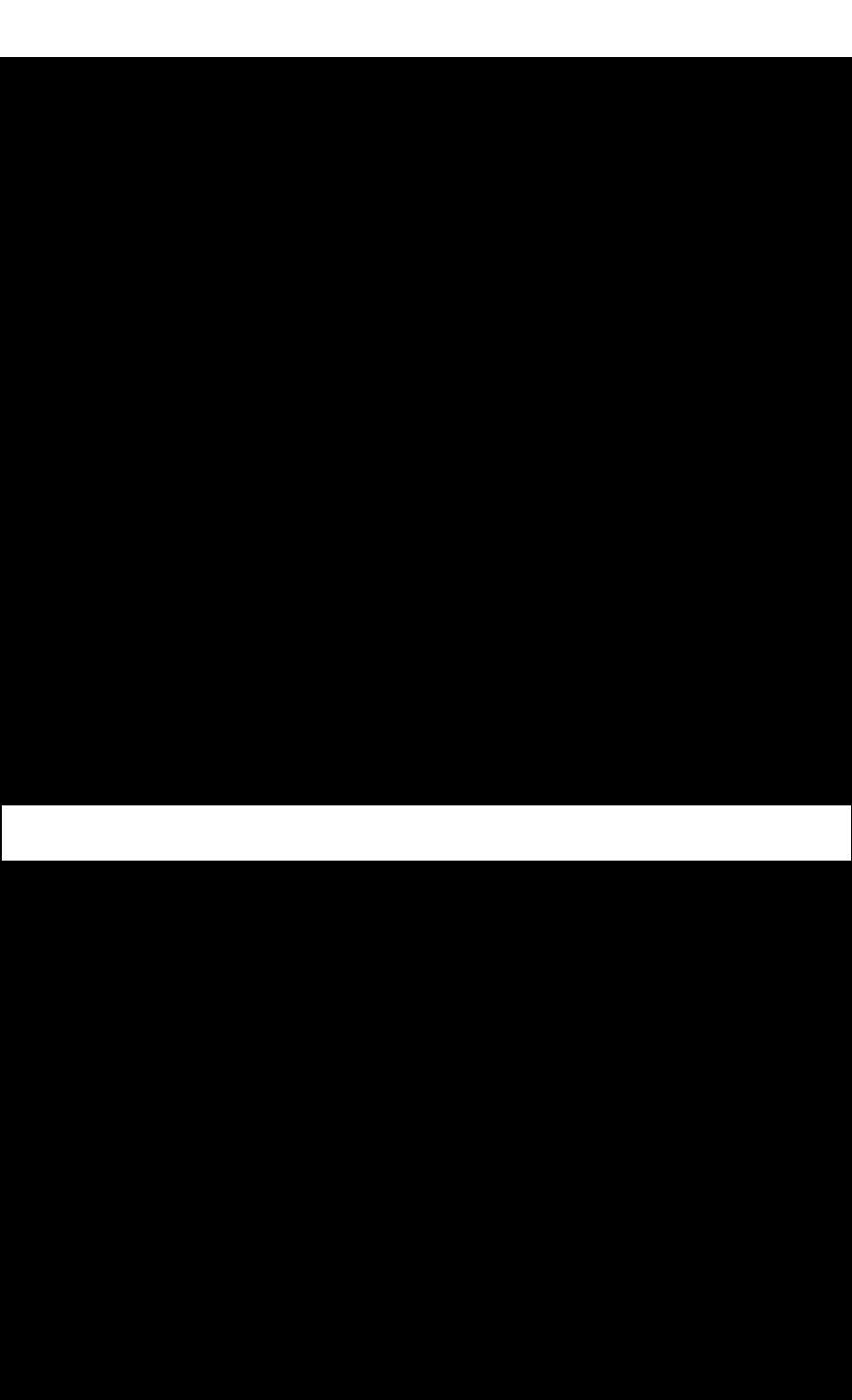
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20

**PLEASE TAKE SPECIAL NOTE**



1. **Ragging is a major offence.** Those who indulge inragging, even in a 'friendly' way, or encourage ragging, will face immediate dismissal from the College. No justification in this regard is acceptable.

**Ragging is a cognizable offence and those indulge in it or encourage it will be handed over to the law as per G.O.Ed 122 URC 96 dated 16-1-97**

1. Without obtaining prior permission from the Principal, no picnics, send-off parties and get-togethers either in the campus or in any other place are to be organised. Strict disciplinary action will be taken against those who violate this rule.
2. Taking tuition outside the College is strongly discouraged. Students who have difficulties in any subject are recomended to approach the lecturers concerned for help. They are also advised to attend remedial classes organised by the departments concerned.

**GENERAL REGULATIONS**

* 1. **Students must be present on the first day of every semester. They will be liable for penalty if they violate this rule.**

1. Classes will be held between 9 a.m. and 5.15 p.m. on Mondays to Fridays and between 9 a.m. and 1 p.m. on Saturdays. Saturday afternoons will be devoted to extra curricular activities.
2. At the first bell 5 minutes before the hour fixed for each session, students are expected to enter the class and occupy their places. At the second bell the lecturers would enter the classes and the students stand in respectful silence to receive them and greet them.

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1. During the first hour in the morning when the second bell is rung, students stand for the morning prayer.
2. When the teachers call the numbers (names) each student rises and answers his/her attendance.
3. Students come late can enter the class only with the permission of the lecturer. They may be marked present at the end of the hour only if there is adequate reason for being late. Those who depend on public conveyance should leave their homes early enough to avoid peak hours and be at the College well on time.
4. No student is allowed to leave the class room without the lecturer's permission or until the class is over.
5. If the lecturer concerned is absent, students shall not loiter in the campus. They are expected to be in the library, reading room or newspaper and periodicals section.
6. **After class hours no student is expected to remain on campus unless there is a programme or games practice. All extra curricular activities cease at 5.30 p.m. Students are expected to vacate the campus by then.**
7. Smoking or coming to the campus under the influence of alcohol is strictly prohibited. Strict disciplinary action will be taken on those violating this rule.
8. The College does not hold itself responsible for the conduct of its students outside its premises. However, it will take cognizance of any serious mis-conduct of students committed outside its precincts and in case of any substantiated serious charge, the guilty shall be punished according to the gravity of the offence.
9. Books, magazines, newspapers etc., not approved by the Principal, are not allowed to be brought to the College.

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1. Boys and girls are expected to conduct themselves with dignity and respect. They should observe norms of decency, propriety and mutual respect in their interaction with others.
2. Irregularity in attendance, insubordination, disrespect towards staff members, habitual inattention and coming late to the classes, neglect of work, obscenity in word or act, are punishable by permanent or tempory dismissal. Minor offences are punishable by a fine or loss of attendance.
3. Posters, notices etc will not be put up in the campus without the permission of the Principal or the Vice Principal concerned.
4. **Every student should wear the identity card issued by the College inside the college premises. It should be produced whenever asked for, specially when dealing with the office and library.**
5. **Students are not permitted to park four wheelers within the college premises.** Those who come by twowheelers should have a valid driver's licence and insurance. To avoid noise pollution and disturbance, the vehicles should have efficient silencers. Students are allowed to park their two wheelers only in the place alloted to them. Rash driving inside and outside the campus will be dealt with severely.
6. Outstation students are required to stay either with their relatives/guardians/in a hostel/ lodging house or rooms approved by the College authorities. Residing in hotels is not permitted. Outstation students living in rented houses/flats should invariably furnish the details of the place of residence to the Principal.
7. Students are not allowed join any club/society or indulge in any activities that may interfere with their studies

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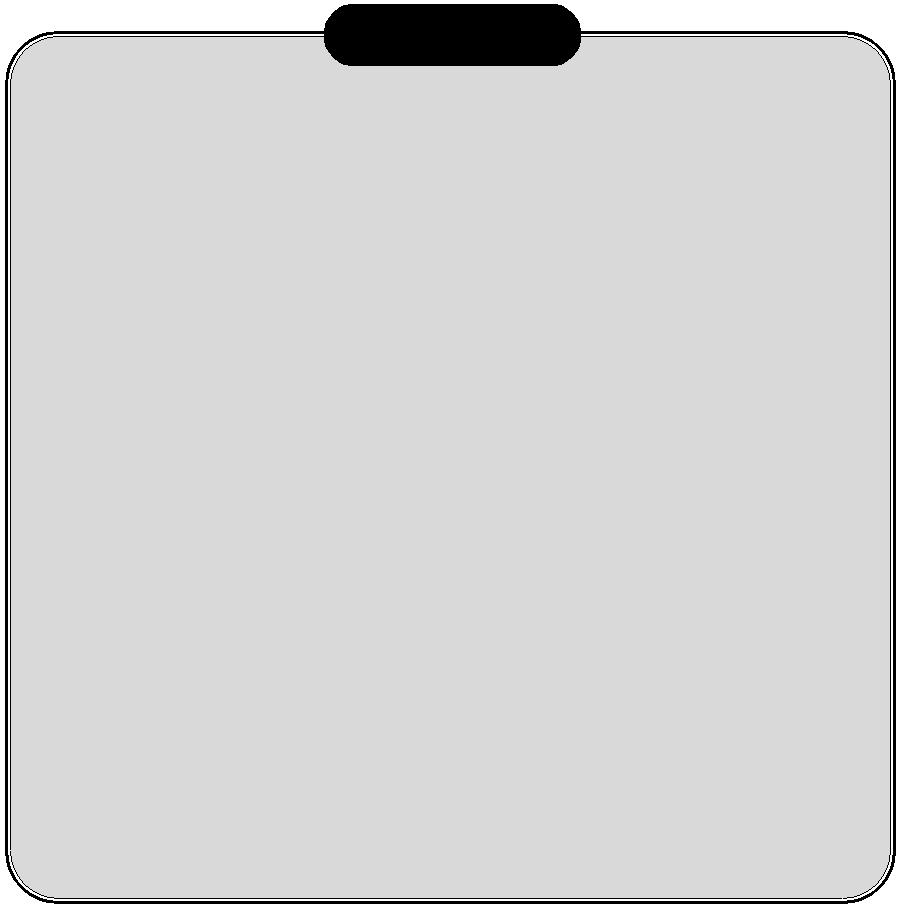
without the Principal's permission. They are not allowed to play in any team against the College.

1. Students are advised to maintain their classroom neat & clean and create environmental awareness by keeping the campus clean, green and plastic free.
2. Students are not allowed to take part in any political agitation directed against the authority of the Government. They are also forbidden to engage prominently in any public movement without permission from the Principal. They are further required to observe all the disciplinary regulations which the management may frame from time to time.
3. Catholic students are advised to frequent sacraments.
4. Letters officially addressed to the Principal should enclose reply postage. Only official letters will be handed over to the students. Private letters will be re-directed to home or hostel address.
5. Students are not authorised to collect donations from the public for any of the College activities without the permission of the Principal.
6. Educational tours are to be organised with the prior permission of the Principal. For all such programmes written permission of the parents is required.
7. The students are not permitted to celebrate any religious festival within the College campus without the prior permission of the Principal.
8. Attendance to classes and examinations, progress, as well as the conduct of the student will be taken into consideration while recommending students for merit certificates, concessions, scholarships, higher studies, jobs as well as for representing the College in Intercollegiate activities.

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1. **Students are not permitted to use mobile phones within the College buildings. They must be kept on switch off mode. Such gadgets, if confiscated, will not be returned.**
2. **Students are not supposed to play or listen to music using mobiles phones or any other electronic devices in the College campus.**
3. Students attending class or other gatherings within the College are expected to be neatly dressed in accordance with the rules of approved etiquette. Violation of dress code will be seriously dealt with.
4. Students who come from very poor economic background may apply for **Mid Day Meal Scheme**.

**Dress Code**



Students are expected to keep in mind the basic norms of modesty and decency with regard to dress.

**Boys** can wear formal trousers and half orfull sleeved shirts.

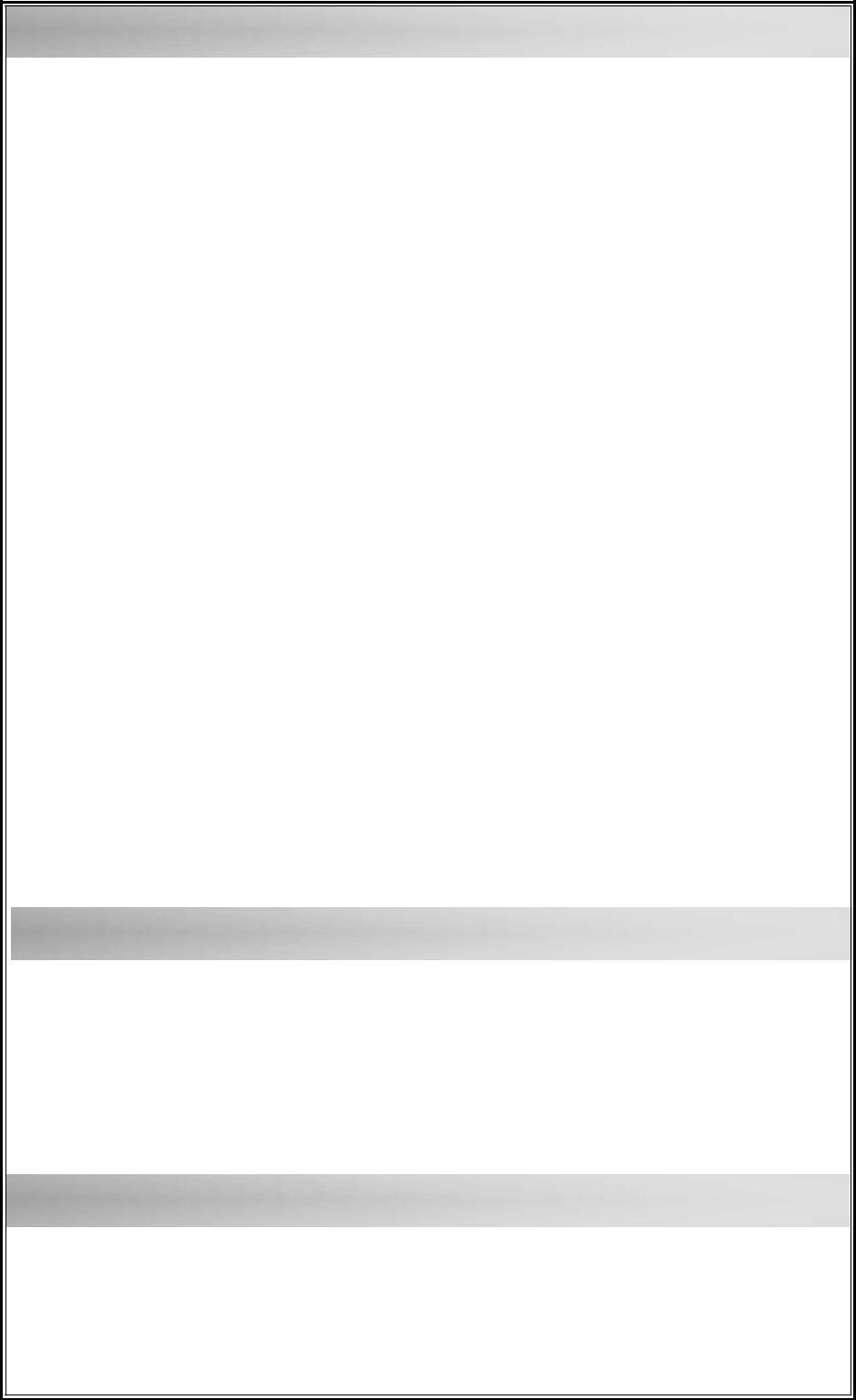
**Long hair, Tattoos, single ear-rings or similar ornaments on other parts of the body and T-Shirts are not allowed.**

**Girls** can wear salwar / churidar kameezformal trousers with sufficiently long tops covering the seat.

**Tight fitting/short tops, Leggings, T-Shirts and sleeveless dresses are not permitted**.

Discplinary action will the taken on students violating the dress code. The dress code prescribed by the Faculty should be strictly adhered to.

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**SAHAAYA : TRAINING IN SOCIAL RESPONSIBILTY**

In order to fulfill the mission of the College “to prepare men and women for others” and to create an awareness among the students about their “social responsibility,” every student is expected to put in 40 hours of social service in the I & II year (20 hours each year) in helping the less privileged of the society or engaging in any activity for the promotion of social well-being. Some of the issues are:

* Awareness on Malaria
* Awareness on Enviroment
* Awareness on Segregation of Solid Waste
* Awareness on Anti Addiction and Drug Abuse
* Quit Tobacco-Networking
* Working with Unorganized Laborers
* Teaching English for Primary and High School Students
* Involving in School support activities
* Spending Time with Physically, Mentally Challenged and other marginalized groups.
* Teaching Little Children.

**SOFT SKILLS/ LIFE SKILLS TRAINING**

Soft skills /Life skills training will be provided to the final year students to prepare them for life and for jobs. Attendance to these sessions is mandatory. (Students who fail to attend required number of sessions will be penalized). A participation certificate will be issued to those who complete the programme successfully.

**ENGLISH LANGUAGE LAB CLASSES**

Students who are not proficient in English will have to attend English language classes organised by the college.

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**DDU (Deen Dayal Upadhyay) Kaushal Kendra**

The University Grants Commission (UGC) has launched a scheme on 27 February, 2014 for skills development based & job oriented higher education as part of college/university education, called KAUSHAL KENDRA leading to Bachelor of Vocation (B.Voc.) degree with multiple entry and exit points.

**Salient Features:**

* Innovative and career oriented
* Task based experiential learning
* Focus on skill development and career
* Internship in industry partnership with 12 firms
* Curriculum based on industry requirements
* Multiple exit points in 4 stages- leading to a Bachelors Degree
* Affordable fee structure
* Great opportunity for people already working in specific jobs.

Following table shows the various Certificates and their duration.

|  |  |  |
| --- | --- | --- |
| **Stages of Certification** | **Duration of the course** | |
| Certificate | 1 | Semester |
| Diploma | 2 Semesters | |
| Advance Diploma | 4 | Semesters |
| B.Voc Degree | 6 | Semesters |

ST ALOYSIUS COLLEGE (Autonomous) offers the B.Voc.in three streams.

1. Retail management
2. Food Processing and Engineering
3. Pharmaceutical Chemistry

**Eligibility for Admissions**

The admission to B.Voc. programme will be as per the rules and regulations of the Mangalore University.

Basic eligibility for B.Voc. is 10+2 and above in any stream, no age limit.

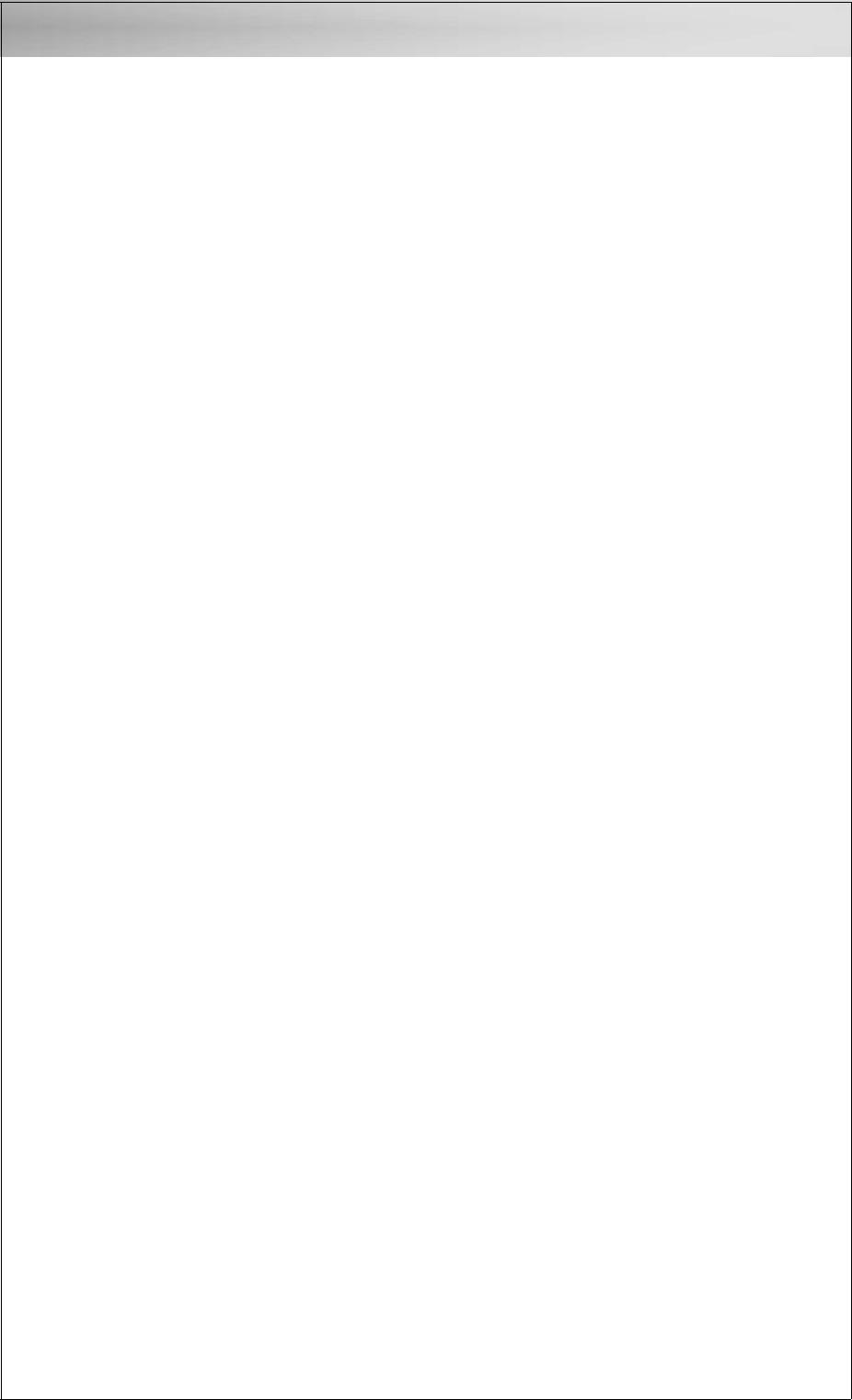
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**Advisory Committee of DDU Kaushal Kendra**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Name** | **Designation** | **Category** |  | |  |  |
|  |  |  |  |  |  |  |  |
|  | Rev Fr Swebert D’Silva SJ | Principal | Chairperson | | |  |  |
|  | Dr Sanjeev Kumar Giri | Experts |  |  |  |  |  |
|  | Women’s University, |  |  |  |  |  |
|  | Vijayapur – 586019 | Nominated by |  |  |  |  |  |
|  |  | the Chairman, | Members | | |  |  |
|  | Prof M K Sridhar |  |  |
|  | UGC |  |  |  |  |  |
|  | Bangalore University, |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Bangaluru – 560056 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | Dr A M Narahari | Registrar | Member | |  |  |  |
|  | Rev Dr Xavier Alphonse SJ | Academician | Members | | |  |  |
|  | St Joseph’s College (Autonomous) | in the relevant |  |  |  |  |  |
|  | Tiruchirappalli – 620002 | fields nominated |  |  |  |  |  |
|  |  | by the Principal |  |  |  |  |  |
|  | Dr Ronald Nazareth |  |  |  |  |  |
|  | St Aloysius College (Autonomous) |  |  |  |  |  |  |
|  | Mangaluru 575003 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | Prof Mallikarjunappa | Nominee of | Member | | |  |  |
|  | Mangalore University | State Higher |  |  |  |  |  |
|  |  | Education |  |  |  |  |  |
|  |  | Council |  |  |  |  |  |
|  | Mr G Giridhar Prabhu | Representative | Members | | |  |  |
|  | Achal Industries, Mangaluru | of Industry |  |  |  |  |  |
|  | Mr Walter D’Souza |  |  |  |  |  |  |
|  | Managing Partner, |  |  |  |  |  |  |
|  | Fernandes Brothers, Mangaluru |  |  |  |  |  |  |
|  |  |  |  |  | |  |  |
|  | Dr Salil S, EO, UGC | UGC Nominee | Member |  | |  |  |
|  | South Western Regional Office, |  |  |  |  |  |  |
|  | Bangaluru, 560009 |  |  |  |  |  |  |
|  | Prof P S Yadapadithaya | University | Member |  | |  |  |
|  | Mangalore University | Nominee |  |  |  |  |  |
|  | Rev Dr Praveen Martis SJ | Director of | Secretary |  | |  |  |
|  |  | Kaushal Kendra |  |  |  |  |  |
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28

**FEATURES OF AUTONOMY**



**CREDIT BASED:**

**UNDER GRADUATE PROGRAMMES:**

An Under Graduate programme will have 100 credits. The Programme will consist of 6 semesters (3 years) One credit implies 2 teaching hours per week or 50 marks

Languages and English will be taught in the first FOUR semesters (2 credits each in each semester) a total of 8 credits. For BBM and BCA, languages are taught only in the first TWO semesters

Extra/Co-cirricular activities will have 1 credit each in the first FOUR semesters.

Indian Constitution and Environmental Science will be of 1 credit each in the I and II Semesters.

Human Rights and Gender Equity will be of 1 credit each in III and IV semesters.

Value Education is compulsory and will be of 1 credit each in I-IV semesters.

**Students must comply with all the components of internal assesment to earn the credit. If the specified assignment is not submitted, admission card/hall ticket will be withheld.**

Students are required to undergo a training programme for social service which is mandatory.

**Academic Calendar:**

The odd semesters will commence in June.

The even semesters will commence in November.

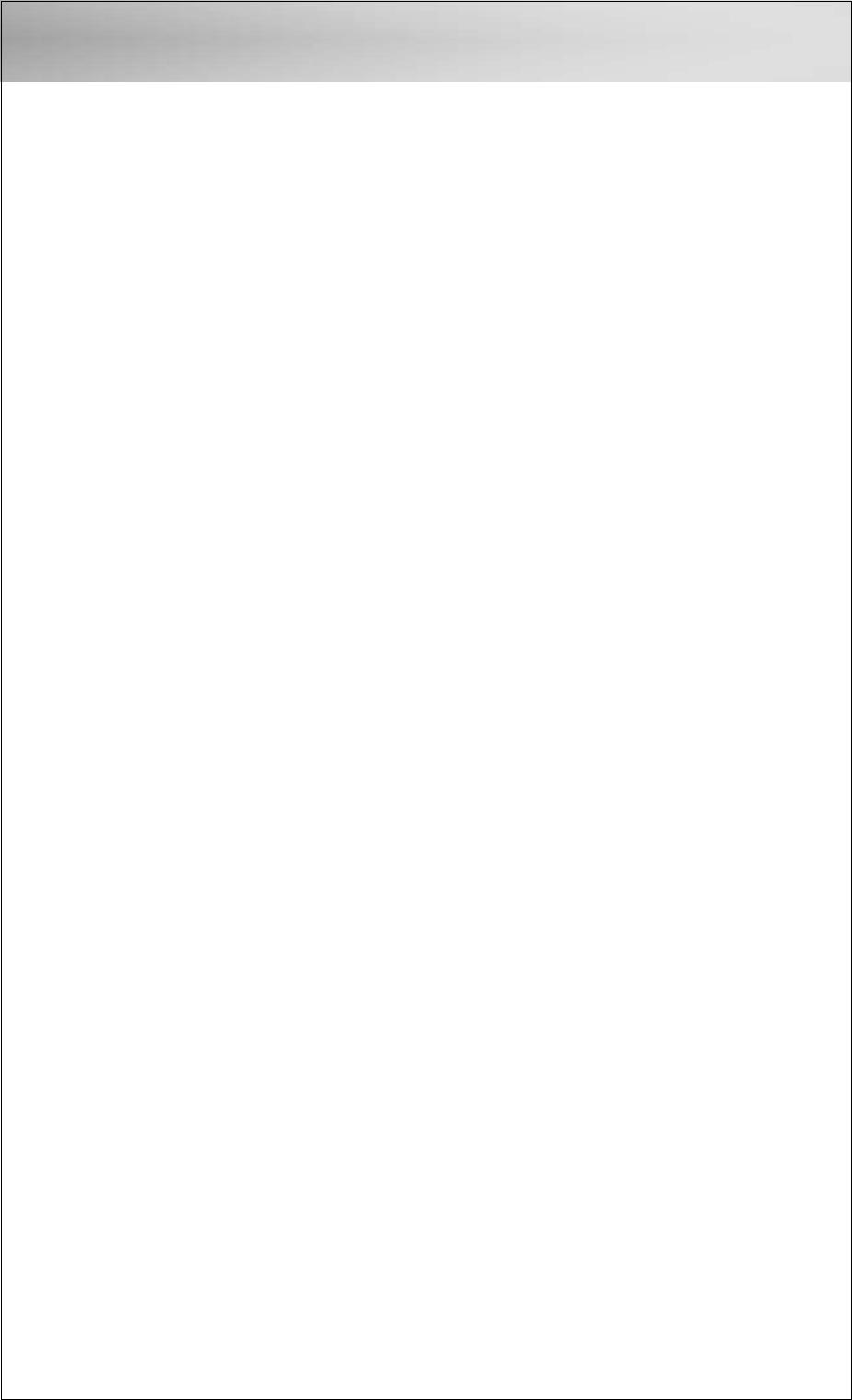
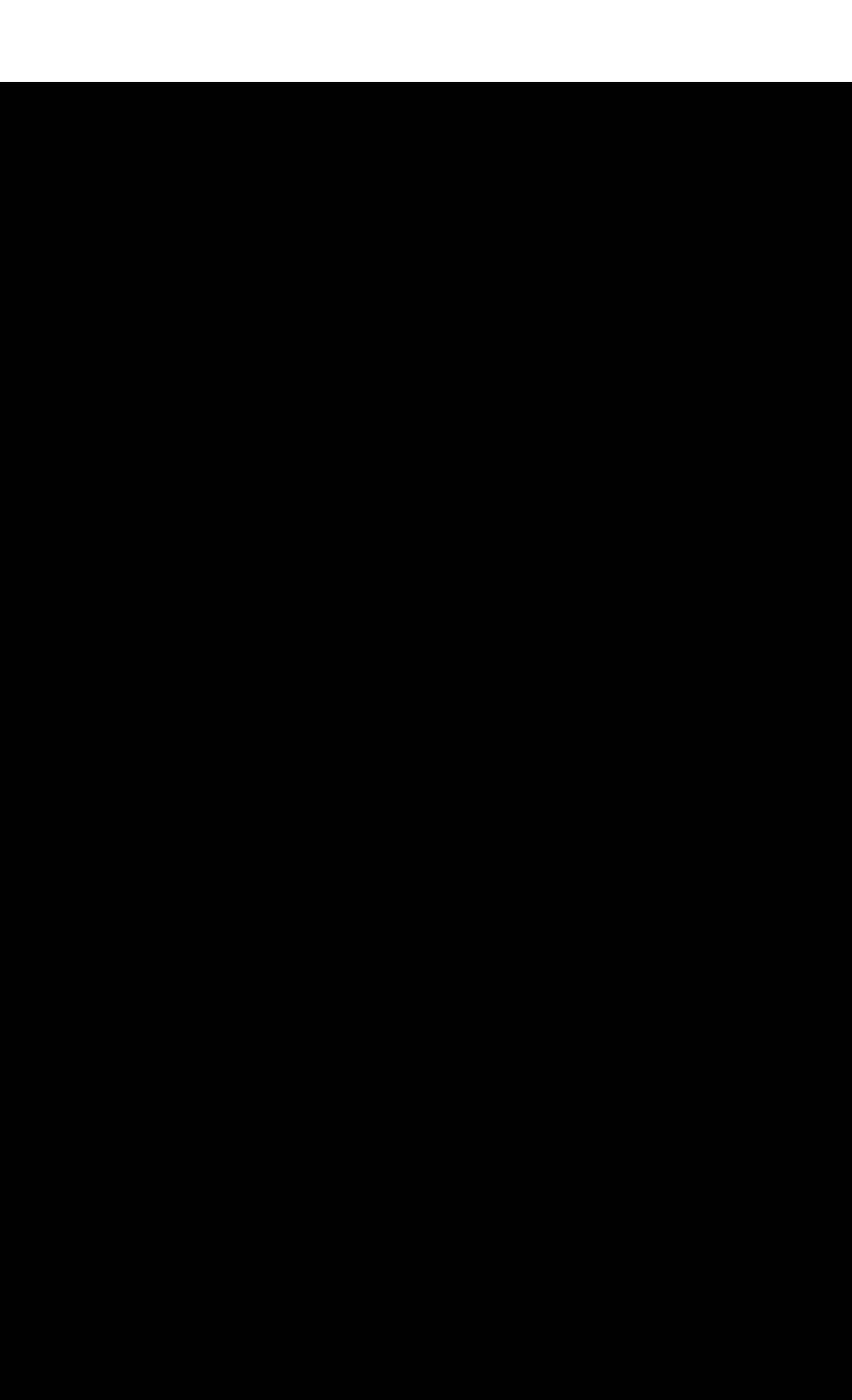
A semester will be of 18 week duration including the end semester examination.

**Syllabus:**

The syllabus of all subjects is being constantly revised and updated as per the requirements.

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**ASSESSMENT / EVALUATION PROCEDURE UNDER**



**THE AUTONOMOUS SCHEME**

The assessment will be based on knowledge, intelligence, application, understanding the concept of the subject and creativity.

The system of evaluation is based on objectivity, transparency and accountability. The assessment is based on:

|  |  |  |
| --- | --- | --- |
| a) | Continuous Internal Assessment (CIA) | 20/30 marks |
| b) | End Semester Examination (ESE) | 80/120 marks |
|  |  |  |

**Continuous Internal Assessment (CIA)**

CIA consists of the following components

|  |  |  |
| --- | --- | --- |
| i) | Quiz, suprise test, Project or |  |
|  | Research work assignments | 5 marks |
| ii) | Two internal tests | 20/40 marks |
| iii) | Attendance / performance | 5 marks |
|  | Total | 30/50 marks |
|  |  | (Converted to 20/30 |
|  |  | marks respectively) |
|  |  |  |

The marks distribution for attendance / performance is as follows:

|  |  |  |
| --- | --- | --- |
| 91 | - 100 % | 5 marks |
| 87 | - 90 % | 4 marks |
| 83 | - 86 % | 3 marks |
| 79 | - 82 % | 2 marks |
| 76 | - 78 % | 1 mark |
|  |  |  |

**ATTENDENCE**

1. **A student is eligible to write the end semester examination only if he/she has a minimum of 75% attendance in each subject**

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1. **Students who fail to fulfill this regulation will not be allowed to write the examination. They have to repeat the semester**
2. Students are advised to constantly check their attendance with the respective lecturers and clear their doubts, if any, before the semester term closes.
3. No complaints or request for attendance on any ground will be entertained after the semester term closes.
4. Students who do not pay the examination fee are considered to have voluntarily discontinued the course.
5. Students who absent themselves on medical grounds should produce the medical certificate as soon as they come back. A medical certificate however, does not entitle a student to attendance. The class Guide and Dean, Vice Principal should be informed about the long absence.
6. Students representing the College/ Department/ Extension Acitvities, should take prior approval in writing from the Principal regarding their attendance for that particular period. The requests for granting attendance will not be accepted after the term ends.
7. **Leave Note :**

Leave of absence from the college should be obtained from the authority concerned. Unforeseen absence must be justified immediately on return before entering the class by filling the record of absence sheet present in the College calendar duly signed by the parent or the guardian and the class guide. If the absence is more than two days student must get the leave note signed by the Vice Principal.

1. Students are not permitted to skip classes for the purpose of association activities.
2. The names of students who are absent continuously for 2 weeks without any notice, will be struck off the register.

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1. Students are expected to be present for college exams, retreat and classes on re-opening day after holidays, march past on sports day and other such activities without fail. Absence without proper justification will be seriously viewed.

**THE PROCEDURE/SYSTEM OF EVALUATION OF CIA:**

1. Each student must attend to all the components of internal assessment. Otherwise the assessment will not be complete.
2. CIA is conducted throughout the semester.
3. Two internal tests will be conducted in each semester as per the time table prepared by the Registrar (Evaluation). The re-test is conducted only for those candidates approved by the Principal under extra-ordinary circumstances.
4. Both tests combined will be evaluated for a maximum of 50 marks. This will be reduced to 20 / 30 after valuation of both the tests.
5. CIA marks will be displayed on the notice boards within a week after the term closes. Students are required to sign the internal assessment register.
6. The evaluated project / surprise test papers and mid semester test papers will be given to the students for their reference. Any discrepancy noticed by the students should be brought to the notice of the respective lecturers.
7. Progress reports of students will be issued after each examination. The report card should be returned within 3 days duly signed by the Parent/Guardian. Those who are late will be charged a fine.
8. The applications of the students whose progress, based on the performance in the terminal examinations is not satisfactory, will not be recommended for the end semester examination.

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**END SEMESTER EXAMINATION (ESE)**

1. **The ESE will be conducted at the end of each semester. The duration and maximum marks of the ESE in each subject is 3 hours and 100 marks respectively.**
2. All Candidates writing the examination will have to submit the completed application along with the prescribed examination fee.
3. The Registrar (Evaluation) will issue the notification announcing the dates of the examination, dates of application form to be submitted and the amount of examination fee to be paid.
4. The time table for ESE will be published by the Registrar (Evaluation) at least two weeks earlier to the date of commencement of examination.
5. Supplementary examinations of odd semester examination will be held along with odd semester regular examination and even semester examination along with even semester regular examination
6. The question papers for supplementary exam will be the same as the regular examination for each subject. In case of any change in subject and syllabus of the subjects, Registrar (Evaluation) will provide necessary instructions to candidates who write supplementary examination.
7. Candidates who write the supplementary examinations are required to submit the filled in application form and pay the examination fee as specified.
8. The question paper for ESE will be set for a maximum of 100 marks. However, the marks are converted in accordance with the examination scheme.
9. Students are required to maintain the examination code of conduct strictly.

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**QUESTION PAPER PATTERN:**

Question paper pattern as specified by the respective Board of Studies (BOS) shall be intimated to the students.

**THE PROCEDURE OR SYSTEM OF EVALUATION OF ESE:**

1. Centralized valuation is adopted for the ESE
2. Valuation scheme is prepared and given to each valuer to standardize valuation.
3. A percentage of the answer papers after valuation will be subjected to review by a senior teacher of more than 3 years of teaching experience.
4. The answer books will be preserved for a period of six months by the Registrar (Evaluation) after which the answer books will be burnt. After this period, no complaints of any sort will be entertained.

**RESULTS:**

1. The results of semester examination (including the CIA and ESE marks totalling to a maximum of 100 marks) will be published within six weeks from the date of completion of the End Semester Examination.
2. The marks cards of the semester examination will be issued within two weeks from the date of announcement of the results.
3. Requests for Revaluation, Retotalling and Photocopy of the answer book, if any, has to be made to the Registrar (Evaluation) in the prescribed form and payment of fee as notified by Registrar (Evaluation) from the date of publication of the results.
4. **Minimum for a pass is 35% marks in each of the theory/ practical subjects**

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1. End semester results will be published in the college website and gradually the regular progress of the student will also be made available in the college website.

**REDRESSAL OF GRIEVANCES:**

Utmost attention is paid to the grievances of the students. The grievances are handled in the following manner:

1. All grievances related to internal tests including re-tests, assignments and attendance should be brought to the notice of concerned Dean / Vice Principal.
2. Retotalling / Photocopy and Revaluation shall be brought to the notice of Registrar (Evaluation).
3. Loss of Marks Cards / Duplicate Marks Cards /Consolidated Marks Cards shall be brought to the notice of the Office of the Registrar by following the prescribed procedure.
4. Grievances related to the Subject Associations and other Associations shall be brought to the notice of the Association Co-ordinator, Ms Precilla D’Silva, Dept. of Zoology.

**Basic Theology and Value Education Class and Examinations**

Attendance to Basic Theology class and examinations is obligatory on Catholic students.

Attendance to Value Education classes and examination is obligatory on all students.

Attendance to the annual retreats/personality development programmes is also obligatory.

Those who absent themselves from the examinations or fail in the examinations will not be entitled to any scholarship or prize.

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**TO PARENTS AND GUARDIANS**



Parents and Guardians are requested to co-operate with the College authorities in enforcing discipline and regularity of study at home. In order that lessons may be duly understood, students should be devoted to study at home. If parents do not insist on regular attendance and home study, the results are sure to be disappointing to them.

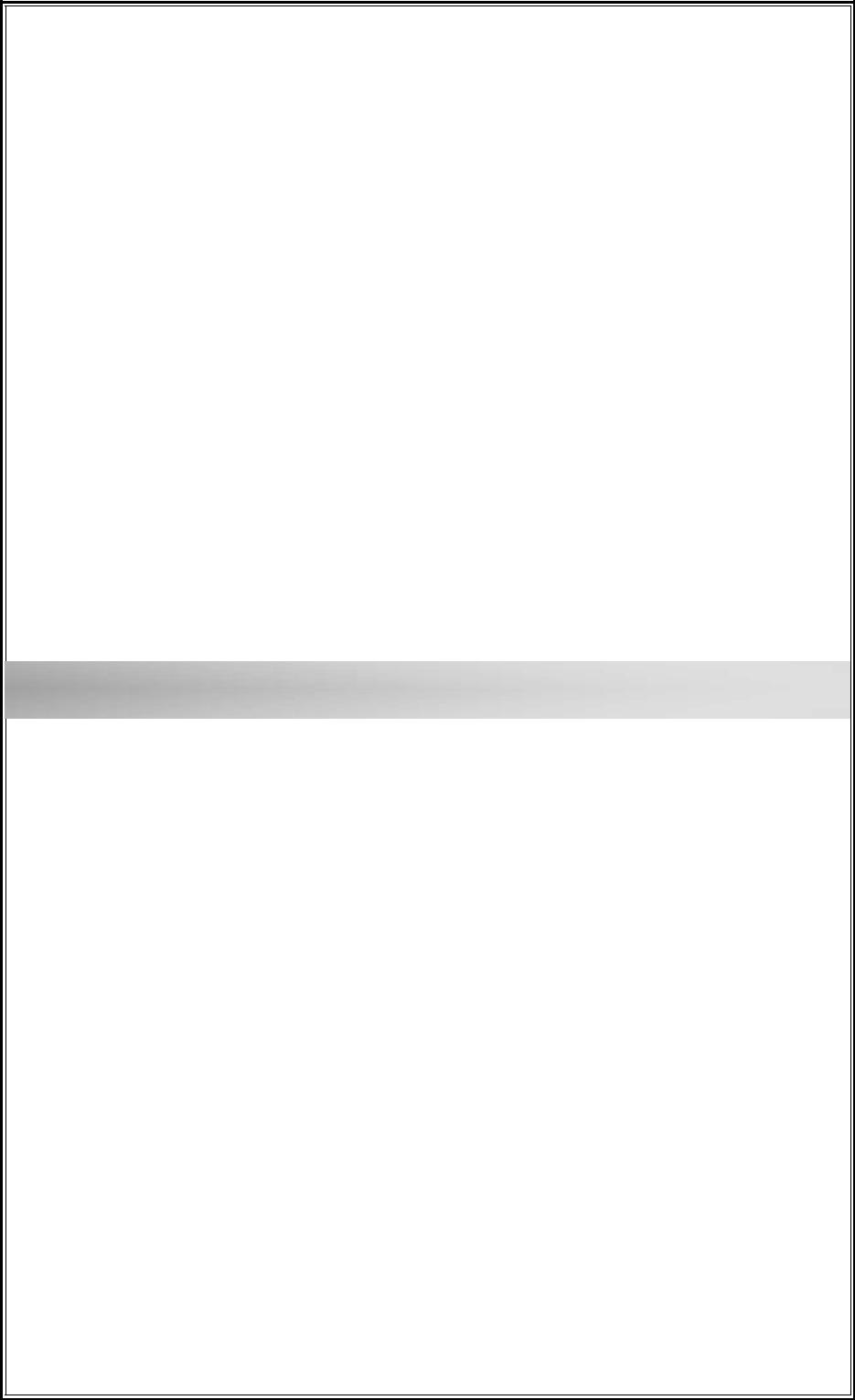
Absence to class should be justified by a leave note from the student signed by the parent/guardian. A leave note for a long absence due to illness must be supported by a medical certificate. **A medical certificate does not entitle a student** **attendance.**

**Absence from College examinations will be considered seriously.** Absence, even for one subject, should be justifiedby a written note. A medical note is needed in case of illness. Re-examination cannot be considered a matter of right. In case of illness during the examinations, parents are expected to inform the Principal immediately. **In case re-exam is permitted** **the student is required to attend the same. If any such student is absent for the re-xam, he/ she shall be required to pay penal charges as notified from time to time.**

Some parents express their surprise at the end of the year, at the unsatisfactory attendance and progress of their children in spite of our sending progress reports to them. Progress Reports of students will be issued after the examination. Some students fail to hand over their Progress Reports to their parents/guardians. You are requested to come over to the College office and check in case reports are not received by you within reasonable time.

You are asked to meet the Deans and the Class Guides and other teachers if unsatisfactory progress or poor attendance is brought to your notice. A minimum of 75% attendance is required to complete the course without which a student is not

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eligible to take the end semester examination. They will not be readmitted to the College.

We expect parents to participate in parents' meetings and other activities of the College like Sports, Musical Evening and Annual Prize Distribution Day.

Attendance at Parent - Teacher meeting is obligatory. In case you are not able to attend for a just reason, a written note should be sent to the Principal.

Written information will be sent to Parents about study tours.

Parents are specially asked not to allow their children to use a motorised vehicle without a valid licence.

Parents are requested to enforce dress code prescribed by the College, on their children/wards.

For further inforamtion one can log on to www.staloysius.edu.in

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**LIBRARY RULES**

1. The College Library will be open from 8.30 a.m. to 6.00 p.m. on all working days and on Saturdays from 8.30 a.m. to 1 p.m.
2. Application for books should be made in the prescribed borrower’s call slip from the Library.
3. Books of two categories are given for home reading **viz.** **general books and reference books.** General booksbelong to the following sections: Poetry, Prose, Biography and Fiction. All others are reference books.
4. **General books** will be issued to all students on allworking days. Application should be submitted before the first period and books will be issued at the end of the morning session. They are to be returned promptly within ten days. A fine of one rupee will be imposed for every additional day’s delay thereafter.
   1. **Reference books** may be borrowed by students of allclasses on all working days. Applications should be submitted between 8.30 a.m. and 5.00 p.m. Those who apply before 10.00 a.m. can collect the books after 11.00 a.m. Books applied between 10.00 a.m. and 2.00 p.m. will be issued after 3.00 p.m. on the same day, and books applied after 2.00 p.m may be collected after 4.00 p.m. or on the next day before 10.00 a.m.

Reference books may be kept for a period not exceeding ten days. They must be returned by 2 p.m. on the due day. A fine of one rupee will be charged for every additional day’s delay thereafter.

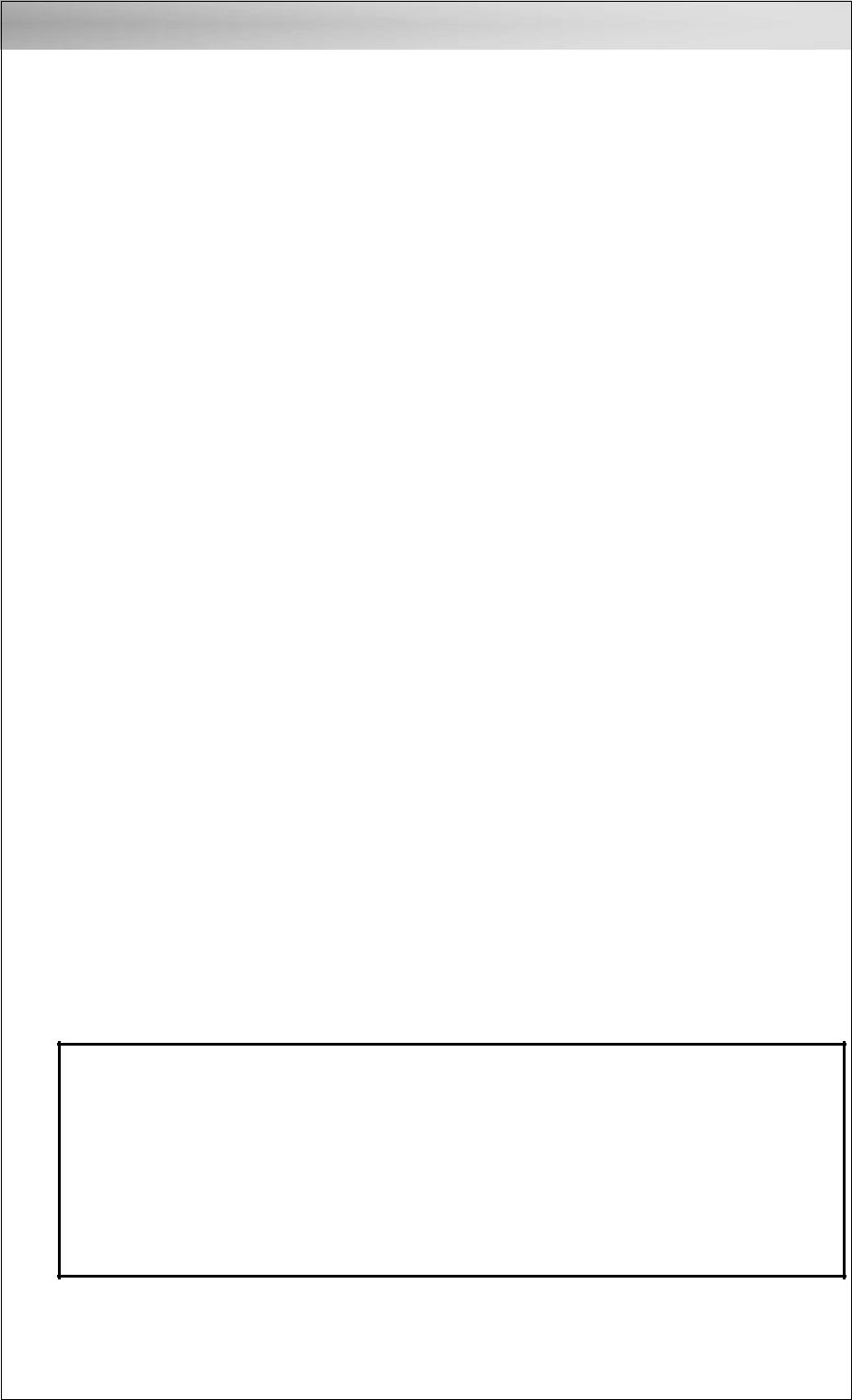
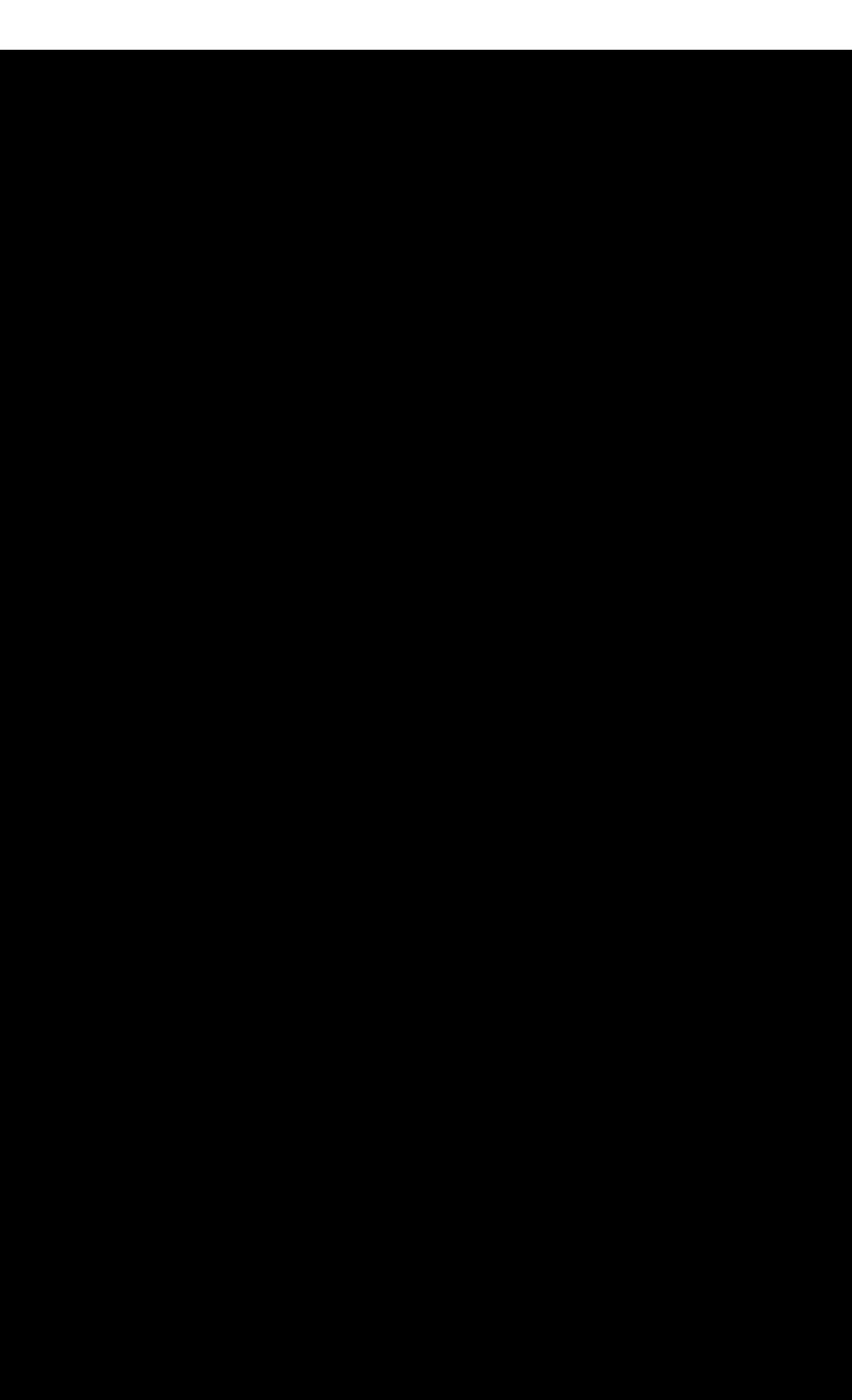
* 1. If the library book is not returned within 30 days, a fine of one rupee per day will be charged for a duration of 15 days. For further delay, the rate of fine will be progressive.

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1. A student to whom a book has been issued is held responsible for it and any damage done to it. He/She shall not write anything or make any mark on them. He/ She is expected to examine the book which he/she receives and report immediately to the Library staff if any damage found in it. Otherwise he/she shall be held responsible for any damage detected later.
2. Students are not permitted to lend books to anyone else, whether in or out of the College, under risk of suspension of privileges.
3. Students may borrow magazines and other reading materials at the Periodicals Section/Library Counter. They must return these at the respective counter before leaving the Library. No magazine will be issued to a student who is in the library while he should be in the class.
4. Reference Section is meant for individual study. Open access facility is available in the Reference Section. students are not allowed to take their personal belongings inside the Reference Section and they should possess valid identity card.
5. Internet browsing facility and photocopy facility is available in the library.
6. Strict silence must be observed in the Library and Reading Room.
7. **Students will be required to produce their identity card when the books and other reading materials are issued to them.**

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**FEE REGULATIONS**



1. The tuition fees for the year are payable in one installment, not later than the day specified on the notice board. Every student shall be liable to pay the fees of the entire year if his/her name is on rolls during any part of the year.
2. A receipt signed and dated, by one deputed by the Principal shall be issued for every payment of fee made.

The following are the particulars regarding fees :

**Tuition Fees :**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Tuition Fees | I Year | II Year | III Year |
|  | B.A., B.B.M., B.Com. & B.S.W. | ` 1714/- | ` 1714/- | ` 1714/- |
|  | B.Sc. & B.C.A. (Inclusive of Lab. Fees) | ` 2188/- | ` 2188/- | ` 2188/- |
|  |  |  |  |  |
|  | **Miscellaneous fees-payable with tuition fees :** | | |  |
|  |  | | |  |
|  | II & III Year Degree B.A/BBM/B.Com/BSW | | | ` 2386/- |
|  | II & III Year Degree BSc./BCA | |  | ` 2212/- |
|  | I Year Degree B.A./B.Com/BSW | |  | ` 2986/- |
|  | I Year Degree BBM |  |  | ` 2986/- |
|  | I Year Degree B.Sc. |  |  | ` 2812/- |
|  | I Year Degree BCA. |  |  | ` 2812/- |
|  |  |  |  |  |

1. **No refund of college fee :**

**Students leaving the college in the middle of the course cannot claim any refund of fees already paid. Students who wish to leave the college in the middle of the course, must pay the full fees of the entire course.**

* 1. If a student leaves College during a term, he shall have no right to claim a remission of any portion of a fee.

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Payment of examination fees does not entitle the candidate to appear for the examination. The candidate has to submit the application within the last date prescribed by the College and fulfil the requirement of satisfactory attendance, progress and conduct. A candidate who does not satisfy these requirements will not be permitted to take the examinations.

1. Applications for scholarships and fee concessions should be made to the Principal in the prescribed form. Selection of candidates for scholarships and fee concessions will be made on the basis of merit of studies and the financial status of the family. The fee concessions and scholarships are granted by the Government and College subject to regular attendance, good conduct and satisfactory progress. Even after being granted, these benefits can be withdrawn if the above conditions are not fulfilled.

Students whose family income is less than Rs. 44,500/-per annum and wish to apply for the fee concession for the year 2015-2016 should submit their applications in the prescribed forms duly completed in all respects while paying the fees. Applications will not be accepted later.

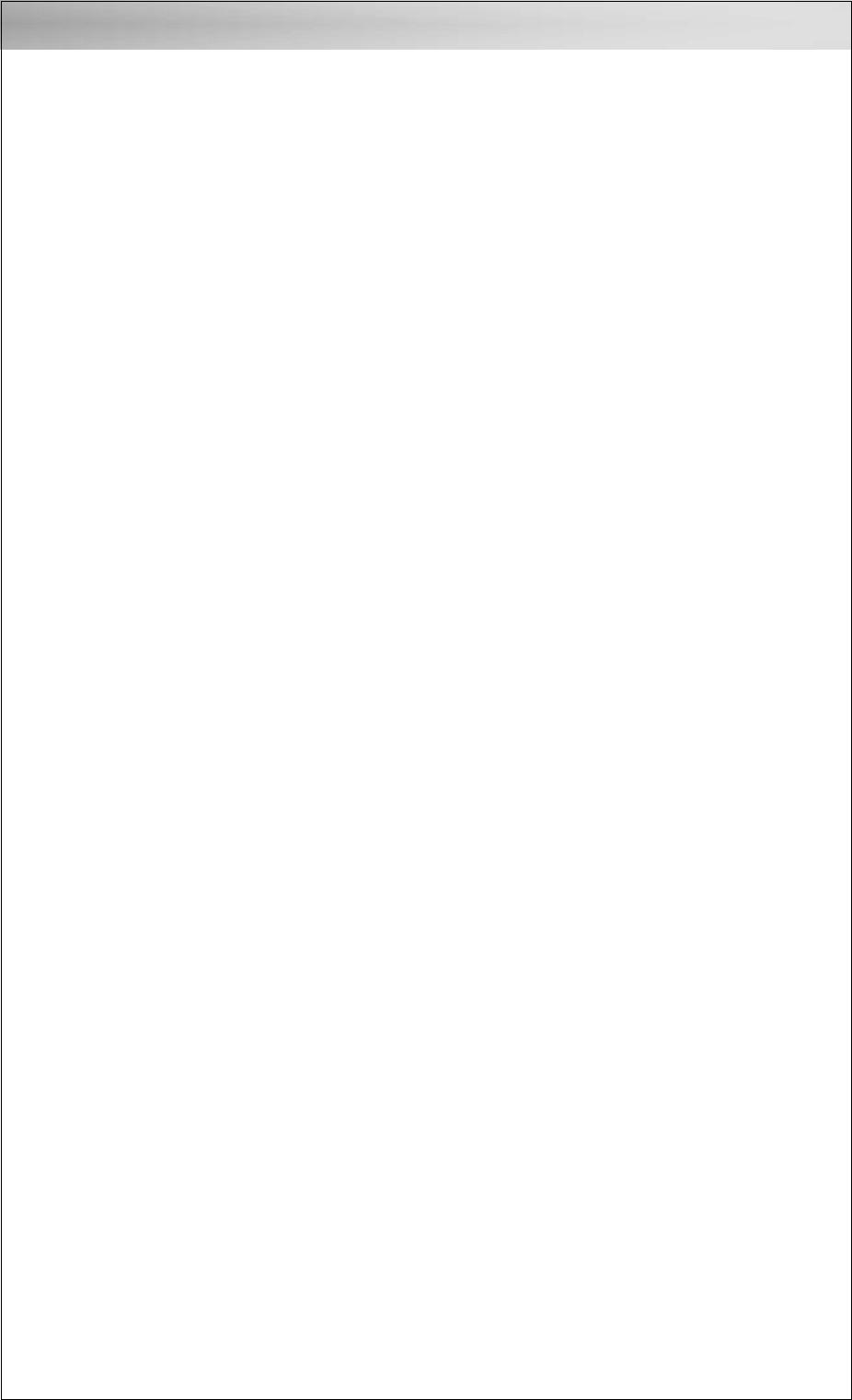
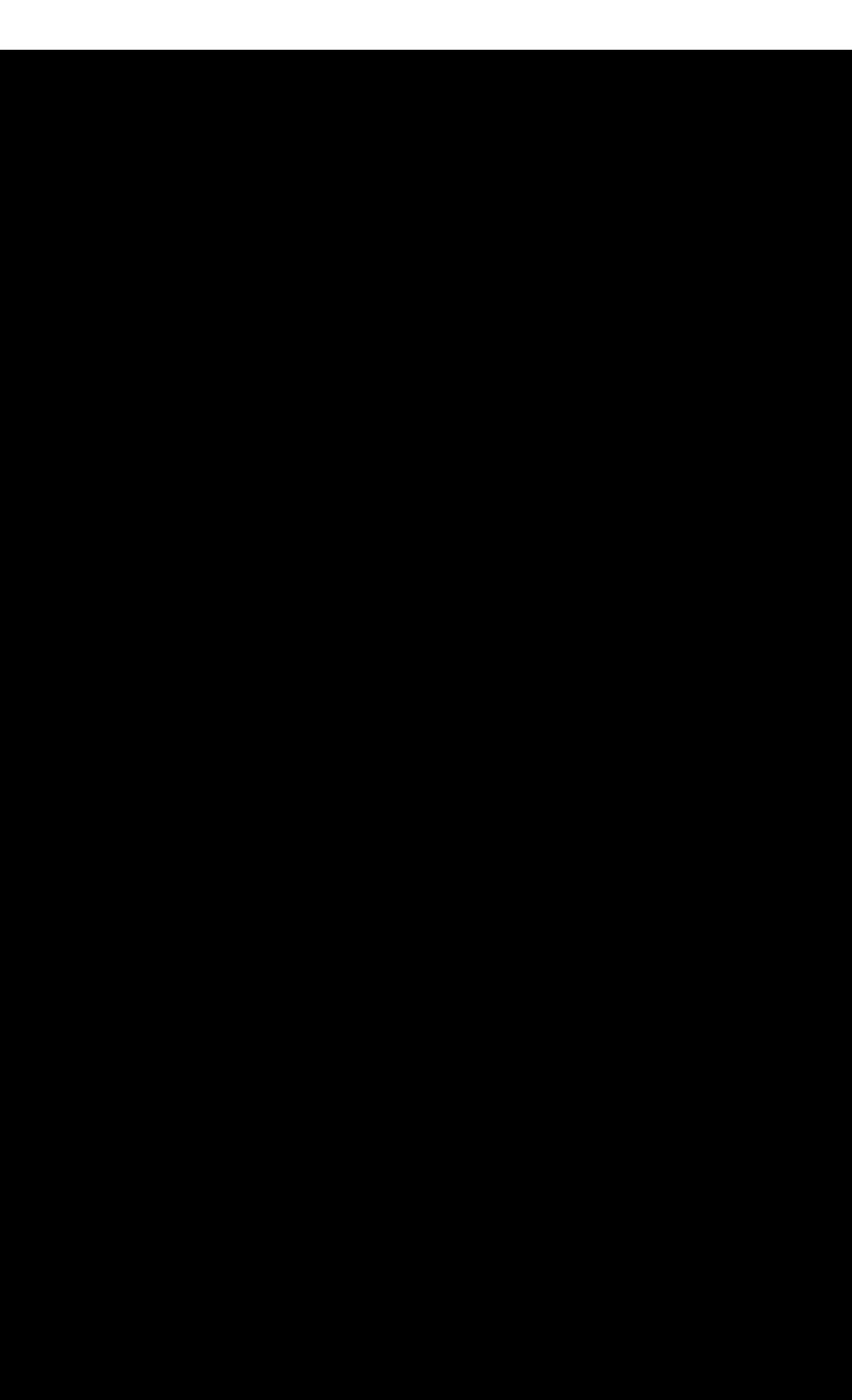
In case the attendance and progress of the student is not found to be satisfactory, he will be asked to pay the fees.

a;oÇ]nk~O" ù"K"àN;j Aoc~ù q;oO" Újrå 44,500/-Tà:j ùZAu" #;jŠbšä Óo?u|WÔu Du|Új"AoÔj?u| Bj"Px -YOth"\O"<j"‹ úrÛjæu|ù"å $ !W~O"<j"‹ =jYi|bd O""ù‰Auà;j" ùàÛj" Nà;jbš =oÚmjBj"Px EoÔjr =jÈÒr|ÔjBo?u Bj"PxÔjèjbš YOth"\O"<j"‹ ^|Ûj?oÔj"Ajû;j"å <jà:jÚj Nà;j !W~Ôjèj<j"‹ dº|ùYDj?oÔj"Ajû]Pšå

1. A student who enjoys a scholarship from Government or any other source, already will not be eligible for the College Scholarship or concession.

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**CERTIFICATES**



1. All applications for certificates must be made to the Principal in writing. They should contain the following particulars.
   1. The student’s name with initials.
   2. The date of joining the College and the class in which the student was originally enrolled.
   3. The class in which the student was studying at the time of leaving, the date of leaving the College and his register number.
   4. The language under Part I and the optional subjects under Part II.
   5. The University Exams passed with Reg. Nos. and year of passing.
2. The following are the fees charged.

|  |  |
| --- | --- |
| a) Conduct Certificate | ` 100.00\* |
| b) Age Certificate | ` 100.00\* |
| c) Transfer Certificate | ` 100.00\* |
| d) No-Dues etc. | ` 100.00\* |
| e) Bonafide Certificate | ` 100.00\* |
| f) Study Certificate (Existing Students) | ` 70.00\* |
| g) Study Certificate (Passed out Students) | ` 200.00\* |
| *\*If taken in person* |  |

*Postage charges are extra. Certificates can be sent only by registered post. Current registration postage charges should be sent with the application, beside the fee.*

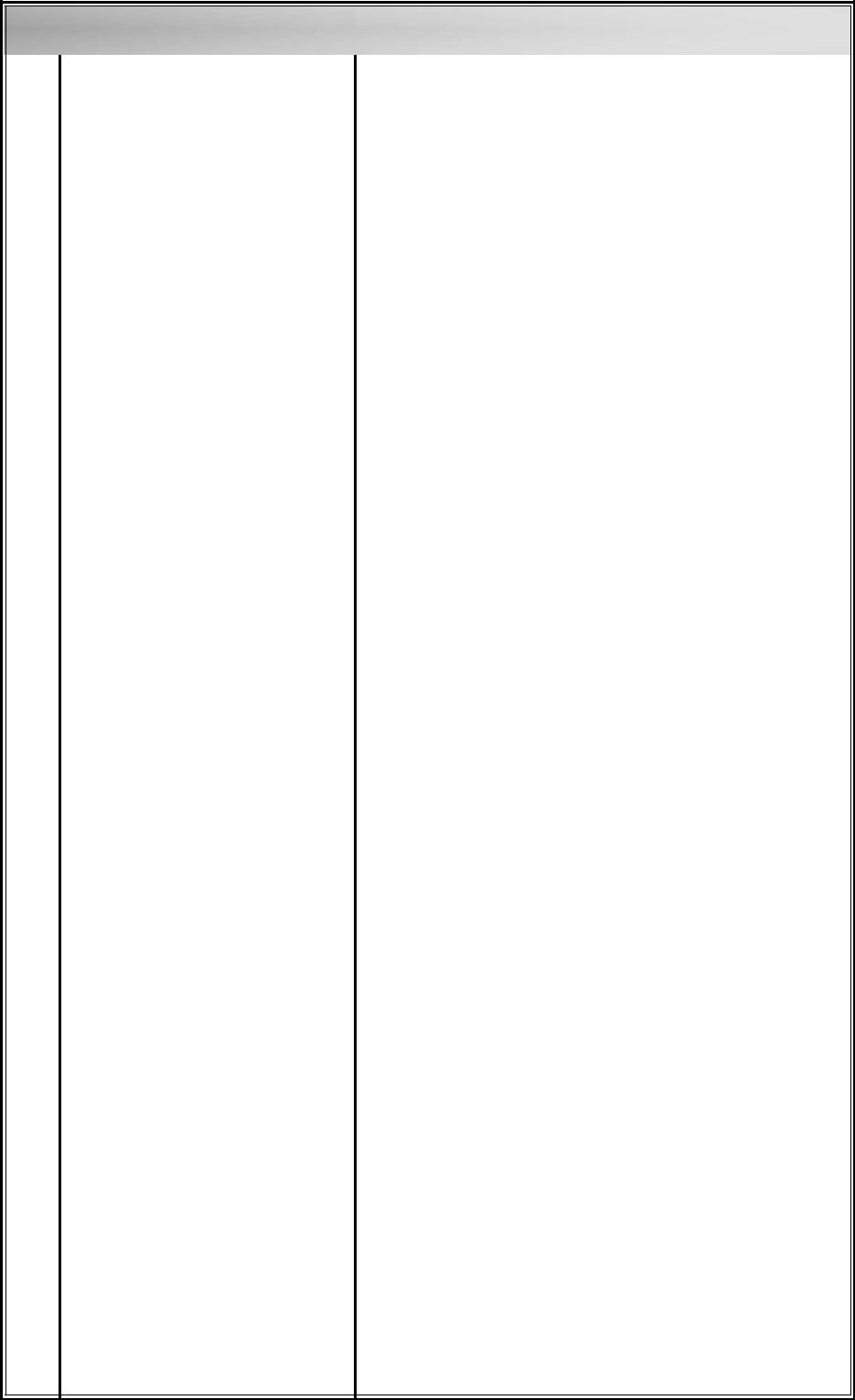
1. Certificates will not be issued on less than 48 hours notice. They will not be handed over to unauthorised persons.

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1. A conduct certificate is issued only when a student withdraws from College. It will not be issued as a matter of the course and has to be earned by the student by his conduct and behaviour during the College course.
2. Students may apply for the transfer certificate through the Head of the Institution to which they are admitted. In such case, the transfer certificate will not be given in hand. Instead it will be sent by registered post to the concerned Head of the Institution. In addition to the application the student is required to pay ` 50 towards postage charges.
3. Attestation of certificate copies will be done by the Principal.
4. Provisional marks card /Pass certificate / duplicate, consolidated, NCL removal in the marks card will be issued in the office of the registrar of the college.
5. Transcript copy will be issued at counter no. 2 of the college. The fee charged for first copy of the transcript is ` 500/-, subsequent copies will be charged ` 250/ - each.
6. Students who join other Universities will be required to produce their migration certificate. To get this it is necessary to take No-Dues Certificate from the college and pay the prescribed fee to the University.
7. For Provisional Degree certificate from the University apply to and enclose necessary fees and reply postage.

**Registrar (Evaluation) Mangalore University Mangalagangotri Konaje - 574 199**

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**LIST OF SCHOLARSHIPS & THEIR ELIGIBILITY CRITERIA**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sl. |  |  | Type | |  |  | Eligibility |
| No. |  |  |  |  |  |  |  |
| 1. | Food | & Accomodation | | |  | Category I - Income limit 2,50,000/- annum | |
| 2. | Fee | Concession Scheme | | | | Category IIA, IIB, IIIA, IIIB - Income limit | |
| 3. | Post Matric | | |  | }1,00,000/- annum | | |
| 4. | Yenepoya | | Scholarship | |  | Any degree income limit 2,00,000/- annum. | |
| 2. | Physically | | Handicapped | |  | Only for physically handicapped students | |
| 3. | English / | | Kannada major | | | Pass in II PUC in first attempt, | |
|  |  |  |  |  |  | student of English / Kannada major - 75% marks | |
| 4. | Beedi Workers | | | |  | Total monthly income is `10,000 or below | |
| 5. | Sanskrit | |  |  |  | 60% marks in Sanskrit, 60% aggregate at PU | |
|  |  |  |  |  |  | course, presently student of Sanskrit language | |
| 6. | C.S. Crawford | | |  |  | Children of Coffee estate employee | |
| 7. | Anglo Indian | | | Community |  | Only for Anglo Indian students | |
| 8. | National Merit | | |  |  | Student with the highest marks in the examination | |
| 9. | Fee | Concession | | |  | SC/ST. | |
| 10. | Sanchi Honnamma | | | |  | Only for girl students, Min. marks - Urban: 60%, | |
|  |  |  |  |  |  | Rural: 50%, SC/ST, Cat.1: 45% | |
| 11. | Sir C.V. Raman | | | |  | Student studying Phy., Chem., Maths, Bot., Zoo. | |
|  |  |  |  |  |  | (any 2 subjects), Min. agg. marks 65% in PUC | |
|  |  |  |  |  |  | (SC / ST-60%) | |
| 12. | Ex-Servicemen | | | |  | Children of ex-servicemen and in-servicemen | |
| 13. | Post-matric Minority | | | |  | 50% and above marks - Only for Muslim, | |
|  |  |  |  |  |  | Christian, Jain, Budhist, Sikh students | |
| 14. | SC / ST Post Matric | | | |  | Annual income is ` 2,00,000/- or below, | |
|  |  |  |  |  |  | student of Karnataka state | |
| 15. | SC / | ST MCC | | |  | Student of Mangalore City Corporation, ` 2,00,000 | |
| 16. | EBL |  |  |  |  | Category 1, minimum 5km. distance between | |
|  |  |  |  |  |  | college and home, 75% attendance every month, | |
| 17. | Karnataka Science & Tech. 70% marks in PCMB at PU, presently student | | | | | | |
|  |  |  |  |  |  | of PCM or CBZ | |
| 18. | Sitaram Jindal | | | Foundation |  | Eligible for boys securing above 70% & girls 60% | |
|  |  |  |  |  |  | marks | |
| 19. | G.S.B. Students | | | |  | Highest Marks | |
| 20. | Sports | |  |  |  |  |  |
| 21. | Incentives to minority students | | | |  | 50% | and above marks |
| 22. | Educational loan for minorities | | | |  | Any | degree |

23. Mangalore City Corp. 7.25% All those who come under Mangalore City Corp. Limits, income ` 2,00,000

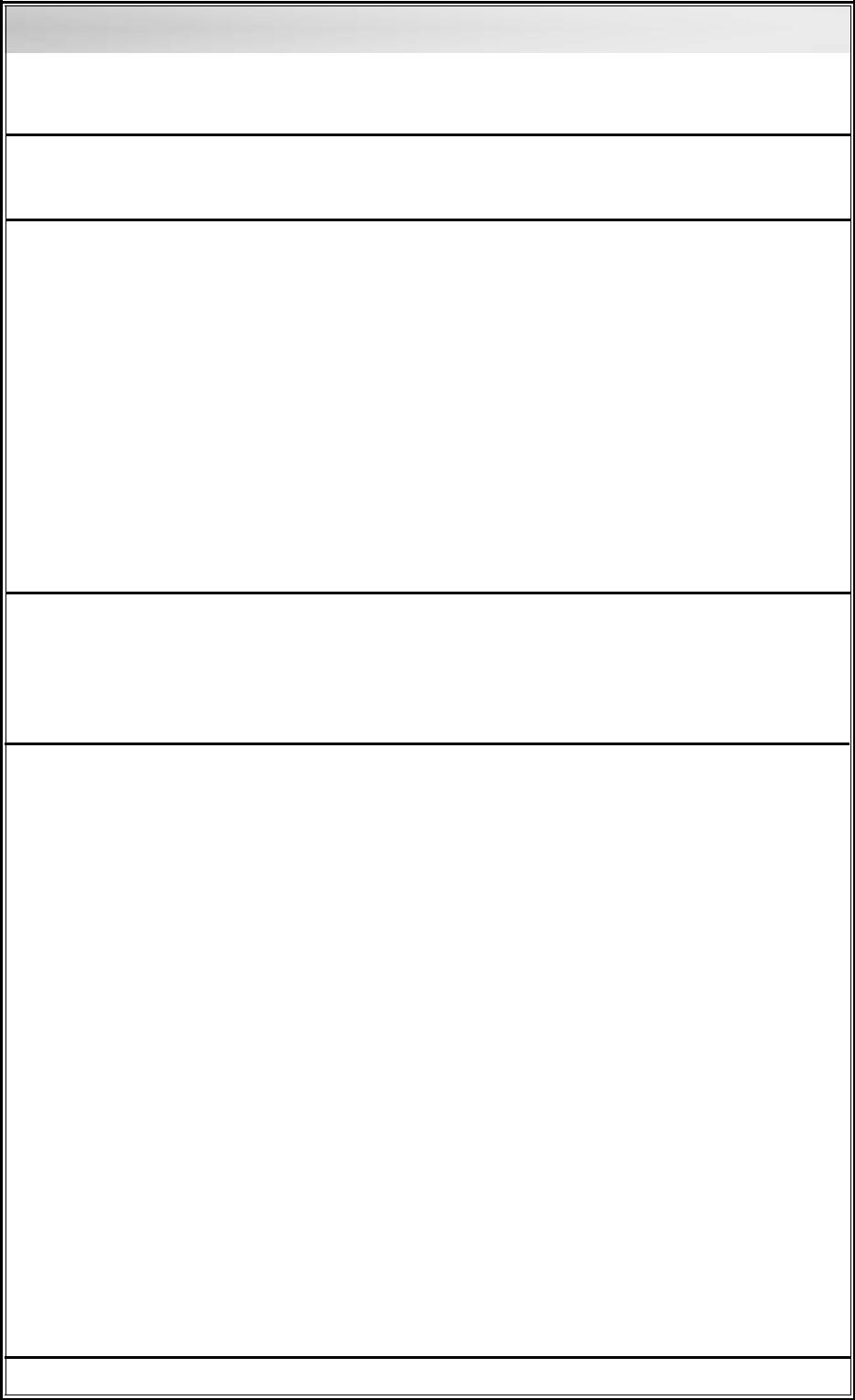
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**GOVERNING BODY OF THE COLLEGE**

|  |  |  |
| --- | --- | --- |
| **Name** | **Designation** | **Category** |
| **CHAIRMAN** |  |  |
| Rev. Fr Dionysius Vas SJ | Vice President | Management |
|  | MJES |  |
| **MEMBERS** |  |  |
| Rev. Dr Praveen Martis SJ | Secretary | Management |
|  | MJES |  |
| Rev. Fr Denzil Lobo SJ | Director | Management |
|  | AIMIT |  |
| Rev. Fr Leo D’Souza SJ | Director, Laboratory | Management |
|  | of Applied Biology |  |
| Rev Dr Melwyn D'Cunha SJ | Co-ordinator | Management |
|  | Research Studies |  |
| Dr Richard Gonsalves | HOD, MSc. | Senior |
|  | Chemistry | Teacher |
| Mr Rajgopal Bhat | HOD Chemistry | Senior |
|  | Department | Teacher |
| Dr Shakeel Ahmad | Joint Secretary | Educationist |
|  | UGC, New Delhi |  |
| Prof. J. Alexander | Former Chief Secretary | UGC |
|  | Govt of Karnataka | Nominee |
| Prof. M. Rajashekar | Professor | University |
|  | Mangalore University | Nominee |
| Joint Director | Dept. of Collegiate | Govt |
|  | Education | Nominee |
| Rev. Fr Swebert D’Silva SJ | Principal | Ex-Officio |
|  |  | Secretary |
| Dr A.M. Narahari | Registrar | Ex-Officio |
|  |  |  |
| Rev. Fr Pradeep Sequeira SJ | Finance Officer | Ex-Officio |
|  |  |  |

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**ACADEMIC COUNCIL MEMBERS**



**CHAIRMAN**

Rev Fr Swebert D’Silva SJ, Principal

**SECRETARY**

Rev Dr Melwyn D'Cunha SJ, Co-ordinator, Research Studies

**REGISTRAR**

Dr A M. Narahari, Registrar (Evaluation)

|  |  |  |
| --- | --- | --- |
| **EX-OFFICIO** | Director AIMIT |  |
| Rev. Fr Denzil Lobo SJ |  |
| Rev. Dr Oswald Mascarenhas SJ | Chairman MBA |  |
| Mr John Sherra | Vice Principal |  |
| Mr John E. D'Silva | Vice Principal |  |
| Dr Alwyn D'Sa | Vice Principal |  |
| Rev. Fr Praveen Martis SJ | Vice Principal |  |
| Rev. Fr W Marcel Rodrigues | Vice Principal |  |
| Ms Rita D'Costa | Office Manager |  |

**NOMINEES OF MANGALORE UNIVERSITY**

Prof. Hanuma Nayak

Prof. Y. Muniraju

Prof. S M Dharmaprakash

**EXPERTS – NOMINATED**

|  |  |  |
| --- | --- | --- |
| Dr M. Abdul Rahiman | Former VC, |  |
| Mr M.P. Noronha | Kannur & Calicut Universities |  |
| Advocate |  |
| Mr Aloysius Sequeira | Head, Dept of Humanities, Social |  |
| Mr Ranjan Rao | Sciences and Management NITK |  |
| Advocate |  |
| Prof Indrani Karunasagar | Director, Nitte University |  |
| Prof Y M Jayaraj | Dean, Microbiology (Retd) |  |
| Prof Cletus D'Souza | Gulbarga University |  |
| PG Studies in Biochemistry, Mysore |  |
| Prof Surendra Rao | Former Chairman, Department of |  |
|  | History, Mangalore University |  |
|  | |  |
| **INDUSTRIALISTS – NOMINATED** | |  |
| Mr John Prasad Menezes | Former President, Kanara |  |
| Mr Walter D'Souza | Chamber of Commerce, Mangalore |  |
| Former Chairperson, FIEO |  |

(Federation of Indian Export Organisations)

**HEADS OF ALL UG AND PG DEPARTMENTS**

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**ADMINISTRATION**



|  |  |  |  |
| --- | --- | --- | --- |
|  | Rev. Fr Dionysius Vas SJ | Rector |  |
|  | Rev. Fr Swebert D'Silva SJ | Principal |  |
|  | Dr A M Narahari | Registrar |  |
|  | Rev. Fr Pradeep Sequeira SJ | Financial Officer |  |
|  | Rev. Fr Denzil Lobo SJ | Director, AIMIT |  |
|  | **VICE PRINCIPALS** |  |  |
|  | Mr John Sherra | Science Block |  |
|  | Mr John Edward D'Silva | Arrupe Block |  |
|  | Dr Alwyn D'Sa | Administrative Block |  |
|  | Rev. Dr Praveen Martis SJ | LCRI Block |  |
|  | Rev. Fr W Marcel Rodrigues SJ | Maffei Block |  |
|  |  |  |  |
|  | Rev. Dr Melwyn D'Cunha SJ | Co-ordinator, Research Studies |  |
|  | Rev. Dr Ozwald Mascarenhas SJ | Chairman, MBA |  |
|  | **DEANS** |  |  |
|  | Dr Vishanz Pinto | Faculty of Arts |  |
|  | Ms Precilla D'Silva | Faculty of Biological Sciences |  |
|  | Dr Prakash Kamath | Faculty of Physical Sciences |  |
|  | Dr Suresh Poojary | Faculty of Commerce |  |
|  | Ms Mamatha | Faculty of Management |  |
|  | Mr Ashok Prasad | Faculty of Computer Application |  |
|  |  |  |  |
|  | **HOSTEL OFFICIALS** |  |  |
|  | Rev. Dr Melwyn D'Cunha SJ | Director of Gents Hostel |  |
|  | Rev. Fr Melwyn Mendonca SJ | Director of UG Ladies Hostel |  |
|  | Rev. Fr W Marcel Rodrigues SJ | Director of PG Ladies Hostel |  |
|  | **STUDENTS WELFARE OFFICERS** | |  |
|  | Dr Shalini Aiyappa, | Administrative Block (I BA) |  |
|  | Dr Sylvia Rego | Administrative Block (II BA) |  |
|  | Dr Rose Veera D’Souza | Administrative Block (III BA) |  |
|  | Ms Zeena D'Souza | Arrupe Block |  |
|  | Mr Chethan Shettigar | Arrupe Block |  |
|  | Mr Lawrence Pinto | Xavier Block |  |
|  | Dr Nagalakshamma | Xavier Block |  |
|  | Mr Rajgopal Bhat | Xavier Block |  |
|  |  |  |  |

**THE STAFF COUNCIL**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Chairman | - | Rev. Fr Swebert D'Silva SJ |  |  |
|  | Registrar | - | Dr A M Narahari | |  |
|  | Vice Principals | - | Mr John Sherra | |  |
|  |  |  | Mr John Edward D'Silva | |  |
|  |  |  | Dr Alwyn D'Sa | |  |
|  |  |  | Rev. Dr Praveen Martis SJ | |  |
|  | Deans | - | Rev. Fr W Marcel Rodrigues SJ | |  |
|  | Dr Vishanz Pinto | |  |
|  |  |  | Ms Precilla D'Silva | |  |
|  |  |  | Dr Prakash Kamath | |  |
|  |  |  | Dr Suresh Poojary | |  |
|  |  |  | Ms Mamatha | |  |
|  | Heads of the Departments | - | Mr Ashok Prasad | |  |
|  | Dr Saraswathi | |  |
|  |  |  | Ms Prema D'Souza | |  |
|  |  |  | Mr Lawrence Pinto | |  |
|  |  |  | Mr Harsha Paul | |  |
|  |  |  | Dr Ambarish C N | |  |
|  |  |  | Ms Renita Maria D'Souza | |  |
|  |  |  | Dr Nagalakshamma | |  |
|  |  |  | Dr Ratan Mohunta | |  |
|  |  |  | Dr Mukund Prabhu | |  |
|  |  |  | Dr Narayana Moolya | |  |
|  |  |  | Dr Rose Veera D’Souza | |  |
|  |  |  | Dr Norbert Lobo | |  |
|  |  |  | Mr Donnet D’Souza | |  |
|  |  |  | Rev. Dr Melwyn D’Cunha SJ | |  |
|  |  |  | Dr Shalini Aiyappa | |  |
|  |  |  | Ms Deena D’Souza | |  |
|  |  |  | Mr Manuel Tauro | |  |
|  |  |  | Ms Bhavya Shetty | |  |
|  |  |  | Mr Naveen Mascarenhas | |  |
|  |  |  | Mr Rajgopal Bhat | |  |
|  |  |  | Ms Aruna Kalkur T | |  |
|  |  |  | Ms Arati Shanbhag | |  |
|  | IQAC Co-ordinator | - | Dr Ravindra Swami K | |  |
|  | Dr Denis Fernandes | |  |
|  | NAAC Co-ordinator | - | Mr Naveen Mascarenhas | |  |
|  | Office Manager | - | Ms Rita D'Costa | |  |
|  | Librarian | - | Dr George Rodrigues | |  |
|  | Student Council Director | - | Mr John Edward D'Silva | |  |

**INTERNAL QUALITY ASSURANCE CELL**

Rev Fr Swebert D'Silva SJ **-** **Chairperson**

Dr Denis Fernandes - **Co-ordinator** and member Secretary Ms Rajani Suresh - Co-ordinator for AIMIT Campus

Dr A M Narahari - Registrar

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Prof Abdul Rahiman - Former V.C. Kannur & Calicut University Mr Rajshekhar M - Director, Academic Staff College, Nitte University Dr Devraj K - Former Principal SDMCBM, Mangaluru

Mr Gerald Peter Colaco - Partner, Colaco and Aranha Dr K V Rao - Former Faculty, St Aloysius College

Dr Gerald Santhosh D'Souza- Physical Director, Mangalore University Mr Joselyn Lobo - School of Social Work, Roshni Nilaya, Mangaluru

**Members**

Rev. Fr Denzil Lobo SJ - Director AIMIT

Rev. Fr Pradeep Sequeira SJ - Finance Officer

Dr Alwyn D'Sa Mr John D'Silva

Rev. Dr Praveen Martis SJ Mr John Sherra

Rev. Dr Melwyn D'Cunha SJ Dr Richard Gonsalves

Rev. Fr W Marcel Rodrigues SJ Dr Norbert Lobo

Mr Naveen Mascarenhas Ms Rita D'Costa

**NAAC CELL**

Rev. Fr Swebert D'Silva SJ **-** **Chairperson**

Mr Naveen Mascarenhas - **Co-ordinator**

Dr A M Narahari Mr John D'Silva

Rev. Fr Denzil Lobo SJ Ms Precilla D'Silva

Dr Denis Fernandes Dr Smitha Hegde

Ms Rajani Suresh Dr Suresh Poojary

Dr Richard Gonsalves Ms Shwetha Rasquinha

Rev. Dr Melwyn D'Cunha SJ Dr Ronald Nazareth

Dr George Rodrigues Dr Norbert Lobo

Ms Kavitha Mr John Sherra

Mr Donnet D'Souza Dr Alwyn D'Sa

Dr Rowena Wright Rev. Dr Praveen Martis SJ

Mr Santhosh Rebello Ms Rita D'Costa

Rev. Fr W Marcel Rodrigues SJ

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**ANTI RAGGING & ANTI -DRUG ABUSE CELL**

Mr Donnet D'Souza - **Co-ordinator**

Mr John Sherra Science Block

Mr John Edward D'Silva Arrupe Block

Dr Alwyn D'Sa Administrative Block

Rev. Dr Praveen Martis SJ LCRI Block

Rev. Fr W Marcel Rodrigues SJ Maffei Block

**ACADEMIC FORMATION OF THE STAFF**

Dr Richard Gonsalves **Convenor**

Rev Dr Praveen Martis SJ Dr Denis Fernandes

Dr Lourdusamy Mr Ashok Prasad

Dr Alwyn D'Sa Dr Rose Veera D'Souza

Mr Manuel Tauro

**CAMPUS MINISTRY**

(AICUF, CLC, Counselling Services, Retreats & Liturgical Services) Rev. Dr Praveen Martis SJ - **Co-ordinator**

Rev. Fr W Marcel Rodrigues SJ - **Asst Co-ordinator**

Mr Anup Denzil Veigas - **Programme Co-ordinator**

|  |  |
| --- | --- |
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| Ms Precilla D’Silva | Ms Joel Melrick Fernandes |
| Mr Lawrence Pinto | Mr Santosh Wilson Goveas |
| Mr Naveen Mascarenhas | Mr Sonal Steevan D'Souza |
| Ms Jenice Jean Goveas | Mr Manuel Souza |
| Mr Paul D'Souza | Mr Royal Praveen D'Souza |
| Ms Gladwin P Fernandes | Ms Saritha Crasta |
|  |  |
| **CAMPUS PLACEMENT** |  |
| Ms Kavitha - **Co-ordinator** |  |
| Dr Suresh Poojary |  |
| Ms Manoj Dyson Fernandes | Ms Aruna Kalkur T |
| Ms Shakin Raj | Ms Shilpa Shetty |
| Mr Harshith B | Ms Deena D'Souza |

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**CANTEEN COMMITTEE**

Mr Ashwil Karkera - **Co-ordinator**

**CAREER GUIDANCE**

Dr Norbert Lobo - **Co-ordinator**

Ms Renita Maria D'Souza Mr Edmund Frank

Ms Caroleena Janefer Mr Royal Praveen D'Souza

Ms Mamatha

**CENTRE FOR SOCIAL CONCERN**

Rev. Fr Dionysius Vas SJ - **Director**

Ms Shwetha Rasquinha - **Co-ordinator**

Ms Carol Seema Castelino Mr Yogish S

**CERTIFICATE COURSES**

Dr Prakash Kamath - **Co-ordinator**

Dr Ronald Nazareth Mr Harsha Paul

Ms Precilla D'Silva Dr Shalini Aiyappa

Dr Ratan Mohanta Mr Rajgopal Bhat

**COLLEGE FOR POTENTIAL WITH EXCELLENCE (CPE)**

Mr Naveen Mascarenhas - **Co-ordinator**

Dr Denis Fernandes Dr Ronald Nazareth

**COLLEGE CALENDAR & HAND BOOK 2016-17**

Dr Vishanz Pinto

**COLLEGE MAGAZINE COMMITTEE**

Mr Anup Denzil Veigas - **Chief Editor**

Mr Vishal Nayak Mr Manoj Dyson Fernandes

Ms Bhavya Shetty Ms Sangeetha N.

Mr Girish N Mr Dhiraj Sequeira

Dr Alwyn D’Sa Ms Sudha Kumari

Mr Lawrence Pinto Mr Roger K M

Dr Melisa Goveas Ms Sandhya U Sirsikar

Ms Rachael Natasha Mary

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|  |  |
| --- | --- |
| **COMMUNITY RADIO SARANG 107.8 FM** | 2449744 |
| Fr W Marcel Rodrigues SJ - Associate Director | 9632889113 |
| Mr Roshan Crasta, B.A. - Chief Programme Producer | 9980438393 |
| Mr Abhishek Shetty MCMS- Asst. Programme Producer | 9738469772 |
| Mr Edward Lobo - Asst. Programe Producer | 8197131471 |
| Mr Thimmappa B.A., B.Ed., Asst. Programe Producer | 9686392283 |
| Mr Saifulla Kuttar, B.Com. Programe Producer |  |

**COORDINATOR FOR EC/CC ACTIVITIES**

Ms Precilla D’Silva

**COORDINATOR FOR CAT/MAT COACHING CLASSES/ PROFESSIONAL COURSES/ACCA**

Ms Shobha Mr Robin Raj Mr Sonal Steevan Lobo

**COORDINATOR FOR INTER-CLASS COMPETITIONS - UTSAV**

Mr Ashok M Prasad

**COORDINATOR FOR COLLEGE FESTS**

Dr Mukund Prabhu

**COORDINATOR FOR RESEARCH STUDIES**

Rev. Dr. Melwyn D’Cunha SJ - **Coordinator**

Dr Shashi Kiran Dr Suresh Poojary

Rev. Dr Leo D’Souza SJ Dr Smitha Hegde

Dr Asha Abraham Dr Richard Gonsalves

Dr Roweena Wright Dr Babu Thomas

Dr Norbert Lobo Dr Denis Fernandes

Dr Madhu L N Dr Rita Crasta

Mr Santhosh Rebello

**COORDINATOR FOR SEMINARS**

Dr Ronald Nazareth

**DEPARTMENT OF RELIGION AND SOCIETY**

Rev. Dr Praveen Martis SJ - **Co-ordinator** : Theology &

|  |  |  |
| --- | --- | --- |
| Mr Harsha Paul - **Coordinator** | Value Education |  |
| : Environment |  |

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|  |  |  |  |
| --- | --- | --- | --- |
| Dr Rose Veera D'Souza - **Co-ordinator** : | | Human Rights |  |
| Dr Shalini Aiyappa - **Co-ordinator** |  | & Constitution |  |
| : | Gender Equity |  |

**COORDINATORS FOR SAHAAYA**

Ms Deena D'Souza - Administrative Block

Ms Aruna Kalkur T - Xavier Block

Mr Chethan Shettigar - Aruppe Block

**DEPARTMENT OF HUMAN RESOURCE DEVELOPMENT**

|  |  |  |
| --- | --- | --- |
| **Director** | : | Dr Alwyn V D’Sa |
| **Chief Coordinator** | : | Mr Dhiraj Sequiera |
| **Placement Coordinator** | : | Ms Kavitha |
| **Section-Coordinators:** |  |  |
| III BA: Mr Anup Denzil Veigas | | III BBM: Ms Mamatha |
| III BCA: Mr Dhiraj Sequiera | | III B Com: Ms Smitha D K |
| III BSc.: Ms Aruna Kalkur T | |  |
| **Trainers/Resource Persons** |  |  |
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| Mr Manuel Souza | Ms Maria Shaila D’Souza | |
| Ms Jayalaxmi Alva | Ms Jenice Jean Goveas | |
| Mr Anup Denzil Veigas | Mr Manoj Fernandes | |
| Mr Vishal Nayak | Mr Rojer KM | |
| Mr Vimal John K C | Mr Dhiraj Sequiera | |
| Dr Alwyn V D’Sa |  |  |

**EQUAL OPPORTUNITY CELL**

Ms Shwetha Rasquinha - **Co-ordinator**

|  |  |  |
| --- | --- | --- |
| Dr Rose Veera D'Souza | : | Dr Madhu L N |
| Ms Shilpa B | : | Dr Melisa Goveas |
| Mr Alwin D'Souza | : | Mr C G Thomas |

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Dr Ratan Mohunta - **Chief Election Commissioner**

Dr Vishanz Pinto - Asst. Election Commissioner

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Mr Harsha Paul - **Co-ordinator**

Ms Jenice Jean Goveas Dr Rose Veera D'Souza

Ms Precilla D’Silva Ms Deena D'Souza

Ms Aruna Kalkur T Ms Shobha

Ms Arati Shanbhag

**INSTITUTE OF KONKANI**

Mr Edwin J.F. D’Souza - Executive Director 9845083148

Mr Gopal Gowda

**MENTOR FOR NON KARNATAKA STUDENTS**

Mr Manuel Souza - **Co-ordinator**

Ms Shilpa B. Mr Donnet D’Souza

Ms Renita Maria D’Souza Ms Maria Shaila D'Souza

**MENTOR FOR INTERNATIONAL STUDENTS**

Mr Dhiraj Sequeira - **Co-ordinator**

**OBSERVATORY (AL-SOLORIUM)**

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Mr Naveen Mascarenhas Dr Ravindra Swami K

Dr Prakash Kamath

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Ms Suma Devi – M Sc Mathematics - PG

Ms Dimple Pinto – M Sc Chemistry - PG

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Ms Priya Monteiro Ms Maria Shaila D'Souza

Ms Suchithra Ms Aruna Kalkur T

Dr Anitha D D'Lima

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Dr Hemachandra - **Asst. Co-ordinator**

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Mr Santhosh Wilson Goveas Mr Akshith Kumar

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Ms. Arati Shanbhag Ms. Ashwini

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Ms. Shobha Ms. Shilpa shetty

Ms. Zeena D'Souza

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Dr A M Narahari - **Registrar (Evaluation)** 9741410990

E-mail: registrarsac@gmail.com / amnarahari@gmail.com

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Ms Veena Lobo, Clerk Ms Shwetha Reny Pinto, Clerk

Ms Venita R. Rodrigues, Clerk Mr Sudhakar, Office Assistant

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Ms Premalatha Shetty - **Chief Examination Co-ordinator**

Ms Santhosh Wilson Goveas - **Examination Co-ordinator**

Mr Zeena D'Souza - **Examination Co-ordinator**

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Mr John Sherra - Vice Principal

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Dr Narayana Moolya Ms Jacintha D'Cunha

Ms Nirmala Pinto Mr Suresh Peters

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Dr Vishanz Pinto - **Chief Co-ordinator**

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**EXAMINATION VIGILANCE SQUAD**

Mr Alwin D'Souza Ms Suraksha Karkera

Ms Renita Maria D'Souza Mr Santhosh Notagar

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Dr Sylvia Rego Mr Donnet D'Souza

Ms Rachael Natasha Mary Ms Nausheeda B S

Dr Ronald Nazareth

**CO-ORDINATORS OF PRACTICAL EXAMINATIONS**

Dr Nagalakshamma Mr Rajgopal Bhat

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**Co-Curricular Associations**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **No** | **Associations** | **Presidents** | **Department** | |
|  | 1. | Al-Ca-Na | Ms Shameena K A | Biochemistry |  |
|  | 2. | Al-Lure | Mr. Alwyn Misquith | Commerce |  |
|  |  |  | Mr. Reji John | Economics | |
|  |  |  | Mr. Robin Raj | BBM | |
|  | 3. | Astro Club | Mr Shawn Ajay D'Souza | Physics |  |
|  | 4. | Bio-Science | Dr Jyothi Miranda | Botany |  |
|  | 5. | Chemalgam | Ms Charlotte D'Souza | Chemistry |  |
|  |  |  | Ms Sonika Fernandes |  |  |
|  | 6. | Commerce | Mr Datta Kumar |  |  |
|  |  | Unit I | Ms Bharathi R | Commerce | |
|  |  | Unit II | Ms Helma Rodriges |  |  |
|  |  |  | Ms Malavika Catherine Balmi |  |  |
|  | 7. | Electronics Club | Dr Jayaprakash Gowda | Electronics |  |
|  | 8. | Genotech | Mr Santhosh Goveas | Biotechnology |  |
|  | 9. | Hindi Sangha | Mr Mahabubali A Nadaf | Hindi |  |
|  |  |  | Ms Sandhya U Sirsikar |  |  |
|  | 10. | Hopkins Literary Club | Dr Sylvia Rego | English |  |
|  |  |  | Mr Manuel Souza |  |  |
|  | 11. | Humanities | Ms Prema D'Souza | Sociology |  |
|  |  |  | Ms Disharag Shetty | Psychology | |
|  | 12. | IT Club | Ms Vanaja | BCA |  |
|  |  |  | Ms Sangeetha N |  |  |
|  | 13. | Kannada Sangha | Ms Sudha Kumari | Kannada |  |
|  |  |  | Mr Girish N | English | |
|  | 14. | Konkani Sangha | Ms Renita C Menezes | BCA |  |
|  |  |  | Ms Hazel Mathias | Mathematics | |
|  | 15. | Maths Forum | Ms Priya Monteiro | Mathematics |  |
|  |  |  | Mr Denzil Jason Saldanha |  |  |
|  | 16. | Microgen | Mr Melwyn G Sequeira | Microbiology |  |
|  | 17. | Management | Mr Chethan Shettigar |  |  |
|  |  | Unit I | Ms Ashitha Pinto | BBM | |
|  |  | Unit II | Ms Vimal John K C |  |  |
|  |  |  | Mr Sonal Steevan Lobo |  |  |
|  | 18. | Nature Club | Dr Anitha D D’Lima | Zoology |  |
|  |  |  | Ms Shilpa B | Envir. Science | |
|  | 19. | Sanskrit Sangha | Mr Prashantha K | Sanskrit |  |
|  | 20. | Tulu Koota | Ms Suraksha Karkera | BBM |  |
|  |  |  | Ms Rashmi | Comp. Science |  |

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**Extra Curricular Associations**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **No** | **Associations** | **Presidents** | **Department** |  |
|  | 1. | AICUF | Mr Anup Denzil Veigas | English |  |
|  |  |  | Mr Royal Praveen D'Souza | BCA |  |
|  |  |  | Ms Vinola Sandra Sequeira | Economics |  |
|  | 2. | Al-Care | Mr. Alwin D'Souza | Political Science |  |
|  |  |  | Ms Deena D'Souza | BSW |  |
|  | 3. | Al-Madhyam | Ms Jayalakshmi Alva | Journalism |  |
|  |  |  | Ms Prafulla | BCA |  |
|  | 4. | Al-Fine Arts | Ms Suchithra | Commerce |  |
|  |  |  | Ms Sarita Crasta | Commerce |  |
|  | 5. | CLC | Ms Metilda Pais | Commerce |  |
|  |  |  | Mr Nelson Prasanna Vas | BBM |  |
|  | 6. | Debating Society | Mr Manoj Dyson Fernandes | BBM |  |
|  |  |  | Ms Severine Pinto | English |  |
|  | 7. | Dramatics | Ms Bhavya Shetty | Journalism |  |
|  |  |  | Ms Smitha D K | Commerce |  |
|  | 8. | Human Rights | Ms Maria Shaila D'Souza | Political Science |  |
|  |  |  | Mr Joachim D'Silva | English |  |
|  | 9. | Music Association | Ms Caroleena Jenefer | Commerce |  |
|  |  |  | Ms Sonal Caren D'Souza | Statistics |  |
|  |  |  | Ms Vinaya Durga M | BCA |  |
|  |  |  | Mr Roshan F Martis | English |  |
|  | 10. | Quiz Association | Ms Vidya Kumari | BCA |  |
|  |  |  | Mr Joel Melrick Fernandes | BBM |  |
|  | 11. | Sahodaya | Mr Dhiraj Sequeira | English |  |
|  |  |  | Ms Felita Monis | Commerce |  |
|  |  |  |  |  |  |

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**Statutory Associations**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| **No** | **Associations** | **Presidents** | **Department** | |
|  |  |  |  |  |
| 1. | N.C.C. |  |  |  |
|  | a) Air Wing | Fg Offr Ashwil Karkera | BBM | |
|  | b) Army Wing | Lt. Shakin Raj | Commerce | |
|  | c) Navy Wing | S/Lt. Hariprasad Shetty | Zoology | |
|  |  |  |  |  |
| 2. | N.S.S |  |  |  |
|  | Unit I | Mr Arjun Prakash | Commerce | |
|  |  | Ms Preethica Machado | Electronics | |
|  | Unit II | Ms Premalatha Shetty | BCA | |
|  |  | Mr Harshith B | Physics | |
|  |  |  |  |  |
| 3. | Red Cross | Mr Rojer K M | BBM | |
|  |  | Ms Srijana Shet | BCA | |
|  |  |  |  |  |
| 4. | Rovers | Mr Yathish R Rao | BCA | |
|  |  | Mr Santhosh Notagar | BCA | |
|  |  |  |  |  |
| 5. | Rangers | Ms Gladwin P Fernandes | Economics | |
|  |  | Ms Jeshma N D'Souza | BCA | |
|  |  |  |  |  |
| 6. | Heritage Club | Ms Florin Shelomith Soans | Economics | |
|  |  | Ms Archana Yashodhar | BCA | |
|  |  |  |  |  |
| 7. | Sports & Games | Mr Donnet D’Souza | Sports & | |
|  |  | Mr Arun M D'Souza | Games | |
|  |  |  |  |  |

**Coordinator for CC/EC activities: Ms Precilla D'Silva**

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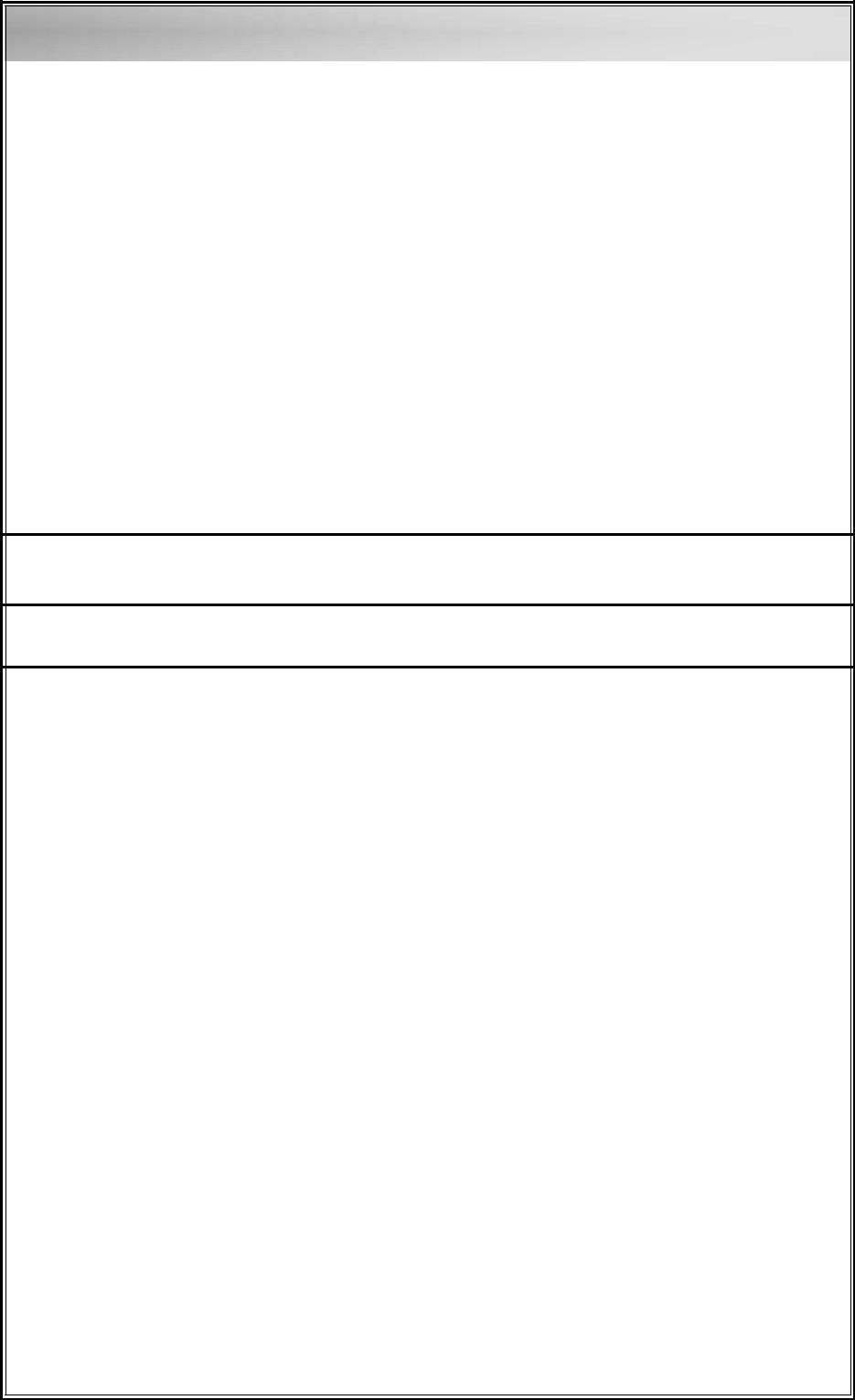
**CLASS GUIDES + MENTORS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | I | BA | (A) | Mr Manuel Souza | |
|  | I | BA | (B) | Mr Joachim D'Silva | |
|  | I | BA | (C) | Mr Santhosh Notagar | |
|  | II BA | | (A) | Ms Maria Shaila D'Souza |  |
|  | II BA | | (B) | Ms Jayalaxmi Alva | |
|  | II BA | | (C) | Mr Sathish Nayak | |
|  | III BA | | (A) | Mr Alwin D'Souza |  |
|  | III BA | | (B) | Ms Bhavya Shetty | |
|  | III BA | | (C) | Mr Dhiraj Sequeira | |
|  | BSW | |  | Ms Deena D'Souza |  |
|  | I | B.Com | (A) | Ms Zeena D'Souza |  |
|  | I | B.Com | (B) | Mr Shakin Raj | |
|  | I | B.Com | (C) | Ms Suraksha | |
|  | I | B.Com | (D) | Mr Akshith Kumar | |
|  | I | B.Com | (E) | Mr Reji John | |
|  | I | B.Com | (F) | Ms Shobha | |
|  | II B.Com | | (A) | Ms Metilda Pais |  |
|  | II B.Com | | (B) | Ms Helma Rodrigues | |
|  | II B.Com | | (C) | Ms Smitha D K | |
|  | II B.Com | | (D) | Ms Felita Monis | |
|  | II B.Com | | (E) | Mr Datta Kumar | |
|  | II B.Com | | (F) | Mr Arjun Prakash | |
|  | III B.Com | | (A) | Ms Bharati R |  |
|  | III B.Com | | (B) | Ms Malavika Catherine Balmi | |
|  | III B.Com | | (C) | Ms Shamin Elizabeth | |
|  | III B.Com | | (D) | Mr Paul D'Souza | |
|  | III B.Com | | (E) | Ms Caroleena Janefer | |
|  | III B.Com | | (F) | Ms Suchithra | |
|  | I BBA | | (A) | Ms Preema Victorin Tauro |  |
|  | I BBA | | (B) | Mr Vimal John K C | |
|  | I BBA | | (C) | Ms Ashitha Pinto | |
|  | I BBA | | (D) | Mr Manoj Dyson Fernandes | |
|  | II BBM | | (A) | Mr Sonal Steevan Lobo |  |
|  | II BBM | | (B) | Ms Robin Raj | |
|  | II BBM | | (C) | Ms Claret Pereira | |
|  | II BBM | | (D) | Ms Arati Shanbhag |  |

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|  |  |  |  |  |
| --- | --- | --- | --- | --- |
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|  | III BBM | | (A) | Mr Ashwil Karkera |
|  | III BBM | | (B) | Mr Chethan Shettigar |
|  | III BBM | | (C) | Mr Rojer KM |
|  | III BBM | | (D) | Ms Suraksha Karkera |
|  | I BCA | | (A) | Ms Rashmi |
|  | I | BCA | (B) | Ms Renita C. Menezes |
|  | II | BCA | (A) | Ms Vanaja A |
|  | II | BCA | (B) | Ms Vinaya Durga M |
|  | III | BCA | (A) | Ms Vidya Kumari |
|  | III | BCA | (B) | Ms Sangeetha N |
|  | I | B.Sc. | (PCM) | Ms Jenice Jean Goveas |
|  | I | B.Sc. | (CBZ) | Ms Charlotte D'Souza |
|  | I | B.Sc. | (PEM+PSM) | Mr Harshith B |
|  | I | B.Sc. | (PCsM) | Mr Shawn Ajay D'Souza |
|  | I | B.Sc. | (SCsM+ECsM) | Ms Hazel Mathias |
|  | I | B.Sc. | (CMB/CMZ) | Mr Harsha Paul |
|  | I | B.Sc. | (BcBZ+BCcZ) | Ms Shameena K A |
|  | I | B.Sc. | (BtCB/BtCZ) | Ms Renita Maria D'Souza |
|  | II | B.Sc. | (PCM) | Ms Rachel Natasha Mary |
|  | II | B.Sc. | (CBZ) | Dr Jyothi Miranda |
|  | II | B.Sc. | (PEM+ECsM) | Dr Jayaprakash Gowda |
|  | II | B.Sc. | (PCsM) | Ms Archana Yashodhar |
|  | II | B.Sc. | (PSM+SCsM) | Ms Sonal Caren D'Souza |
|  | II | B.Sc. | (CMB/CMZ) | Mr Melwyn G Sequeira |
|  | II | B.Sc. | (BcBZ+BcCZ) | Dr Hemachandra |
|  | II | B.Sc. | (BtCB/BtCZ) | Mr Santhosh Wilson Goveas |
|  | III | B.Sc | (PCM) | Mr Rajgopal Bhat |
|  | III B.Sc | | (CBZ) | Dr Anitha D D'Lima |
|  | III | B.Sc | (PEM) | Dr Ishwara Bhat S |
|  | III | B.Sc | (PCsM) | Dr Narayan Bhat |
|  | III | B.Sc | (SCsM+PSM) | Ms Aruna Kalkur T |
|  | III B.Sc | | (ECsM) | Dr Narayana Moolya |
|  | III B.Sc | | (CMB/CMZ) | Mr Hariprasad Shetty |
|  | III | B.Sc | (BcBZ+BCcZ) | Dr Ambarish C N |
|  | III | B.Sc | (BtCB/BtCZ) | Ms Nandini Shet |
|  |  |  |  |  |
|  |  |  |  |  |

**COUNSELLING SERVICES**



Counselling service is provided to the students and to the parents. Students may seek help from the counsellors for a variety of concerns including : surviving in College, improving relationship with family, friends, room-mates, making important decisions about ones personal life, dealing with painful feelings like loneliness, depression etc. Counselling services are confidential. Students will have to meet their respective Counsellors on regular basis. The following are the trained Counsellors of the College. Please feel free to seek their help and support.

**Coordinator :** Dr Sr Juliet Lewis, UFS

**General:** Dr Shalini Aiyappa

|  |  |  |
| --- | --- | --- |
| **BA** | Dr Rose Veera D’Souza | Dr Denis Fernandes |
|  |  |  |
| **BBA/** | Mr John Edward D'Silva | Ms Arati Shanbhag |
| **BBM** | Ms Mamatha | Mr Ashwil Karkera |
|  |  |  |
| **B.Com.** | Mr Shakin Raj | Ms Shobha |
|  | Ms Zeena D'Souza | Mr Paul D’Souza |
|  |  |  |
| **B.Sc.** | Mr John Sherra | Ms Precilla D'Silva |
|  | Dr Prakash Kamath |  |
|  |  |  |
| **BCA** | Ms Premalatha Shetty | Ms Prafulla |
|  |  |  |
| **BSW** | Ms Deena D'Souza |  |
|  | |  |
| **Foreign & Non-local students** | |  |
|  | Mr Manuel Souza | Mr Vimal John K C |
|  | Ms Deena D’Souza | Ms Shamin Elizabeth |
|  | Mr Dhiraj Sequeira |  |

**FACILITIES**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **BOYS HOSTEL** |  |  |
|  | Rev. Dr Melwyn D'Cunha SJ - Director | 8884717405 |  |
|  | Mr Alex Joseph Rodrigues - Warden | 2449723 |  |
|  | **LADIES HOSTEL** |  |  |
|  | Rev. Fr Melwyn Mendonca SJ - Director | 2449726 |  |
|  | Sr Preethi Prathima B.S - Warden | 9686717397 |  |
|  | **IGNOU** | 2449734 |  |
|  | Rev. Fr Francis D'Almeida SJ - **Co-ordinator** |  |  |
|  | Mr Santhosh Kumar Kadri - Asst. Co-ordinator |  |  |
|  | Mr Santhosh Rebello - Asst. Co-ordinator |  |  |
|  | **COLLEGE MUSEUM - ALOYSEUM** |  |  |
|  | Mr Alwyn Cyril Sequeira (Curator) | 2435327 |  |
|  | Mr Gopal Gowda |  |  |
|  | **SUBHASHINI-ALOYSIAN ACADEMY OF LANGUAGES** | |  |
|  | Mr Joachim D'Silva - **Co-ordinator** |  |  |
|  | **COOPERATIVE SOCIETIES** | |  |
|  | **ST ALOYSIUS COLLEGE TEACHER’S CREDIT** | |  |
|  | **COOPERATIVE SOCIETY** | 2449712 |  |
|  | Dr Richard Gonsalves - **Hon. Secretary** |  |  |
|  | Mr Ramachandra K - Clerk | 9844115154 |  |
|  | **ALOYSIAN EMPLOYEES HOUSING COOPERATIVE** | |  |
|  | **SOCIETY** | 2449712 |  |
|  | Dr Alwyn D'Sa - **Hon. Secretary** |  |  |
|  | Mr Ashok D’Souza - Clerk | 9844617105 |  |



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**ST ALOYSIUS COLLEGE COOPERATIVE STORES**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Mr Paul D'Souza - **Hon Secretary** | 2449713 |  |  |  |
|  |  | |  |  |  |
|  | **CENTRAL BANK OF INDIA- BRANCH** | |  |  |  |
|  | **Business Hours:** 10.00 a.m. to 2.00 p.m. | 2449733 |  |  |  |
|  |  |  |  |  |
|  | and 2.30 p.m. to 3.30 p.m. |  |  |  |  |
|  | IInd & IVth Saturdays are holidays | |  |  |  |
|  | **FACULTY** |  |  |  |  |
|  | **FACULTY OF ARTS** |  |  |  |  |
|  | Dr Vishanz Pinto, M.A., Ph.D. **Dean** | 9480289560 |  |  |  |
|  | **LANGUAGES** |  |  |  |  |
|  | **DEPARTMENT OF ENGLISH** |  |  |  |  |
|  | Dr Ratan Tilak Mohunta, M.A., PGCTE, Ph.D. | 9845664617 |  |  |  |
|  | Associate Professor, **HOD** |  |  |  |
|  | Dr Alwyn D’Sa, M.A., Ph.D. PGCTE, Asso. Professor | |  |  |  |
|  | **Vice Principal** | 9845216802 |  |  |  |
|  | Dr Sylvia Rego, M.A.,Ph.D. Associate Professor | 9945299870 |  |  |  |
|  | Ms Severine Pinto, M.A., M.Phil., B.Ed., Asst Professor | 9739865740 |  |  |  |
|  | Mr Girish N, M.A., M.Phil., PGDELT, Asst Professor | 9845804806 |  |  |  |
|  | Mr Anup Denzil Veigas, M.A., Lecturer | 9902760165 |  |  |  |
|  | Mr Joachim D’Silva, M.A., Asst Professor | 9900813400 |  |  |  |
|  | Mr Manuel Souza M.A., Asst. Professor | 8105647250 |  |  |  |
|  | Mr Dhiraj Sequeira M.A., PGDHRM, Lecturer | 9900330078 |  |  |  |
|  | Mr Roshan Francis Martis M.A., Lecturer | 9480201654 |  |  |  |



**DEPARTMENT OF HINDI**

Dr Mukund Prabhu, M.A., Ph.D.

Associate Professor, **HOD** 08255-200224

|  |  |
| --- | --- |
| Mr Mahabubali A Nadaf, M.A., M.Phil, Lecturer | 9972078861 |
| Ms Sandhya U Sirsikar, M.A., M.Phil, Lecturer | 9902474101 |
| Roicy Rekha Braggs, M.A., B.Ed, Lecturer | 9008998122 |

**DEPARTMENT OF KANNADA**

|  |  |  |
| --- | --- | --- |
| Dr Saraswathi, M.A., Ph.D., Asst Professor **HOD** | 9448000478 |  |
| Dr Vishwanatha Badikana, M.A., M.Phil, Ph.D | 9449615474 |  |
| Asst Professor |  |
| Ms Sudhakumari, M.A., B.Ed., Asst Professor | 8762205219 |  |
| **DEPARTMENT OF KONKANI/ SANSKRIT/ FRENCH/ MALAYALAM** | |  |
| Ms Flora Castelino M.A., PGDKS Lecturer - Konkani | 9535359923 |  |
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| Ms Vinola Sandra Sequeira M.A.,M.Phil, Lecturer | 9741687362 |
| Ms Gladwin P. Fernandes M.A., Asst. Professor | 9448913506 |
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| Mr Vishwanath (Office Assistant) | 9448429011 |

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| Ms Chethana M.Com., Asst Professor | 9620386249 |
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| Mr Manoj Dyson Fernandes M. Com, Lecturer | 9986684458 |
| Ms Suraksha Karkera M.B.A. Lecturer | 9845243266 |
| Mr Vimal John K C M.B.A., Lecturer | 9164320845 |
| Ms Ashitha Pinto M.B.A., M.Com. Asst Professor | 9620927289 |
| Mr Robin Raj M.B.A. Lecturer | 9886551285 |
| Mr Joel Melrick Fernandes M.B.A. Lecturer | 9742133420 |
| Mr Sachin Bangera, M.B.A. Lecturer | 9901050279 |

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| Ms Malavika Catherine Balmi, M.Com., Asst Professor | 9738351753 |
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| Ms Felita Monis, M.Com., Asst Professor | 9480236815 |
| Mr Arjun Prakash, M.Com., Lecturer | 8867660056 |
| Ms Saritha Crasta, M.Com., Lecturer | 7760226772 |
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| Mr Prakash D'Souza, Lab Assistant | 97416299628 |  |

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| Sharil Jacklin Castelino (Research) | 9741632870 |
| Ms Ashwitha Monteiro, Clerk (Finance Office) | 779534649 |
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| Mr Albert D'Souza | 9964372335 |
| Mr Suresh Peters | 2449700 |
| Ms Rathna (Deputed to PUC) |  |
| Mr Alwyn Pereira (Driver) | 2276828 |
| Mr Sunil Correa | 8971051488 |

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Mr Alwyn Cyril Sequeira **- Maintenance Officer** 9740935470

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| Mr Herman Joslie Mascarenhas | 2431282 |
| Mr Joseph Kumar | 9916228050 |
| Mr Valerian Nazareth (Security) | 9901511474 |
| Mr Joachim D’Costa (Electrician) | 9945990507 |
| Mr Bhujanga Shetty | 9743520246 |
| Ms Mary Anthony | 9611701732 |
| Mr Lawrence P. | 9844094609 |
| Ms Celestine D’Souza | 9008216815 |
| Mr Chinnappa | 9741334877 |
| Ms Laveena Lobo | 9945851879 |
| Mr Pusparaj (Driver) | 9845639882 |
| Mr Manjunatha | 9035341497 |
| Ms Gretta Sequeira (Peon) | 9844392974 |
| Ms Rajani C | 9448871955 |
| Ms Savitha |  |
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|  |  |  |  |  |  |  |  | **RECORD OF ABSENCE** | | | |  |  |  |  |
|  | NAME : | .................................................................. |  |  |  |  |  |  |  | CLASS : ................... | | REG. NO.:................................... | |  |  |
|  | SPECIMEN SIGNATURES : Father | | | | | | | ........................... |  |  | Mother........................ | Guardian ................................ | |  |  |
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|  | Date of |  |  |  | **SESSIONS** | | |  |  |  |  |  | Signature of | Signature of |  |
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|  | Absence |  | **AM** | | |  |  | **PM** | |  |  |  |
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|  | lecturer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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**RECORD OF ABSENCE**

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| NAME : | .................................................................. |  | CLASS : ................... | | REG. NO.:................................... |  |  |
| SPECIMEN SIGNATURES : Father ........................... | |  |  | Mother........................ | Guardian ................................ |  |  |
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**RECORD OF ABSENCE**

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| NAME : | .................................................................. |  | CLASS : ................... | | REG. NO.:................................... |  |  |
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**RECORD OF ABSENCE**

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**RECORD OF ABSENCE**

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| NAME : | .................................................................. |  | CLASS : ................... | | REG. NO.:................................... |  |  |
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**RECORD OF ABSENCE**

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|  |  |  | **REASON** | Parent/ | Class Guide |  |
| **AM** | **PM** |  |  |
| Absence |  |  |
|  | Guardian |  |
|  |  |  |  | with date |  |
|  | **12345** | **678** |  |  | with date |  |

Initial of the lecturer concerned

Initial of the lecturer concerned

Initial of the lecturer concerned

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**RECORD OF ABSENCE**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| NAME : | .................................................................. |  | CLASS : ................... | | REG. NO.:................................... |  |  |
| SPECIMEN SIGNATURES : Father ........................... | |  |  | Mother........................ | Guardian ................................ |  |  |
|  |  |  |  |  |  |  |  |
| Date of | **SESSIONS** |  |  |  | Signature of | Signature of |  |
|  |  |  | **REASON** | Parent/ | Class Guide |  |
| **AM** | **PM** |  |  |
| Absence |  |  |
|  | Guardian |  |
|  |  |  |  | with date |  |
|  | **12345** | **678** |  |  | with date |  |

Initial of the lecturer concerned

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**RECORD OF ABSENCE - EXTRA-CURRICULAR ACTIVITIES**

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| NAME : ................................................................. |  |  | CLASS : ........................... | | REG. NO.:................................... |  |  |
| Date of |  | **SESSIONS** |  |  | Signature of Signature of | |  |
|  |  |  | **REASON** | President | Class Guide |  |
| **AM** | **PM** |  |  |
| Absence |  |  |
|  | with date |  |
|  |  |  |  | with date |  |
| **123** | **4567** | **8** |  |  |
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Initial of the lecturer concerned

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|  | NAME : | **RECORD OF ABSENCE - EXTRA-CURRICULAR ACTIVITIES** | | | | | | | | | | | |  |  |
|  |  |  |  |  |  |  |  | CLASS : | | ........................... | REG. NO.:................................... | |  |  |
|  | Date of |  |  |  | **SESSIONS** | | | | |  |  |  | Signature of | Signature of |  |
|  |  |  |  |  |  |  |  |  |  | **REASON** |  | President | Class Guide |  |
|  | Absence |  | **AM** | |  |  | **PM** | | |  |  |  |
|  |  |  |  |  |  | with date |  |
|  |  |  |  |  |  |  |  |  |  |  |  | with date |  |
|  | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** |  |  |  |
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|  | Initial of the |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | lecturer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | concerned |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Initial of the |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 83 | lecturer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| concerned |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | Initial of the |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | lecturer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | concerned |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | Initial of the |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | lecturer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | concerned |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Initial of the |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | lecturer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | concerned |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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|  | NAME : | **RECORD OF ABSENCE - EXTRA-CURRICULAR ACTIVITIES** | | | | | | | | | | | |  |  |
|  |  |  |  |  |  |  |  | CLASS : | | ........................... | REG. NO.:................................... | |  |  |
|  | Date of |  |  |  | **SESSIONS** | | | | |  |  |  | Signature of | Signature of |  |
|  |  |  |  |  |  |  |  |  |  | **REASON** |  | President | Class Guide |  |
|  | Absence |  | **AM** | |  |  | **PM** | | |  |  |  |
|  |  |  |  |  |  | with date |  |
|  |  |  |  |  |  |  |  |  |  |  |  | with date |  |
|  | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** |  |  |  |
|  |  |  |  |  |  |  |
|  | Initial of the |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | lecturer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | concerned |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Initial of the |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 84 | lecturer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| concerned |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Initial of the |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | lecturer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | concerned |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | lecturer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | concerned |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Initial of the |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | lecturer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | concerned |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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|  | NAME : | **RECORD OF ABSENCE - EXTRA-CURRICULAR ACTIVITIES** | | | | | | | | | | | |  |  |
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|  | Date of |  |  |  | **SESSIONS** | | | | |  |  |  | Signature of | Signature of |  |
|  |  |  |  |  |  |  |  |  |  | **REASON** |  | President | Class Guide |  |
|  | Absence |  | **AM** | |  |  | **PM** | | |  |  |  |
|  |  |  |  |  |  | with date |  |
|  |  |  |  |  |  |  |  |  |  |  |  | with date |  |
|  | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** |  |  |  |
|  |  |  |  |  |  |  |
|  | Initial of the |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | lecturer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | concerned |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Initial of the |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 85 | lecturer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| concerned |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Initial of the |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | lecturer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | concerned |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | Initial of the |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | lecturer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | concerned |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | Initial of the |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | lecturer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | concerned |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**INTERCOM NUMBERS OF THE COLLEGE**

Applied Biology Lab Archives

Arupe Office BBM/BBA Dean BBM/BBA Staff Room I

BBM/BBA Staff Room II BCA & Computer Sc. Dept. BCA Computer Lab Biochemistry Dept.

Botany Dept.

Botany Lab BSW Staff Room Campus Minister Canteen

Centre for Social Concerns Chemistry Dept.

Chemistry Lab Co-operative Societies Co-operative Store Commerce Dean Commerce Staff Room I Commerce Staff Room II Counselling Room

Dean Arts Economics Dept. Electronics Dept. Electronics Lab English Dept. Finance Office General

Hindi Dept.

History Dept. HR Office IGNOU Office

**IQAC**

Journalism Dept. Kannada/Konkani Dept. Konkani Institute Library - PG

Library - UG Lift

MA - English Dept. MA - Economics Dept.

M Sc - Biochemistry Lab M Sc - Biotechnology Dept M Sc - Chemistry Dept

M Sc - Chemistry Lab M Sc - Physics

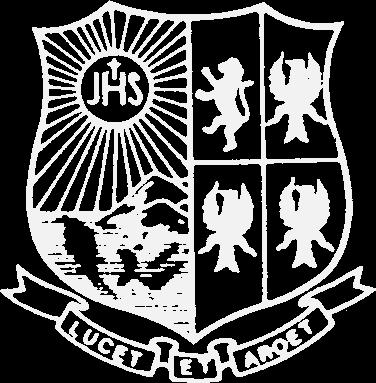
|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 201 | M Sc Food Science & Technology 516 | | | |  |
| 204 | M Sc Maths | |  | 522 |  |
| 514 | M Com Dept | | Office | 518 |  |
| 504 | Maintenance | | 108 |  |
| 505 | Maths Dept | |  | 213 |  |
| 506 | MA - Journalism & Mass Comun. 403 | | | |  |
| 221 | Microbiology | | Dept | 214 |  |
| 110 | Microbiology | | Lab | 215 |  |
| 202 | MSW - HOD | |  | 406 |  |
| 207 | MSW - Staff Room | | | 400 |  |
| 208 | NAAC Office | |  | 121 |  |
| 120 | Office - PG | |  | 401 |  |
| 519 | Office - UG | |  | 102 |  |
| 405 | PGDBM Dept | |  | 419 |  |
| 520/508 | Physics Dept | |  | 216 |  |
| 209 | Physics | Lab |  | 217 |  |
| 210 | Political Science Dept | | | 120 |  |
| 467 | **Principal** | |  | **100** |  |
| 109 | Psychology Dept | | | 116 |  |
| 501 | Radio Saarang | | | 227 |  |
| 502 | **Receptionist** | | **/ Operator** | **9** |  |
| 503 | **Registrar Evaluation** | | | **122** |  |
| 103 | SACAA |  |  | 106 |  |
| 120 | Sanskrit Dept | |  | 213 |  |
| 119 | Security |  |  | 500 |  |
| 211 | Sociology Dept | | | 120 |  |
| 212 | Sports and Games | | | 411 |  |
| 113 | Statistics Dept | | | 213 |  |
| 107 | Vice Principal - Admin Block | | | 115 |  |
| 101 | Vice Principal - Aruppe Block | | | 519 |  |
| 114 | Vice Principal - PG Block | | | 517 |  |
| 120 |  |
| Vice Principal - Science Block | | | 200 |  |
| 336 |  |
| Zoology | Dept |  | 219 |  |
| 413 |  |  |
| Zoology | Lab |  | 220 |  |
| 515 |  |  |
|  | **OTHER IMPORTANT** | |  |  |
| 118 |  |  |  |
| 111 | **INTERCOM NUMBERS** | | |  |  |
| 112 | Evening College - Office | | | 131 |  |
| 407 |  |
| Evening | College - Principal | | 130 |  |
| 105 |  |
| High School | | Headmaster | 350 |  |
| 221 |  |
| 402 | High School Staff Room | | | 355 |  |
| 404 | MJES Office | |  | 327 |  |
| 412 | PUC - Administrator | | | #710 |  |
| 223 | PUC - Principal | | | #711 |  |
| 521 | PUC - Reception | | | #712 |  |
| 218 | Reception - Fathers’ Residence | | | 333 |  |
| 511 | Rector |  |  | 300 |  |

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**College Anthem**

Comrades, raise a joyful chorus Loud and glad your hearts outpour While the love of Alma Mater Bids our grateful song up-soars While we pledge to stand united True to her for evermore

Her's the glorious gifts we've treasured Love of faith and learning store. Sword and shield to strike and shelter Till life's double fight is o'er.



Till from out the deadly combat We come victors evermore.

Mother like for all her children Help of Heaven she doth explore Whether rest they 'neath her mantle Or fare distant from her door. Like a kindly spirit watching Over them evermore.

High up on the hill of idgah, Stands the home our hearts adore,

Proud above the pride of palm trees, And the far sea's softened roar,

Hill and deep and palm abiding, Our examples ever more.

Louder, louder swell the chorus For the happy days of yore, For the hopeful toiling present And the years that lie before,

For the name and fame and honour Of our mother evermore.

By the God whose greater glory, Governs still thy life and lore,

By the love thou give'st thy children And the light that thou dost pour, Prosper thou, dear Alma Mater, Aye for ever, evermore.

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|  |  |  |  |  | **TIME TABLE** | | |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  | **Days** | 9.00- | 9.55 | 10.00-10.55 | 11.00-11.50 | 11.50-12.35 | 12.40-1.35 | 1.40-2.35 | 2.40-3.35 | 3.40-4.35 |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  | **Monday** |  |  |  |  |  |  |  |  |  |  |
|  | **Tuesday** |  |  |  |  |  |  |  |  |  |  |
| 88 | **Wednesday** |  |  |  |  |  |  |  |  |  |  |
|  | **Thursday** |  |  |  |  |  |  |  |  |  |  |
|  |  | 9.00- | 9.55 | 10.00-10.55 | 11.00-11.50 | 12.00-12.50 | 12.50-1.35 | 1.40-2.35 | 2.40-3.35 | 3.40-4.35 |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  | **Friday** |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | 9.00- | 9.55 | 10.00-10.55 | 11.00-11.55 | 12.00-12.50 |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  | **Saturday** |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |

**Annexure ii**

** ST ALOYSIUS COLLEGE (AUTONOMOUS)**

**MANGALORE - 575003**

**NAAC ACCREDITED ‘A’ GRADE COLLEGE**

**TEACHER FEEDBACK FORM 2016**

**Faculty : Arts / Science / Commerce / BBM / BCA / PG**

**Please tick(√) Appropriate Box below:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl.**  **No** | **Parameters** | **Excellent** | **Very Good** | **Good** | **Average** |
| 1 | Structure of Administration of the College- HOD, Dean, Vice Principal, Faculty System |  |  |  |  |
| 2 | Transparency in Administration |  |  |  |  |
| 3 | Institutional Discipline and Culture |  |  |  |  |
| 4 | Infrastructure Facilities |  |  |  |  |
| 5 | Library Facilities |  |  |  |  |
| 6 | Rating on Co curricular & Extra- Curricular Activities. |  |  |  |  |
| 7 | Assessment on Sports Facilities & Activities in the College. |  |  |  |  |
| 8 | Examination System - Assignments, Surprise tests, internal tests |  |  |  |  |
| 9 | Examination System -Term End Exams, Results |  |  |  |  |
| 10 | Your Rating on Syllabus |  |  |  |  |
| 11 | BOS and BOE Meetings |  |  |  |  |
| 12 | Staff Training Programmes |  |  |  |  |
| 13 | Support to Staff Research |  |  |  |  |
| 14 | Staff Evaluation System |  |  |  |  |
| 15 | Pay Scale |  |  |  |  |
| 16 | Facilities Provided for the Staff in the College |  |  |  |  |
| 17 | Staff Association |  |  |  |  |
| 18 | Overall Rating of the College |  |  |  |  |

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| --- | --- |
| 19 | Suggestions if any: |

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**ST ALOYSIUS COLLEGE (AUTONOMOUS)**

Student Feedback Form for the Academic Year 2015-16

*Note carefully: Please answer all the questions*

. Sex : M/ F Course :

Department : Years/Semester : ( ) I / II / III / IV/V/VI

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **INSTRUCTIONS:**   1. **DO NOT WRITE YOUR NAME IN THIS QUESTIONNAIRE.** 2. **WRITE THE NUMBER OF YOUR CHOICE IN THE BRACKETS PROVIDED AT THE END OF THE EACH QUESTION.** 3. **FIVE INDICATES HIGHEST RATING AND ONE INDICATES LOWEST RATING.**   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   1. **1. The syllabus was** | | | | | | | | | | | | | | | | | | | | | |
| 5) challenging | 4) adequate | | | 3) inadequate | | | | | 2) dull | | | 1) irrelevant | | | | | ( ) | | | | |
| 1. **How much of the syllabus was taught in class?** | | | | | | | | | | | | | | | | | | | | | |
| 5). 90 to 100% | 4).75 to 90% | | | 3) 50 to 75% | | | | | 2) 40 to 50% | | | 1) less than 40% | | | | | | ( ) | | | |
| **3**. **What is your opinion about the library holdings for the course?** | | | | | | | | | | | | | | | | | | | | | |
| 5) excellent | 4) adequate | | | 3) inadequate | | | | | 2) poor | | | 1) very poor | | | | | ( ) | | | | |
| **4 The internal evaluation system as it exists is** | | | | | | | | | | | | | | | | | | | | | |
| 5) Excellent | 4) Good | | | 3) Average | | | | | 2) Poor | | | 1) Very poor | | | | | ( ) | | | | |
| **5 . In your opinion, how much of the total weightage of a course should the internal assessment account for?** | | | | | | | | | | | | | | | | | | | | | |
| 5) 50% | 4) 40% | | | 3) 30% | | | | | 2) 20% | | | 1) 10% | | | | | ( ) | | | | |
| **6. How do you rate the evaluation in the Autonomous system?** | | | | | | | | | | | | | | | | | | | | | |
| 5) Excellent | 4) Good | | | 3) Average | | | | | 2) Poor | | | 1) Very poor | | | | | ( ) | | | | |
| **7. When you meet students who have taken a similar programme at other Colleges/Universities do you feel that your programme is** | | | | | | | | | | | | | | | | | | | | | | |
| 5) highly superior | | | 4) superior | | | | | 3) equal | | | 2) inferior | | | | 1) poor | | | | | ( ) | | |
| **8. How do you rate the student-teacher relationship in the College as a whole?** | | | | | | | | | | | | | | | | | | | | | | |
| 5) very good | | 4) good | | | | | 3) satisfactory | | | | 2) unsatisfactory | | | | 1) very poor | | | | ( ) | | | |
| **9. How do you rate the student-teacher relationship in your department?** | | | | | | | | | | | | | | | | | | | | | | |
| 5) very good | | 4) good | | | | | 3) satisfactory | | | | 2) unsatisfactory | | | | 1) very poor | | | | ( ) | | | |
| **10. How do you find Library Offices?**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | 5) very helpful | 4) helpful | 3) indifferent | 2) unhelpful | 1) cumbersome | ( ) |     **11. How do you find the College administrative offices?** | | | | | | | | | | | | | | | | | | | | | | |
| 5) very helpful | | 4) helpful | | | | | 3) indifferent | | | | 2) unhelpful | | | 1) cumbersome | | | | | ( ) | | | |
| **12. How do you find Vice Principal’s Office?** | | | | | | | | | | | | | | | | | | | | | | |
| 5) very helpful | | 4) helpful | | | | | 3) indifferent | | | | 2) unhelpful | | 1) cumbersome | | | | | | ( ) | | | |
| **13 . Whether the Dean system in your Faculty benefitting the students?** | | | | | | | | | | | | | | | | | | | | | | |
| 5) very helpful | | 4) helpful | | | | | 3) indifferent | | | | 2) unhelpful | | 1) cumbersome | | | | | | ( ) | | | |
| **14. How do you rate mentoring system in the College**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | 5 Excellent | 4 Good | 3 Average | 2 Poor | 1 Very Poor | ( ) |   **15 What is your rating on sports activities in the College?**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | 5) Excellent | 4) Good | 3) Average | 2) Poor | 1) Very poor |  |   **16 . How do you rate the health care facilities in the College?** | | | | | | | | | | | | | | | | | | | | | | |
| 5) very good | | 4) good | | | | | 3) average | | | | 2) poor | | | | 1) very poor | | | | ( ) | | | |
| **17. Do you find that extracurricular / co-curricular activities helped you to in any way?**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | 5) very often | 4) often | 3) sometimes | 2) rarely | 1) never | ( ) |   **18. Has your time at the College been intellectually enriching?** | | | | | | | | | | | | | | | | | | | | | | |
| 5) highly | | 4) most often | | | | 3) sometimes | | | | | 2) less often | | | | | 1) hardly | | | ( ) | | | |
| **19. After leaving the College how will you talk about the College?** | | | | | | | | | | | | | | | | | | | | | | |
| 5) glowing terms | | | 4) highly | | 3) moderately | | | | | 2) indifferently | | | 1) disparagingly | | | | | | | | ( ) | |

**Annexure - iii**

**BEST PRACTICES**

1. **Co-curricular and extracurricular activities** are carried out through 36 Co-Curricular and 18 extra Curricular associations of UG and PG, including national organizations like NCC, NSS, Red Cross, Rangers and Rovers. Every student is a part of any one of the associations during I and II year as a part of credit system.
2. **Placement Cells** of the College is involved in organizingthe career guidance programme in all spheres. It invites companies for campus recruitment and sends students to job fairs of other institutions
3. **Midday Meals** facility is made available to the deserving students, throughout their College education.
4. **Class Guides and Mentor System** is in place as a student support mechanism. There are 68 Class Guides at the UG level and 30 Class Guides at the PG level. All the staff function as Mentors with a small group of students.

The Class Guides and the Mentors have regular interactions with students, individually and in groups, motivating them to excel in all the dimensions of their lives-academic, personal, emotional and social leading to better staff student relationship.

1. **Rewards & Recognition:** Teachers are recognized and rewarded for their achievements and contributions to the College at the end of the year in a programme called SAMBRAMA. During the time College will honour and give faculty wise cash prize on the best papers published in the journals.