

St Aloysius College (Autonomous), Mangaluru

Attention Degree Students

Issue of Final Degree Marks Card – UG 2020 & Convocation Application

Sixth semester Marks Cards will be issued from the under mentioned dates in the respective counters:

Course	Counter Number	Office	Issuing Date
B.Sc.	10	Administrative Block	November 20, 2020 onwards
B.A.	01	Administrative Block	November 20, 2020 onwards
B.C.A.	08	Administrative Block	November 18, 2020 onwards
B.Com.	Arrupe Block office	Arrupe Block	November 19, 2020 onwards
B.B.A.	Arrupe Block office	Arrupe Block	November 18, 2020 onwards

Students will have to follow the following procedure while applying for the Convocation Certificate:

1. Each degree student will have to pay in to the bank through a challan **the Convocation fee of ₹ 2,000/- For Foreign Nationals : ₹ 3,500/- SC/ST Candidates: ₹ 1,560/- (Certificate must be attached) B.Voc : ₹ 1,600/- B.Voc : SC/ST : ₹ 1,200/-**
2. Marks Card will be issued after the challan is submitted in the respective counters along with duly filled up Convocation application form.
3. Each student is required to fill up the Convocation application form with necessary documents (Attested copy of marks card of each semester—all 6 semesters-students are advised to bring the originals for attestation). **The challan number and the amount paid columns should not be filled up in the application form-leave them blank.** The convocation application forms are available in the college office. Outstation students may download it from the website of Mangalore University (www.mangaloreuniversity.ac.in – downloads) **Application forms must be signed by the candidates only. Authorisation is not accepted.**
4. While writing the name, the student has to carefully write both in **English and Kannada** as registered in the college. **Students from Karnataka are requested to refer to their Aadhaar cards while filling their names in Kannada.**
5. Degree Certificates will be issued during the Graduation Day which will be held in the college soon after Mangalore University Convocation is over, which may be held in April/May 2021.
6. The candidate is also required to fill up the address slip by clearly mentioning the E-mail id.
7. The candidate is required to apply for the convocation by **21.12.2020.**

Those students who apply for the Convocation directly to Mangalore University are not eligible to attend the Graduation Ceremony of the College.

Date: 10.11.2020


Controller of Examinations


Principal